

Public Document Pack



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4 December 2017

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE** will be held in the HMS Brave Room at these Offices on Tuesday 12 December 2017 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at rebeccabrough@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Scrutiny (Policy and Performance) Committee Membership:

K Mills (Chairman)
M I Cosin (Vice-Chairman)
P M Beresford
T A Bond
R J Frost
B J Glayzer
J M Heron
S C Manion
M Rose
D A Sargent

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 25 October 2017 and 14 November 2017 (to follow).

5 **PUBLIC SPEAKING**

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak only applies to agenda items 11, 12 and 13.

The right of the public to speak does not apply to the following agenda items: Apologies, Appointment of Substitute Members, Declarations of Interest, Minutes, the Forward Plan, the Scrutiny Work Programme, any agenda item that is not accompanied by a written report and items that are exempt business.

Members of the public wishing to speak must register to do so by no later than 2.00 pm on the second working day before the meeting.

6 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE**

The following decisions were taken by the Cabinet at its meeting held on 4 December 2017 in respect of recommendations from the Scrutiny (Policy and Performance) Committee:

- Update on the Regent Cinema
- Performance Report – Q2, 2017/18

7 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE OR ANOTHER COMMITTEE**

There are no items for consideration.

8 **ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION**

- (a) Items placed on the agenda by a Member of the Committee or any individual Non-Executive Member

Any individual Councillor may request that a matter is placed on the agenda of one of the Council's Overview and Scrutiny Committees by providing Democratic Support with notice of the matter prior to the agenda being published.

There are no items for consideration.

- (b) Items the subject of Call-In

Executive Decisions may be called-in by the Chairman or Spokesperson of the Scrutiny (Policy and Performance) Committee or any three non-executive members.

There are no items for consideration.

(c) Public Petition

There are no items for consideration.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 6 - 9)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 10 - 16)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **AUTHORITY MONITORING REPORT** (Pages 17 - 173)

To consider the attached report of the Chief Executive.

12 **RIVER DOUR ENHANCEMENT WORK AND REPAIRS TO DOLPHIN HOUSE GARAGES** (Pages 174 - 178)

To consider the attached report of the Director of Environment and Corporate Assets.

13 **OVERNIGHT OPENING OF DEAL PIER** (Pages 179 - 184)

To consider the attached report of the Director of Environment and Corporate Assets.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Services Manager, telephone: (01304) 872304 or email: rebeccabrough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.



Notice of Forthcoming Key Decisions

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: 3 November 2017

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
1	Neighbourhood Plans	June 2013 and ongoing (see entry)
2	Dover Town Centre Regeneration: To consider progress on the Compulsory Purchase Order and any issues arising which may go beyond the scope of the resolutions incorporated in Minute CAB 87	8 September 2014/24 April 2015/7 March 2016 and as necessary
3	Approval to develop detailed plans for replacement of Dover Leisure Centre	25 July/20 September and 15 December 2016 (special Cabinet meetings) and 11 September 2017 (special Cabinet meeting)
4	Statutory Brownfield Register	Decision to be taken by the Head of Regeneration and Development – December 2017
5	Review of Tenancy Strategy and Tenancy Policy	4 December 2017 or 15 January 2018
6	Review of Local Plan	(i) 1 March 2017; (ii) October 2018; and (iii) July 2019
7	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Corporate Resources and Performance)
8	Approval for public consultation on draft South Barracks Conservation Area Appraisal	3 July 2017 and 5 February 2018
9	To consider the results of public consultation on the Waterloo Crescent Conservation Area Appraisal and approve public consultation on proposed boundary extensions	8 May 2017
10	To consider the results of public consultation on the extension of the Nelson Street Conservation Area boundary and the introduction of an Article 4 Direction	8 May and 4 December 2017
11	Approval to cease providing a face-to-face customer service function at Aylesham, Deal and Sandwich area offices	3 July and 4 September 2017
12	Approval of revisions to the 2012 Housing Assistance Policy	3 July 2017
13	Approval of amended Dover District Council Events Policy and Land Hire Agreement	4 September 2017

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
14	Approval to release funding and carry out regular beach maintenance works between Oldstairs Bay and Sandwich Bay	12 June 2017
15	Local Plan Review – Engagement Strategy	8 May 2017
16	Appointment of contractor to carry out building extension and repair works at Kearsney Abbey and Russell Gardens as part of the Heritage Lottery Funded ‘Parks for People’ project	Decision to be taken by the Portfolio Holder for Property Management and Public Protection – July/August 2017
17	Appointment of contractor to carry out landscape and watercourse restoration works at Kearsney Abbey and Russell Gardens as part of DDC’s Heritage Lottery Funded ‘Parks for People’ project	Decision to be taken by the Portfolio Holder for Property Management and Public Protection – July/August 2017
18	To approve the policy on civil penalties and rent repayment orders for private landlords	2 October 2017
19	To seek approval for wet and dryside improvements to Tides Leisure and Indoor Tennis Centre, Deal	15 January 2018
20	Dover Waterfront Masterplan Area Action Plan	To be confirmed
21	Planning Enforcement Plan	4 December 2017 and dates to be confirmed
22	Representations on the Thanet District Council Local Plan	5 March 2018
23	Fit-out of Aylesham retail units and related funding	3 July 2017
24	Project approval for development of land at Foxborough Close, Woodnesborough to provide affordable housing	3 July 2017
25	Approval of project to deliver new modular homes to provide temporary housing for homeless households	2 October 2017
26	To consider a revised East Kent Growth Framework	4 September 2017
27	The Open Golf Championship 2020	4 September 2017
28	Local Development Scheme	4 September 2017
29	To seek approval for public consultation on the draft Sandwich Walled Town Conservation Area Appraisal	5 March 2018 and date to be confirmed
30	Approval of contracts for works to Middle Street Car Park, Union Road Car Park and general maintenance work to remaining car parks.	4 September 2017
31	Approval to carry out works to area adjacent to River Dour and garages to the rear of Dolphin House, Dover	4 December 2017

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
32	Approval to carry out capital project works to Deal Pier	2 October and 6 November 2017
33	Award of replacement pitched roofing contract 2017-2020	2 October 2017
34	Future and funding of Inspire Fund	15 January 2018
35	Development of community-led housing initiatives	6 November 2017
36	Approval to upgrade heating and ventilation plant and controls at Dover Museum	6 November 2017
37	To approve final contract terms for the delivery of Revenues, Benefits and Customer Services functions by a private sector provider, and give authority for partner councils to enter into the contract and associated documentation.	East Kent Services Committee – December 2017/January 2018
38	Hackney Carriage and Private Hire vehicles - access for wheelchair users	15 January 2018
39	Fees and Charges – agreement on levels for 2018/19	15 January 2018
40	Authority Monitoring Report	4 December 2017/15 January 2018
41	Recommendations to Cabinet (and Council) of the draft 2018/19 Budget and Medium-Term Financial Plan 2018/19-2021/22, and approval of various delegations within the Budget	5 February and 5 March 2018

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).

OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
May 2017	Waterloo Crescent Conservation Area Appraisal	Single Meeting	Head of Regeneration and Development	£0	£0	To consider the results of public consultation on the Waterloo Crescent Conservation Area Appraisal and approve public consultation on proposed boundary extensions
	Nelson Street Conservation Area	Single Meeting	Head of Regeneration and Delivery	£0	£0	To consider the results of public consultation on the extension of the Nelson Street Conservation Area boundary and the introduction of an Article 4 Direction.
	Performance Report Q4	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Appropriation of Land for Play Areas	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	St Radigund's Play Area Project	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Petition – Aycliffe Parking	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive the petition.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
June 2017	Regent Cinema	Special Meeting (on-going)	Director of Environment and Corporate Assets / Head of Regeneration & Delivery	£tbc	£0	To be held in Deal at a date to be determined (June/July).
	Oldstairs Bay to Sandwich Bay Beach Management Plan	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Accommodation Charter for Dover District	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
July 2017	Approval to cease providing a face-to-face customer service function at Aylesham, Deal and Sandwich Area Offices	Single Meeting	Corporate Management Team	£0	£0	To consider the report.
	Outsourcing of Revenues, Benefits, Debt Recovery and Customer Services Functions (Revision of Delegations to the East Kent Services Committee)	Single Meeting	Corporate Management Team	£0	£0	To consider the report.
August 2017	Regent Cinema	On-going	Corporate Management Team	£venue+ microphones	£724.80	This will be held in Deal at the Astor Theatre. Date: 3 August 2017
September 2017	Closure of Area Offices	On-going	Director of Shared Services	£0	£0	To consider the further report. [Pre-decision scrutiny had been requested]

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	St James's Development Update	On-going	Head of Inward Investment	£0	£0	A further site visit to the St James's site to view progress. Exact date to be confirmed.
	Dover Leisure Centre	On-going	Director of Environment and Corporate Assets	£0	£0	To consider reports at each relevant stage in the process.[Could be a separate meeting – tbc on date]
	Lorry Parking in Dover	On-going	Director of Environment and Corporate Assets	£0	£0	To continue to monitor the progress in resolving illegal and anti-social lorry parking in Dover.
	Petition – Future of Dover Town	Single Meeting	Corporate Management Team	£0	£0	To receive the petition.
	Petition – Speed Restrictions on Beaconsfield Avenue	Single Meeting	Corporate Management Team	£0	£0	To receive the petition.
	Car Park Resurfacing	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Performance Report Q1	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Parks and Open Spaces	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the progress of the service since bringing in-house. [Provided as focus of Performance Report]
October 2017	Report on Petition – Aycliffe Parking	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive a report in respect of the petition. [Moved from September due to other petitions received]

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	EK Services Strategic Service Delivery Options and Potential for Contracting out of Certain Functions	On-going	Corporate Management Team	£0	£0	To consider the report on the business case.
	Report on Petition – Beaconsfield Avenue and surrounding area	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider a report in respect of the petition.
	Universal Credit Update	Single Meeting	East Kent Housing	£0	£0	At the 12 September 2017 meeting, members requested an update on Universal Credit from EKH.
	EK Services' Face-to-Face Service Provision at Deal Area Office	Single Meeting	Corporate Management Team EKS	£venue+ microphones	£584	Special meeting to be held at the Astor Theatre on 25 October 2017
	Access to Information Procedure Rules	Single Meeting	Director of Governance	£0	£0	To receive a briefing from the Director of Governance.
November 2017	Regent Cinema Update	On-going	Director of Environment & Corporate Assets	£0		To receive an update.
	Lorry Parking in Dover District	On-going	Kent Police	£0		To receive an update.
	Performance Report Q2	Single Meeting	Director of Governance	£0		To consider the report.
December 2017	Overnight Opening of Deal Pier	Single Meeting	Director of Environment & Corporate Assets	£0		To consider the report.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	Authority Monitoring Report	Single Meeting	Chief Executive	£		To consider the report.
January 2018	Accommodation Charter Update	Single Meeting (Follow-up)	Director of Environment & Corporate Assets	£		To receive an update.
	Planning Enforcement Plan	Single Meeting	Chief Executive	£		To consider the report.
	Deal Pier	Single Meeting	Director of Governance & Director of Environment and Corporate Assets	£		To receive an update
	To seek approval for wet and dryside improvements to Tides Leisure and Indoor Tennis Centre, Deal	Single Meeting	Director of Environment & Corporate Assets	£		To consider the report.
	Lorry Parking in the Dover District	Single Meeting	Kent Police (conf) Kent County Council (tbc)	£		To consider the issue of illegal and anti-social lorry parking in Dover.
	Dover Town Centre Regeneration	Single Meeting	Corporate Management Team	£		To consider the report.
	Customer Services – Update on Performance Indicators	Single Meeting	Director of Shared Services	£		To receive an update.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
February 2018	Performance Report Q3	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Scrutiny of the Council's budget	Single Meeting	Corporate Management Team	£0		To scrutinise the Council's budget for 2018/19.
	Fees and Charges	Single Meeting	Corporate Management Team	£0		To be considered as part of the budget scrutiny process.
March 2018						
April 2018	Performance Report Targets 2018-19	Single Meeting	Director of Governance	£0		To consider the report
May 2018	Performance Report Q4	Single Meeting	Director of Governance	£0	£0	To consider the report.

Please note items beyond the current month are subject to change depending on Forward Plan, etc.

Municipal Year 2017/18

Agreed for Inclusion?	Subject	Resource Implications				Action
Yes	Property Investment Strategy	Single Meeting	Director of Finance, Housing and Community	£		To receive an update
Yes	Dover Town Centre Regeneration	Meeting of both scrutiny committees	Corporate Management Team	£		To hold a meeting of both scrutiny committees to consider the proposals for the regeneration of the wider town centre.
Yes	Update on scaffolding at Tower Hamlets	Single Meeting – Follow up	Director of Environment & Corporate Assets	£		To receive an update.
Yes	Dover Leisure Centre	On-going	Director of Environment and Corporate Assets	£0		To consider reports at each relevant stage in the process.
Yes	Digital Strategy	Single Meeting	Head of Community Services	£		To receive an update on the Council's digital strategy.
Yes	Lorry Parking in the Dover District	On-going	Various	£		To consider issues of illegal and anti-social lorry parking in the wider District.
Yes	Open Championship Golf	On-going	Corporate Management Team	£		To receive updates at appropriate milestones.
Yes	Dover Town Investment Zone	On-going	Various	£		To maintain a watching brief, scheduling scrutiny meetings as appropriate.

Subject:	DOVER DISTRICT COUNCIL AUTHORITY MONITORING REPORT 2016/17
Meeting and Date:	4 December 2017
Report of:	Nadeem Aziz, Chief Executive
Portfolio Holder:	Councillor Jim Back, Portfolio Holder for Built Environment
Decision Type:	Executive Key
Classification:	Unrestricted

Purpose of the report: To seek approval for the Authority Monitoring Report 2016/17

Recommendation: Cabinet approves the Authority Monitoring Report 2016/17 attached at Appendix 1 and agrees that it is made available on the District Council's website.

1. Summary

1.1 This is the thirteenth Authority Monitoring Report (AMR) produced by Dover District Council and covers the period from the 1st April 2016 to 31st March 2017.

1.2 The AMR serves a number of purposes, the main ones being:

- To assess the effectiveness of the Council's current planning policies set out in the Development Plan;
- To monitor the delivery of the Council's Development Plan and assess whether the Council is meeting the social, economic and environmental objectives set out in the Plan;
- To act as a record of the amount of development which has taken place in the District during the year; and
- To set out the Council's progress against its 'Local Development Scheme', a high level project plan for the production of new planning documents and policies.

1.3 The key findings from this year's AMR are set out below.

2. Introduction and Background

2.1 The National Planning Practice Guidance (PPG) states that Local Planning Authorities (LPAs) must publish information at least annually that shows progress with Local Plan preparation, reports any activity relating to the duty to cooperate and shows how the implementation of policies in the Local Plan is progressing. LPAs can also use the AMR to provide up-to-date information on the implementation of any neighbourhood plans that have been made, and to determine whether there is a need to undertake a partial or full review of the Local Plan. The AMR should be made publicly available.

3. Key Findings

The Dover District Core Strategy (2010) sets out a number of objectives regarding social issues, the economy, the environment, as well as housing and infrastructure

delivery. The key findings from the AMR 2016/17 for each of these issues are set out within Chapter 1 of the AMR, which is appended to this report.

4. Social

- 4.1 The working age population is still below the Core Strategy target of 72,100 however, at 67,700 (ONS 2014 SNPP). Dover has an older age profile and natural change in the District is negative with deaths outnumbering births. Any future population growth in the District is forecast to be from inward migration. The age profile of the population is also forecast to increase, highlighting a need to plan for an ageing population across the District as part of the Local Plan review.
- 4.2 With regard to deprivation, the District's position in the national ranking has worsened over the plan period and the Dover District remains to be in England's most deprived half of local authorities with 4 Lower-Layer Super Output Areas (LSOAs) falling within the most deprived 10% of LSOAs nationally. Additionally, in the most deprived areas of Dover, life expectancy is 7.7 years and 2.7 years lower for men and women respectively, compared to those in the least deprived areas.

5. The Economy

- 5.1 Over the monitoring period (2016/17) the following employment floorspace (B1, B2 and B8) has been given planning permission; gains of 8,914 sq m, losses of -4,264 sq m resulting in a net overall gain of 4,650 sq m. The principal gains in employment floorspace were seen in B1c (erection of an algae farming facility 2,304 sq m) and B2 uses (erection of R&D manufacturing building 4,230 sq m) both at Discovery Park, Sandwich and losses in B1a office space from Snargate Street and Castle Street in Dover.
- 5.2 Since the last monitoring period (2015/16), the number of jobs in the District has decreased by 700 according to the Business Register & Employment Survey (BRES). Looking at these figures more closely there are gains and losses across a number of sectors. However, the sector with the largest loss over the monitoring period is 'human health and social work activities' with -800 in fact the same sector shows an 800 increase in the previous period 2014/15. KCC have highlighted this figure as being potentially unreliable and if the number of jobs in the District is considered without this sector being included there is no overall change in the monitoring year. Positively, the skill attainment levels in the District have improved as the percentage of working age residents without qualifications has decreased and is now lower than the Kent average.
- 5.3 With regards to development in the retail and leisure sector in the District work has progressed extremely well on the St James's development in Dover Town Centre. Work is underway on the preparation of an Area Action Plan for the Dover Waterfront Area, to deliver new retail, leisure, housing and employment floorspace. In the monitoring year 2016/17 the following retail floorspace has been completed; gains of 461 sq m, losses of -1,176 sq m, resulting in a net over loss of -715 sq m. This is a decrease since the last monitoring year and can be largely attributed to losses from use class A4 (public houses) and loss of retail floorspace through a change of use to other uses. However, the amount of retail floorspace under construction has risen significantly to 12,549 sq m, due to the development at St James's and Lidl, at Whitfield. There has been a slight decline in leisure floorspace (D2) being completed with gains of 469 sq m, losses of -361 sq m resulting in a net gain of 108 sq m. However, the amount of leisure floorspace under construction is 6,695 sq m due to work on the Betteshanger Park mining museum and the cinema at St James's.

- 5.4 Surveys of the primary and secondary shopping frontages in Dover, Deal and Sandwich have shown that; vacancy rates in Dover have increased from 14% (22 units) in 15/16 to 15.28% (24 units) in 16/17; vacancy rates in Deal have increased from 2% (2 units) in 15/16 to 2.83% (3 units) in 16/17 and vacancy rates for Sandwich have remained unchanged at 7% (6 units). The Local Plan review will consider the health of town centres, and Dover in particular, and propose policy measures to address issues.

6. The Environment

- 6.1 Measures have been taken over the monitoring year to improve the environment in the District, with the completion of the St Radigunds play area project at Triangles Community Centre, Coombe Valley and the opening of a Multi-Use Games area in the Wingham Parish.
- 6.2 The Council's adopted Parks and Amenity Open Spaces Strategy places a very high priority on raising standards and capacity at the District's most popular park; Kearsney Abbey. The Heritage Lottery Fund and Big Lottery fund awarded a £3 million grant to restore Kearsney Abbey and Russell Gardens. The grant was awarded in July 2016 and DDC are in the delivery stage of the phased project which runs until June 2020.
- 6.3 Furthermore, during this monitoring period the Council submitted a planning application for the relocation of a new £26m Dover Leisure Centre based in Whitfield (subsequently approved and under construction).
- 6.4 With regard to the historic environment, the Council has progressed with Conservation Area Character Appraisals in Nelson Street, Deal and Waterloo Crescent, Dover. The Council is also undertaking a review of the District's historic parks and gardens and reports on the outcome of this work are anticipated for spring 2018.

7. Housing

- 7.1 During the monitoring period there were 406 dwellings completed (net figure). The majority of development over the monitoring period occurred in Deal (179 units), followed by Dover (87 units), Aylesham (78 units) and 62 units being completed from the other settlements across the District. In addition, during 2016/17, 91 affordable homes were delivered in the District, equating to 19.2% of all housing completions, compared to 185 dwellings (25.4%) in 2015/16.

5-Year Housing Land Supply Calculation

- 7.2 The Council's position regarding the 5-year housing land supply was considered at a Special Cabinet meeting on the 20th November 2017. <http://moderngov.dover.gov.uk/ieListDocuments.aspx?CId=121&MId=2835>. In the form of an advanced extract from the AMR Housing chapter. That extract is incorporated in the housing (Chapter 7 of the AMR 16/17 appended to this report)

Infrastructure Delivery

- 7.3 Over the monitoring period the Council secured £744,518 in S106 contributions from developments across the District. Of this figure DDC received £543,703 (73%) to provide the necessary infrastructure to support growth and the remainder of the

funds £200,815 was passed to KCC to fund transport projects, libraries, social care and education.

8. Progress with Plan-Making

- 8.1 At the end of the monitoring year 2016/17 the Council agreed to commence a Local Plan review. As a result of this decision the Council is currently in the process of producing a new Local Plan and Area Action Plan for the Dover Waterfront. The evidence base that underpins the plan making is in the course of being reviewed. To date the Strategic Housing Market Assessment (SHMA) and the Economic Development Needs Assessment (EDNA) has been completed. Further studies have been commissioned; Retail Needs Assessment, North Deal Study, Sustainability Appraisal/Habitats Regulation Appraisal, Strategic Flood Risk Assessment, Housing and Economic Land Availability Assessment (DDC consultation) and the Gypsy and Traveller Needs Assessment.
- 8.2 The Council's Local Development Scheme (LDS) sets out the timetable for the preparation of these documents and progress against meeting key milestones in their production.
- 8.3 The Council continues to support Parishes in the District with Neighbourhood Planning and has met with a number of Parishes over the monitoring period to provide assistance on this issue. The Council is working with Ash Parish Council who are currently progressing their Neighbourhood Plan.
- 8.4 The duty to co-operate was introduced in the Localism Act 2011 and places a legal duty on LPAs to engage constructively, actively and on an on-going basis to maximise the effectiveness of local plan preparation relating to strategic cross boundary matters. The Council has continued to co-operate with Kent Authorities and key stakeholders in planning the District's future. This has involved a number of meetings over the monitoring period which is outlined in Chapter 4 of the AMR 2016/17.

9. Identification of Options

- 9.1 To approve the AMR attached at Appendix 1.
- 9.2 Not to approve the AMR attached at Appendix 1.

10. Evaluation of Options

- 10.1 Under Government legislation the Council is required to produce an AMR. Given this, there is no option regarding whether or not to produce an AMR, as it is a legal requirement.
- 10.2 The AMR continues to monitor progress against the LDS and the priorities identified in the Core Strategy (2010), identifying successes and issues that require action.

11. Resource Implications

- 11.1 Once agreed by Cabinet, a copy of the AMR 2016/17 will be made publicly available on the Council's website. There are no further resource implications.

12. Corporate Implications

- 12.1 Comment from the Section 151 Officer: Finance has been consulted and has nothing further to add (SB)
- 12.2 Comment from the Solicitor to the Council: The Planning Solicitor has considered this report and has no further comment.
- 12.3 Comment from the Equalities Officer: This report does not specifically highlight any equalities implications, however in discharging their responsibilities members are required to comply with the public sector duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>

13. Appendices

Appendix 1 – Authority Monitoring Report 2016/17

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Dover District
Authority Monitoring Report
2016/2017

December 2017

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Overview

one Overview

1 Overview

1.1 This is the thirteenth Authority Monitoring Report (AMR) produced by Dover District Council (DDC), reporting on progress in implementing the Council's Development Plan between 1st April 2016 and 31st March 2017.

1.2 The Development Plan for the District comprises:

- The Dover District Core Strategy (2010);
- The Land Allocations Local Plan (2015);
- Worth Neighbourhood Plan (2015);
- KCC Minerals and Waste Local Plan 2013 – 2030 (2016);
- Saved Local Plan Policies (2002); and
- Policies Map.

1.3 The AMR serves a number of purposes, the main ones being:

- to assess the effectiveness of the Council's current planning policies set out in the Development Plan;
- to monitor the delivery of the Council's Development Plan and assess whether the Council is meeting the social, economic and environmental objectives set out in the Plan;
- to act as a record of the amount of development which has taken place in the District during the year; and
- to set out the Council's progress against its 'Local Development Scheme', a high level project plan for the production of new planning documents and policies.

1.4 The AMR will also be used to monitor progress regarding the preparation of the Council's new District Local Plan, following a decision by Cabinet in March 2017 to review the Core Strategy (2010) and Land Allocations Local Plan (2015) and produce a new NPPF compliant Local Plan.

1.1 Key Findings from the AMR 2016/17

1.5 Prior to the adoption of the new District Local Plan, the AMR will continue to monitor the implementation of the Dover District Core Strategy (2010) and the Land Allocations Local Plan (2015). The Core Strategy (2010) details a number of objectives covering social issues, the economy, the environment, as well as housing and infrastructure delivery. The key findings from the AMR for each of these indicators are summarised as follows:

Social

1.6 The total population of the District now stands at 113,100 people (ONS 2014 SNPP), exceeding the Core Strategy target for 2026 of 111,500 people. The working age population of the District is still somewhat under the Core Strategy target of 72,100 and is currently at 67,700 (ONS 2014 SNPP). By 2037, the population of the District

one Overview

is forecast to increase to 127,200, predominantly due to domestic migration. The age profile of the population is also set to increase; demonstrating a need to plan for an ageing population across the district.

1.7 The Dover District is in England's most deprived half of local authorities with 4 Lower-Layer Super Output Areas (LSOAs) falling within the most deprived 10% of LSOAs nationally and 1 LSOA in the top 5% most deprived areas in the country. The District's position in the national ranking has worsened over the Plan period (2006-2026) and is now considered to be more deprived than in 2007. This signifies that the Council is behind its Core Strategy target of improving social disadvantage in the most deprived wards and clearly demonstrates a need to work better with a range of delivery partners in order to help address this important issue.

1.8 The health profile of people in the Dover District is varied compared with the England average. Life expectancy for both men and women is slightly lower than the England average. In the most deprived areas of Dover, life expectancy is 7.7 years and 2.7 years lower for men and women respectively, compared to those in the least deprived areas. This situation has worsened since the start of the Plan period (2006).

The Economy

1.9 The District represents a reasonably small but productive economy in East Kent. Employment floorspace within the district is dominated by industrial uses (B2 and B8 uses) and the Dover District has the second largest stock of industrial space and the second smallest stock of offices in East Kent.

1.10 Over the monitoring period (2016/17) a total of 4,650 sqm of employment floorspace (B1, B2 and B8 uses) was permitted in the District (this is a net overall figure taking into account gains and losses). Of this, the main gains in employment floorspace were seen in B1c and B2 uses and can be largely attributed to 2 applications at Discovery Park Sandwich. The main losses in employment floorspace were seen in B1a office space, with losses from Protea House, Market Square and Castle Street in Dover. This echoes longer term trends in employment floorspace in the District, which has principally seen gains in industrial uses (B1c and B2) and losses in B1a office space.

1.11 Discovery Park continues to attract high levels of investment and is now one of the UK's top performing Enterprise Zones and is home to over 150 companies and 3,346 employees from established organisations to emerging start-ups in the fields of life science, pharmaceuticals, biotechnology, science and technology. However, while the high level of investment at Discovery Park is extremely positive for the District, the low level of investment across other employment areas is a concern and illustrates that more needs to be done to promote other sites such as the White Cliffs Business Park.

1.12 The Dover District has recorded a loss of 4,700 jobs during the first 10 years of the Core Strategy Plan period from 2006 to 2016 across most sectors, with only education, hospitality and recreation, finance and insurance, and information and

one Overview

communication showing an increase in employment. The Core Strategy objective was to deliver 6,500 jobs over the Plan period, the opposite has occurred and the economy has contracted, with future growth forecast at 2,700 jobs over the period to 2037.

1.13 Furthermore, the latest job density figures published by NOMIS in 2015 show that the number of jobs in the District has declined from 41,000 in 2014 to 40,000 jobs in 2015 which equates to a jobs density of 0.59, significantly below the Kent average. Looking at these figures more closely the Business Register & Employment Survey (BRES) shows that the District has lost 700 employee jobs (net figure) over the monitoring year although there are gains and losses across a number of sectors. The sector with the largest loss over the monitoring period is 'human health and social work activities' with 800 losses but it should be noted that in fact the same sector shows an 800 increase in the previous period 2014/15. KCC who published this bulletin have highlighted this figure as being potentially unreliable and if the number of employee jobs in the District is considered without this sector being included there is no overall change in the monitoring year.

1.14 Positively, skill attainment levels in the District have improved over the Plan period. The percentage of residents of working age without qualifications has decreased and is now lower than the Kent average. The percentage of working age residents with NVQ 4 qualification or higher has increased and the gap between the District and the Kent average is decreasing, which is very positive news.

1.15 With regard to development in the retail and leisure sector in the District, work is continuing on the St James' development site (also known as the Dover Town Investment Zone (DTIZ)) in the Dover Town Centre, which is an extremely positive step for the regeneration of Dover and for the District holistically, as the development will bring new shops, cafés, restaurants and a cinema into the heart of the Dover Town Centre. Work has also commenced on the Area Action Plan (AAP) for Dover Waterfront area and a Public Realm Strategy for the Town Centre. This work will build on the momentum created through the St James' development and seek to deliver new retail, leisure, housing and employment to re-invigorate Dover's sea front. In addition to this, the development of a new Lidl foodstore (use class A1) at Whitfield was granted permission over the monitoring period and is currently under construction.

1.16 Across the remainder of the District there has only been a limited amount of activity in the retail and leisure sector. Since the last monitoring period there has been a decrease in retail floorspace built from 298 sq m during 2015/16 to -715 in 2016/17. There has also been a decrease in leisure floorspace with 259 sq m and 108 sq m built in 2015/16 and 2016/17 respectively. Recent shopping surveys of shopping frontages in the District show that Dover has a vacancy rate of 15.28%, Deal 2.83% and Sandwich 7.0%. Over the monitoring year, the vacancy rate in Dover has increased from 14% (2015/16) to 15.28% (2016/17), this rate is above the national average of 11.1%. Clearly the rise in vacancy rates in Dover is of key concern and needs to be very closely monitored in relation to the opening of the St James' development and how the Local Plan can be used to support the existing town centre. 28

1.17 In Deal the vacancy rate has increased slightly over the monitoring year from 2% to 2.83% although this centre still has the lowest overall percentage. Sandwich has seen some losses in the secondary shopping frontages although this has been offset by some gains and therefore the overall vacancy rate remains unchanged from last monitoring period at 7%.

1.18 In 2015/16, the number of passengers entering and exiting Dover Priory fell from 961,174 to 883,394 (Office of Rail and Road, Estimates of Station Usage). This may be explained by the fact that the line between Dover Priory and Folkestone West was closed for a number of months in 2016 whilst emergency repair works were carried out on the sea wall adjacent to the railway line. The decline in passenger numbers in 2015/16 is concerning and will need to be monitored, especially as passenger volumes at Dover Priory are still relatively modest compared to other stops on the High Speed line. Efforts need to be made to capitalise more on the High Speed line in the District through the construction of additional car parking facility, adjacent to the railway station.

Environment

1.19 Measures have been taken over the monitoring year to improve the environment in the District. The Council completed the St Radigunds play area project during the monitoring period at Triangles Community Centre in Coombe Valley, Dover. In addition, other play area providers have also been actively increasing capacity of their facilities such as Wingham Parish Council replaced a local play area to provide a Multi-Use Games Area, opened in March 2017.

1.20 The Council's adopted Parks and Amenity Open Spaces Strategy placed a very high priority on raising standards and capacity at the District's most popular park, Kearsney Abbey. The project to restore Kearsney Abbey and Russell Gardens secured a £3million grant in July 2016, the project will run until June 2020.

1.21 The District has a rich and varied historical landscape and over the monitoring period there has been one new heritage designation in the District, namely a pair of acoustic mirrors in the Fan Bay as a scheduled monument. Furthermore, the Heritage Strategy identified the need for a programme of Conservation Area appraisals in order to facilitate understanding of the special interest of the Conservation Areas, and to enable management and monitoring of the areas through the development of guidance and advice, and the widening of Article 4(2) Directives. In the monitoring period the Heritage team have progressed with:

- Nelson Street Deal Conservation Area Appraisal - the Appraisal drafted by the Deal Society was adopted in January 2017 and work has progressed on implementing an Article 4 Direction on the newly defined conservation area to manage changes; and
- Waterloo Crescent Conservation Area Appraisal - the draft appraisal was prepared by the Regeneration Delivery Section in the early autumn of 2016 and consultation is to be held during the next monitoring period.

one Overview

1.22 A review of the District's historic parks and gardens is also underway and reports are expected to be available from spring 2018.

1.23 Additionally, KCC is continuing to develop an Urban Archaeological Database for Dover to help planners and developers prepare and assess development proposals to help conserve Dover's remarkable heritage. The first phase of this work is expected to be completed by autumn 2017.

Housing and Infrastructure Delivery

1.24 Whilst the Council experienced the highest housing completion figure since 1989 of 726 dwellings during the last monitoring period, a total 406 net completions were recorded during 2016/17; Currently, there are 4,196 units which have planning permission, however are not started and 387 units which are under construction in the District, which should help to maintain the rate of housing completions in the District over the coming years. Using the Objectively Assessed Need for housing, identified in the Council's Strategic Housing Market Assessment (SHMA, 2017) the Council is able to demonstrate that the District has a 5 year Housing Land Supply of 5.80 years.

1.25 Although there has been a decline in housing completions this monitoring period, there are very encouraging signs that a range of allocated housing sites across the District are continuing to come forward for development, as 63% of total completions have come from housing allocations. The Development Plan allocates sites to deliver approximately 10,273 homes across the district.

1.26 To date, 4,211 homes have been granted planning permission on allocated sites (221 within this monitoring period) and 1,023 of these homes are now completed (248 within the monitoring period). Total housing allocations granted planning permission is lower than that granted in 2015/16. Whilst it is encouraging that the Council's housing allocations are starting to come forward, completions are still behind schedule and a large amount of development in the District still comes from windfall sites (37%), indicating that it is not Plan-led development. The majority of development over the monitoring period occurred in Deal (179 units), followed by Dover 87 units) and Aylesham (78 units). The Strategic allocation at Whitfield (where the majority of the development is planned for Dover) being significantly behind target having only delivered 91 homes to date (out of 5,750 planned), although work on the construction of a new roundabout on the A256 is now complete.

1.27 Of the 1,006 dwellings granted permission during the monitoring year, 775 were houses, 196 flats, 28 bungalows and 7 maisonettes. Approximately, 6% of dwellings granted planning permission over the monitoring period had 1 bedroom; 28% had 2 bedrooms; 44% had 3 bedrooms and 22% had 4 bedrooms plus. Comparing these figures with requirements under Policy CP4 on housing mix shows that we are under delivering on 1 and 2 bedroom units, on target for 3 bedroom units and over the policy target on 4 bedroom units.

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1.28 Over the monitoring period, 91 affordable houses were granted permission in the District on 5 sites. However, the Council only achieved its target of 30% affordable housing on two sites: The Old Sorting Office, Charlton Green, Dover and land adjacent to allotments, Folkestone Road, Dover. Further to this, during the monitoring period, 78 affordable homes were completed in the District on two sites: Aylesham and Timperly Place Sholden (Deal). This equates to 19.2% of all housing completions. This is lower than that achieved during 2015/16 where 185 affordable homes were delivered equating to 25.48% of total completions.

1.29 Whilst progress is being made with the delivery of affordable housing within the Dover District, the SHMA (2017) advised that in order to meet housing need, 167 affordable homes should be delivered in the district per annum. It is clear that the level of affordable housing delivery in the District is below this level (with the exception of 15/16) and indicates the need to review the Council's strategy to affordable housing provision as part of the preparation of the new District Local Plan. Whilst accepting that delivery of 167 affordable homes per year is unlikely to be achieved.

1.30 During 2016/17, 23 residential units have been gained through permitted development rights, the largest number since the right was introduced in 2015. This clearly shows that the Government's policy of allowing residential properties in the countryside is having a noticeable impact on the District.

1.31 With regard to infrastructure delivery, since the last monitoring period the Council received £744,518 in S106 contributions from developments across the district. Of this figure, DDC received £543,703 to assist in the delivery of: affordable housing, children's play space, community space, the Thanet Coast Mitigation Strategy, a community development officer for Aylesham Garden Village, and school playing pitches. The remainder of the contributions were passed to Kent County Council (KCC) for the delivery of transport projects, libraries, social facilities and education.

1.32 Contributions secured through S106 agreements in this monitoring period are £379,875 less than that received during 2015/16. This can be explained in part by the fall in the number of housing completions as S106 payments are often triggered on commencement of development or by a certain number of occupations and as a result there is a correlation between housing activity/completions and S106 collections.

1.33 During this monitoring period the Council submitted a planning application for the relocation of a new £26m Dover District Leisure Centre based in Whitfield; meeting recommendations and objectives set out in the Land Allocations Local Plan (2015) and Indoor Sports Facilities Strategy. Work is now well underway on site.

1.2 Direction of Travel

1.34 Table 1.1 below sets out the direction of travel of the key matters raised in the key findings from the last monitoring period (2015/16) to this monitoring period (2016/17).

one Overview

Table 1.1 Direction of Travel from 2015/16 to 2016/17

Social	
Population	◀▶
Ageing population	◀▶
Deprivation levels	◀▶
Economy	
Net employment floorspace	▼
Number of jobs	◀▶
Job density	▼
Skill attainment levels	▲
Retail floorspace built	▲
Leisure floorspace built	▼
Vacancy rates	
Dover	▲
Deal	▲
Sandwich	◀▶
Passenger numbers from Dover Priory Station	▼
Environment	
Play areas/ open space	▲
Historic Environment	▲
Housing and Infrastructure Delivery	
Housing completions	▼
5 year Housing Land Supply	▼
Allocated sites granted permission	▼
Allocated sites completions	▼
Housing mix	
1-bed homes	▲

one Overview

2-bed homes	▼
3-bed homes	◀▶
4-bed homes	▼
Affordable housing	▼
S106 contributions	▼

Table 1.2

Key

▲	Value Increased
▼	Value Decreased
◀▶	Value Unchanged

Introduction

two Introduction

2 Introduction

What is the Authority Monitoring Report?

2.1 This is the thirteenth AMR produced by DDC and covers a period from 1st April 2016 to 31st March 2017 (the monitoring period).

2.2 The AMR serves a number of purposes:

- to assess the performance of the Council's current planning policies and to monitor the delivery of the Council's adopted Development Plan;
- to assess changes in the structure and health of the population in the District;
- to record of the amount of development which has taken place in the District during the monitoring period;
- to look at the health of the District's centres and capture changes in retail floorspace;
- to capture the level of housebuilding that has been taking place in the District and review the distribution of housebuilding and the type of housing that is being delivered;
- to look at changes in the economy and employment floorspace in the District;
- to monitor the impact of development on the environment;
- to capture progress of the delivery of the Council's strategic land allocations;
- to set out projections and expectations for future development in the District, and assess where policies and approaches may need to change; and
- to set out the Council's progress against its 'Local Development Scheme', a high-level project plan for the production of new planning documents and policies.

2.3 Copies of previous AMRs are available and can be downloaded via the District Council's website: <https://www.dover.gov.uk/Planning/Planning-Policy-and-Regeneration/Plan-Monitoring/Authority-Monitoring-Reports.aspx>

What are the key components of the Authority Monitoring Report?

2.4 The Council has a set of its own contextual indicators and local indicators in the adopted Core Strategy. The Government's Planning Practice Guidance (PPG) details various pieces of information which Local Planning Authorities (LPAs) should report annually, but is otherwise not prescriptive on what an AMR should contain.

2.5 The PPG states that local planning authorities must publish information at least annually that shows progress with Local Plan preparation; report any activity relating to the duty to cooperate; and show how the implementation of policies in the Local Plan is progressing. Furthermore, LPAs are encouraged to report as frequently as possible on planning matters to communities. This is important to enable communities and interested parties to be aware of progress.

2.6 LPAs can also use the AMR to provide up-to-date information on the implementation of any neighbourhood plans that have been made, and to determine whether there is a need to undertake a partial or full review of the Local Plan.

two Introduction

2.7 Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012 sets out what information the reports must contain, although there is other useful information that can be set out. In particular, the reports can highlight the contributions made by development, including section 106 planning obligations, Community Infrastructure Levy and New Homes Bonus payments, and how these have been used.

2.8 The AMR should be made publicly available.

Structure of the Authority Monitoring Report

2.9 In light of the above, the structure of the AMR is as follows:

Chapter 3 - The District and its People - providing a spatial portrait of the District and an overview of the population and health profile of the area.

Chapter 4 - Planning for the Future - summarising the work undertaken to plan for the future of the District, as well as progress against the Local Development Scheme (LDS), neighbourhood planning and meeting the requirements of the duty to co-operate.

Chapter 5 - Monitoring of Current Policies - reviewing the effectiveness of development management policies and the implications of the introduction of permitted development rights.

Chapter 6 - Retail, Services and Facilities - looking at the health of the District centres, including the amount of new retail, service and facility floorspace built during the monitoring year.

Chapter 7 - Housing - detailing the Council's progress regarding housing delivery, looking at affordable housing provision, Gypsy and Traveller accommodation and future housing land supply.

Chapter 8 - The Economy - identifying changes in employment floorspace, jobs, unemployment levels and skills in the District over the monitoring period.

Chapter 9 - Environment and Sustainability - assessing the District's environment and the sustainability of new development; across a range of top including the historic environment, open space, energy and transport.

Chapter 10 - Infrastructure - reviewing the Council's performance regarding the delivery of infrastructure required to support development and the Council's position in relation to funding mechanisms such as the Community Infrastructure Levy (CIL) and developer contributions.

Chapter 11 - Strategic Sites - detailing an update on the progress of the Council's strategic sites set out in the adopted Development Plan.

The District and its People

three The District and its People

3 The District and its People

3.1 This chapter provides a spatial portrait of the District and looks at the population and health profile of the area.

3.1 Geography

3.2 The Dover District is situated on the East Kent peninsula and covers an area of 31,982 hectares (ha). The District is bordered by Thanet to the north, Shepway to the south west and Canterbury to the north west. To the south/south east of the District is the English Channel; putting Dover at both the centre of surface travel to and from continental Europe and on the edge of domestic economic activity. See Figure 3.1: Map of the District.

3.3 The District contains three main towns: Dover, Deal and Sandwich, and has a large rural area with a variety of villages and smaller settlements. The total population of the district is 113,100 ⁽¹⁾.

three The District and its People

Figure 3.1 Map of the District



Dover

3.4 Dover is the District's principal town and has a population of 44,390⁽²⁾. The town provides the main convenience and comparison retail offer for the District, and White Cliffs Business Park is one of the key sources of employment in the area. The town is also home to the Port of Dover which is Europe's busiest ferry port and a vital international gateway for the movement of passengers and trade. The Port of Dover is an award-winning cruise port, the second busiest in the UK, hosting some of the world's most prestigious cruise-liners and is an important source of employment in the district. ⁽³⁾

three The District and its People

Deal

3.5 Deal, the second largest town in the District, with a population of 30,100 ⁽⁴⁾, is a seaside town, predominantly residential in nature, with an attractive town centre and good retail offer. Commercial activity tends to be small scale, locally based, and dominated by town centre businesses. The northern part of Deal and the countryside between Deal and Sandwich, is subject to the risk of tidal flooding which is a constraint to development.

Sandwich

3.6 Sandwich, the third largest town, with a population of 7,040 ⁽⁵⁾, is a historic Cinque Port market town, renowned for its medieval street pattern and high concentration of listed buildings. The Discovery Park Enterprise Zone to the north of Sandwich is also a major employment centre, with over 150 resident companies, generating 3,346 jobs. An international golf course lies to the immediate east of the town, and a second golf course of national importance lies to the north east of the town, both of which are important contributors to the local economy and profile of the area.

Rest of the District

3.7 The District is connected to the main highways network by the M20/A20 and M2/A2 corridors, which provide a direct connection to London. High speed rail links also connect Dover, Deal, Sandwich and Martin Mill to London and the wider rail network.

3.8 The Dover District is a diverse maritime area characterised by contrasting landscapes and a rich heritage. Key features of the district include:

- a variety of natural assets including, 20 miles of coastline, 2,000 hectares (ha) of broad leaved woodland, 2,211 ha of land is designated as Sites of Special Scientific Interest, 28,110 hectares of agricultural land, two main rivers - The River Dour and The River Stour; and 391 miles of public rights of way;
- about 6,900 ha (21%) of the District is designated as part of the Kent Downs Area of Outstanding Natural Beauty (AONB) and of this 876 ha (3%) is designated as Heritage Coast;
- the District contains the spectacular Norman Castle at Dover, the Tudor castles of Deal and Walmer and the Roman castle at Richborough, as well as around 46 scheduled monuments, approximately 2,800 listed buildings and 57 conservation areas; and
- there are a range of sports and leisure facilities on offer in the district including leisure centres, swimming pools, country parks, off road cycle track, gardens, play areas, cinemas, theatres and museums. The district is also famous for its golf courses including the Royal St. George's in Sandwich, which has hosted the Open Championship.

4 KCC Bulletin 2014-Based Subnational Population Projections June 2016

5 KCC Bulletin 2014-Based Subnational Population Projections June 2016

three The District and its People

3.9 However, despite its character and location in the prosperous South East Region, the District suffers a number of problems:

- Dover Town has some of the most deprived wards in the country;
- unemployment levels are above the national average;
- parts of the District are at risk from flooding from both fluvial and tidal sources;
- Dover Town Centre is struggling to compete with neighbouring shopping areas, such as Canterbury, which is drawing trade out from Dover;
- traffic congestion associated with the Port of Dover, which also leads to poor air quality; and
- the health of people in Dover is varied compared with the England average. Life expectancy for both men and women is slightly below the England average.

3.2 Population

3.10 This section sets out the population profile of the District, looking at how the population has changed since 2001, comparing the latest population projections for the District to the Core Strategy Indicators for population growth, and how the profile of the District's population is forecast to change in the future.

Changes in Population 2001 - 2014

3.11 The Adopted Core Strategy (2010) identifies the importance of population growth in the District, particularly within working age families to support growth in the local economy.

3.12 The 2014 Sub-National Population Projections (SNPP) published by the Office of National Statistics (ONS) in June 2016 show that the total population of the District is 113,100 and that the working age population (16-64 years) is 67,700, the non-working age population is 45,400.⁽⁶⁾

3.13 Table 3.1 compares the 2014 SNPP with Core Strategy Indicator 1 (population and labour supply growth):

Table 3.1 : Dover Population Comparison Figures

Dover Population Comparison Figures				
	Baseline Figure	Core Strategy Target for 2026	Total Population (2014 SNPP)	Difference between 2026 target and 2014 SNPP
Total Population	104,800 (2007)	111,500	113,100	1,600

three The District and its People

Dover Population Comparison Figures				
Working Age Population (16-64 years)	73,800 (2001)	72,100	67,700	-4,400

3.14 Table 3.1 shows that whilst the total population of the District has already exceeded the Core Strategy target of 111,500 people by 2026, the proportion of working age population has declined and is lower than the level forecast in the Core Strategy (2010). It is clear that the Core Strategy objective in relation to the percentage of working age population in the district has not been met. Additionally, over the same period the District has seen a decline workforce jobs which is an important factor in attracting and retaining working age families to the district. Reasons for a decrease in working age population could also be a result of an overall ageing population across the district. The reasons for the increase in total population in the district are explored below.

3.15 Between mid-2001 and mid-2014⁽⁷⁾ the population of the Dover District has risen by approximately 8,400 to reach 113,100. This increase is made up of natural change -800 (with deaths outnumbering births) and an increase from net migration and other changes of 9,200 persons.

3.16 Key trends over the 13 year period include:

- whilst annual births have increased and deaths have varied little, natural change is negative and has switched from an annual loss of around 200 between 2001 and 2004, to gains or very modest losses after 2005/06;
- net migration from within the UK has been the main driver of population increase but has varied between gains of over 800 in 2003/04 to a loss of nearly 200 in 2008/09;
- net overseas migration has been positive in most years with a maximum of over 200 in 2009/10;
- regarding the profile of migration into the district, the District loses younger age adults, most likely migrating for university or other 'bright lights'. However, this rebounds in the early 20s and subsequent inward migration is spread though middle ages. There is also some evidence of retirement-related migration at the older ages but this is much less than may be observed elsewhere along the coast. The migration profile is more balanced than would be observed in a true 'retirement' destination district;
- the net result is that the population has risen in all years since 2001 but at very different annual levels varying between less than 50 and over 1,100; and
- the population has aged as the resident population has aged and also due to older in-migration.

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Future Population Projections

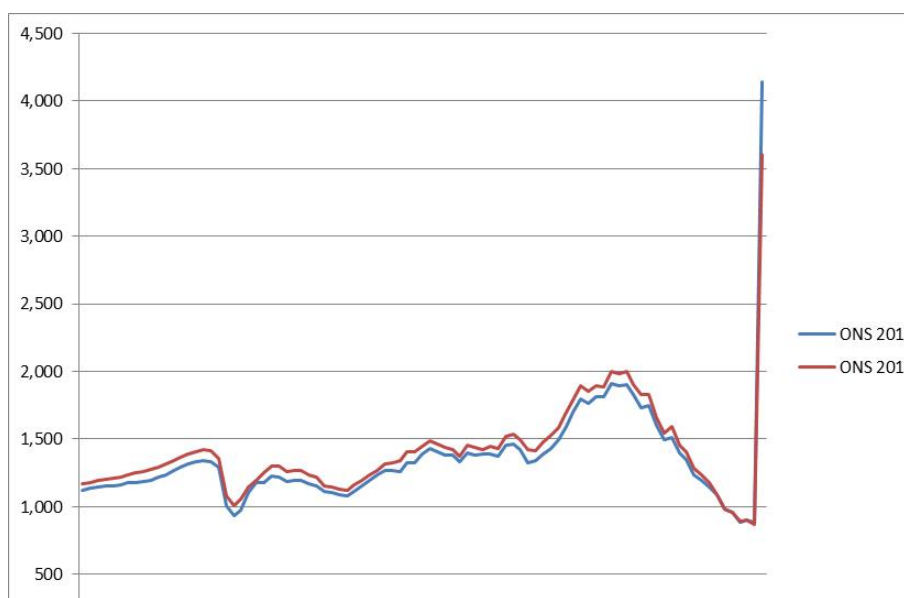
3.17 In the future, for the period 2014 - 2037 population projections show that the population of the Dover District will increase from 113,100 to 127,200 people (12.4% increase). This is predominantly due to domestic migration flows, as natural change remains negative (i.e. there are more deaths than births each year).

3.18 The ONS 2014 SNPP shows that the Dover District will attract nearly 18,500 new residents via migration over the period 2014 - 2037. It is anticipated that the majority of this will be 'domestic' migration flowing from elsewhere in the UK. By 2036 (the end of the projection period) domestic migration runs at 900 persons per year are anticipated compared to 100 international migrants.

3.19 Natural change will however continue to be negative as the ONS 2014 SNPP projections foresee an increase of approximately 550 deaths compared to 480 births per annum between 2014 and 2037.

3.20 Figure 3.2 shows the affect of the changed components on the age structure at 2037. The most significant change is the reduction in the projection of persons aged over 90 years. This reduction has a knock-on effect on the household projections, as the elderly living in private households have the highest overall household representative rates. This group also has a high likelihood of requiring residential care. In general, the projection is higher at all other ages.

Figure 3.2 Dover District Age Structure at 2037. ONS 2012 SNPP and ONS



Changes in Households

3.21 The 2011 Census revealed that since 2001 the number of households in the Dover District has increased by 9.0%, reaching 48,310 households in total. This compares to the regional average of 8.2% and the national figure of 7.9%. In the District the number of households has risen at a faster rate than the population in

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households between 2001 and 2011; implying a decline in the average size of households across Dover District (as is illustrated in Table 3.2), which reflects regional and national trends.

Table 3.2 Change in Average Household Size between 2001 and 2011

Location	Average Household Size in 2001	Average Household Size in 2011
Dover	2.29	2.27
South East Region	2.37	2.34
England	2.38	2.36

3.22 The 2011 Census also indicates that there are more single person households and fewer couple households with dependent children in the District than are recorded regionally and nationally. Furthermore, over the period 2001 to 2011 the main change in household types has been a growth in 'other' households, followed by lone parent households with no dependent children. It is interesting to note however that households with only non-dependent children have increased notably whilst the number of households with dependent children has decreased. This suggests that household formation rates amongst young adults may have reduced.

3.3 Health and Social Wellbeing

3.23 This section provides a health profile of the District, looking at areas of deprivation, life expectancy levels, the general health of the population and what the District's health priorities are.

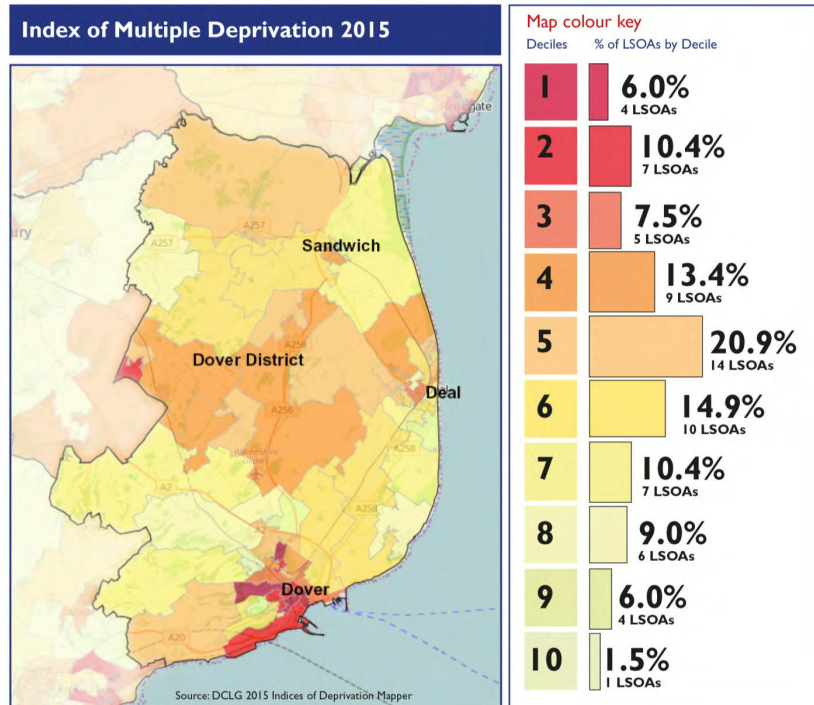
Indices of Multiple Deprivation

3.24 Deprivation is most comprehensively measured by the ONS Index of Multiple Deprivation (IMD) which ranks each of England's LSOAs – small areas with populations of around 1,500 people – from 1 (most deprived) to 32,844 (least deprived). The IMD combines seven topics to give a broad coverage of ways by which people can be 'deprived', along with more obvious means of deprivation such as income and employment; it encompasses health, education, skills and training, barriers to housing, and living environment and crime.

3.25 The English Indices of Deprivation 2015 ⁽⁸⁾ reinforce previously identified patterns of deprivation across the District. See Figure 3.3 below.

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Figure 3.3 Indices of Multiple Deprivation 2015



3.26 The District continues to have deprivation ‘hot spots’ that are amongst some of the most deprived small areas in the country yet are geographically close to some of the least deprived areas in the country. The 4 Lower-layer Super Output Areas (LSOAs) that fall within the most deprived 10% of LSOAs nationally are within the wards of St. Radigunds; Castle; Maxton, Elms Vale and Priory; and Buckland (all within Dover Town), with the LSOA in the St. Radigund’s ward also in the top 5% most deprived areas in the country.

3.27 From a national perspective, the Dover District is in the most deprived half of local authorities in England.

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National rank: 126 (out of 326 English local authority districts) *

Kent rank: 5 (out of 12 Kent local authority districts) *

Number of LSOAs in the most deprived 10% nationally: 04 (out of 67 LSOAs in the district) **

Number of LSOAs in the most deprived 20% nationally: 11 (out of 67 LSOAs in the district) **

Number of LSOAs in the least deprived 10% nationally: 01 (out of 67 LSOAs in the district) **

The highest levels of multiple deprivation are found in the urban areas of Dover

* Where 1 is the most deprived; using the Rank of Average Score

** LSOAs (or Lower-layer Super Output Areas) are small geographical areas with approximately 1,500 residents or 650 households

3.28 The Core Strategy (2010) Indicator 6 is set to measure social disadvantage. In 2007, the District's national ranking was 142 out of 326 authorities (IMD, 2007), showing that the District's national ranking has fallen over the Plan period (2006-2026) and the District is now considered to be more deprived than in 2007. At County level, the District's ranking has however remained the same, and continues to rank fifth out of the 12 Kent local authority districts/boroughs.

3.29 Core Strategy Indicator 6 aims to have 6 LSOAs in the most deprived 20% nationally by 2016 and 0 LSOAs in the most deprived 20% nationally by 2026. This target has not been achieved, as at 2016, there are still 11 LSOAs in the most deprived 20% nationally (out of 67 LSOAs in the District).

3.30 This illustrates that the Core Strategy objective has not been met and there has instead been a decline in social disadvantage in the District. From this, it is evident that DDC needs to continue to work closely with other partners for example Kent County Council (KCC) and the NHS to address deprivation in the District. A multi agency approach to this important issue is essential as the Planning Department alone cannot influence all of the required strands of deprivation.

Health Profile

3.31 Table 3.3 shows how the health of people in this area compares with the rest of England.

3.32 It should be noted that:

- Red value indicates a value significantly worse than the England Value

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- Amber value indicates a value that is not significantly different from the England Value
- Green value indicates a value that is significantly better than the England Value but may still be an important public health problem.

Table 3.3 Source Public Health England 2017

Health Summary for Dover 2016							
Domain	Indicator	Period	Local No total count	Dover District Value	England Value	England Worst	England Best
Our Communities	1 Deprivation score (IMD 2015)	2015	n/a	21.6	21.8	42.0	5.0
	2 Children in low income families (under 16s)	2014	4,380	22.9	20.1	39.2	6.6
	3 Statutory homelessness	2015/16	15	0.3	0.9		
	4 GCSEs achieved	2015/16	617	53.7	57.8	44.8	78.7
	5 Violent crime (violence offences)	2015/16	2,155	19.1	17.2	36.7	4.5
	6 Long term unemployment	2016	285	4.2	3.7	13.8	0.4
Children's and young people's health	7 Smoking status at time of delivery	2015/16	181	16.3	10.6	26.0	1.8
	8 Breastfeeding initiation	2015/16	731	x	74.3	47.2	92.9
	9 Obese children (Year 6)	2015/16	232	21.5	19.8	28.5	9.4
	10 Alcohol-specific hospital stays (under 18)	2013/14 - 15/16	15	21.9	37.4	121.3	10.5
	11 Under 18 conceptions	2015	53	26.3	20.8	43.8	5.4
Adults' health and lifestyle	12 Smoking prevalence in adults	2016	n/a	17.7	15.5	25.7	4.9

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Health Summary for Dover 2016							
Domain	Indicator	Period	Local No total count	Dover District Value	England Value	England Worst	England Best
	13 Percentage of physically active adults	2015	n/a	56.4	57.0	44.8	69.8
	14 Excess weight in adults	2013 - 15	n/a	67.6	64.8	76.2	46.5
Disease and poor health	15 Cancer diagnosed at early stage	2015	275	48.2	52.4	39.0	63.1
	16 Hospital stays for self-harm	2015/16	202	192.9	196.5	635.3	55.7
	17 Hospital stays for alcohol-related harm	2015/16	617	531.5	647	1163	374
	18 Recorded diabetes	2014/15	6,251	7.1	6.4	9.2	3.3
	19 Incidence of TB	2013 - 15	12	3.5	12.0	85.6	0.0
	20 New sexually transmitted infections (STI)	2016	309	448.7	795	3288	223
	21 Hip fractures in people aged 65 and over	2015/16	151	606.8	589	820	312
Life expectancy and causes of death	22 Life expectancy at birth (Male)	2013 - 15	n/a	79.3	79.5	74.3	83.4
	23 Life expectancy at birth (Female)	2013 - 15	n/a	82.6	83.1	79.4	86.7
	24 Infant mortality	2013 - 15	15	4.3	3.9	8.2	0.8
	25 Killed and seriously injured on roads	2013 - 15	123	36.3	38.5	103.7	10.4

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Health Summary for Dover 2016							
Domain	Indicator	Period	Local No total count	Dover District Value	England Value	England Worst	England Best
	26 Suicide rate	2013 - 15	27	8.9	10.1	17.4	5.6
	27 Smoking related deaths	2013 - 15	N/a	N/a	283.5		
	28 Under 75 mortality rate: cardiovascular	2013 - 15	238	70.9	74.6	137.6	43.1
	29 Under 75 mortality rate: cancer	2013 - 15	486	142.6	138.8	194.8	98.6
	30 Excess winter deaths	Aug 2012 - Jul 2015	208	17.7	19.6	36.0	6.9

3.33 The above table illustrates that the health of people in the Dover District is varied compared with the England average, with more red and amber lights, than green. Key areas of concern include:

- 23% (4,400) of children live in low income families;
- in Year 6, 21.5% (232) of children are classified as obese;
- low levels of GCSE attainment - worse than the national average;
- estimated levels of adult excess weight are worse than the England average;
- high levels of smoking related deaths - worse than the average for England. Estimated levels of adult smoking are also worse than the England average;
- the rate of violent crime is worse than average;
- levels of teenage pregnancy are worse than the England average; and
- life expectancy for both men and women is slightly lower than the England average. However, life expectancy is 7.7 years lower for men and 2.7 years lower for women in the most deprived areas of Dover than in the least deprived areas.

3.34 Given this, the health priorities in Dover include improving life expectancy by preventing suicide and heart disease and reducing smoking prevalence, improving teenage pregnancy rates, and improving physical activity in children and adults. The majority of these issues fall outside the remit of town planning but clearly there is a need to work closely with relevant health partners to establish ways in facilitating healthier lifestyles across the district.

Planning for the Future

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4 Planning for the Future

4.1 This chapter summarises the work that the Council is undertaking to plan for the future of the District and sets out progress with the preparation of the new District Local Plan. Furthermore, the chapter also summarises progress made against the LDS, how the Council is working with parish councils to deliver neighbourhood plans and how the Council is meeting its obligation under the duty to co-operate.

4.1 Current Planning Policies

4.2 Decisions on planning applications are taken in accordance with adopted planning policies, unless material considerations indicate otherwise. The Development Plan for the District comprises:

- KCC Minerals and Waste Local Plan 2013 - 2030 (2016);
- The Adopted Core Strategy (2010);
- The Land Allocations Local Plan (2015);
- Worth Neighbourhood Plan (2015);
- Saved Local Plan Policies (2002); and
- Policies Map.

4.3 The Council has also produced a number of Supplementary Planning Documents (SPDs) and guidance, which expand on policies in the Development Plan or cover specific areas of the District. The adopted SPDs and Guidance include:

- Whitfield Masterplan;
- Affordable Housing SPD and Addendum;
- The Kent Design Guide 05/06;
- Dover Western Heights Masterplan;
- Kingsdown Conservation Area Character Appraisal;
- Dover District Heritage Strategy;
- Affordable Housing Rural Exception Schemes;
- Aylesham Masterplan;
- Buckland Mill Planning Brief;
- Dover Town Centre Conservation Area Character Appraisal;
- St James's Area Dover Planning Brief;
- Security Measures for Retail and Commercial Premises;
- York Street Site Dover Planning Brief;
- Flat Conversion Guidelines;
- Walmer Design Statement; and
- Preston Village Design Statement.

4.2 Local Plan Review

4.4 The Council is starting work on a new District Local Plan which will guide the future growth and development of the District to 2037.

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What is the Local Plan?

4.5 The new District Local Plan is an extremely important document for the future of the Dover District. It will be the blueprint for growth in the District; contain the over-arching planning strategy for the District; identify sites where development will happen over the next 20 years; and will guide decisions on planning applications. The new District Local Plan will comprise:

- a vision for the future of the District;
- the amount of housing, employment and retail development needed in the District;
- strategic policies;
- development management policies;
- site allocations; and
- policies map.

4.6 The new District Local Plan must comply with government policy and be justified by evidence. Once adopted, it will replace the Dover District Core Strategy (2010), Saved Policies from the 2002 Local Plan and the Land Allocations Local Plan (2015) (together known as the Development Plan) and will cover the period from 2014 to 2037.

What is the process of preparing a District Local Plan

4.7 The process of producing a Local Plan involves the following stages:

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Local Plan Preparation Process

1. Evidence gathering (ongoing)

The Council is in the process of preparing a number of studies to support the new District Local Plan, see table 4.2. The Council will carry out both formal and informal engagement with a range of stakeholders as the preparation of the new District Local Plan and evidence base documents advances.

2. Call for Sites (completed summer 2017)

As part of the preparation of the Housing and Employment Land Availability Assessment (HELAA) the Council undertook a 'call for sites' exercise in the summer of 2017 inviting developers, land owners, agents and the local community to submit sites to the Council for assessment in order to ascertain whether they are suitable for inclusion within the Local Plan. Any sites that have been submitted will be assessed by the Council in the new year in order to determine their suitability, availability, achievability and deliverability. Such sites will also be subject to a SA/HRA.

3. Regulation 18 - Issues and Options consultation (October/November 2018)

The Council will consult on the scope of the issues that the new District Local Plan will need to address and the potential strategy for responding to such issues, in accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

Responses received as part of this consultation will then be reviewed and be used to help inform the development of a draft District Local Plan.

4. Preparation of the Local Plan (December 2018 - August 2019)

Following on from the issues and options consultation the Council will start to prepare a draft Local Plan. The District Local Plan will be prepared in consultation with key stakeholders and will incorporate key findings from the Council's evidence base.

5. Regulation 19 - Publication version of the Local Plan (September/October 2019)

In accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012, the Council will publicise the version of the Local Plan to be submitted to the Planning Inspectorate for examination. The publication version of the District Local Plan, will include a vision for the future of the Dover District; a set of strategic policies allocating land for future housing, employment, retail development, as well as green infrastructure and open space;

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and development management policies. Any representations submitted at this stage of the process will be forwarded to an independent Inspector who will be appointed to examine the Local Plan.

6. Submission of Local Plan to the Secretary of State for examination (January 2020)

Having received any representations on the publication version of the Local Plan, the Council will submit the Plan and any proposed changes it considers appropriate along with supporting documents to the Planning Inspectorate for examination on behalf of the Secretary of State.

7. Examination of the Local Plan by a Planning Inspector (April/May 2020)

The examination commences upon submission of the Local Plan to the Planning Inspectorate and concludes when the Inspector's Report is issued to the LPA. During the formal examination process, a Planning Inspector will assess whether the Local Plan has been prepared in line with the relevant legal requirements (including the duty to cooperate) and whether it meets the tests of 'soundness' contained in the NPPF (2012). The Inspector will consider the representations received during the Regulation 19 consultation, and where appropriate, will invite individuals or organisations who submitted representations to appear at examination hearings. Following the examination, the Inspector will produce a report in order to determine whether or not the plan can be considered to be 'sound'. This report may include 'main modifications' to the District Local Plan where the Inspector feels that these are necessary to ensure that the Plan is sound.

8. Adoption of the Local Plan (July 2020)

The final stage in the plan making process is the formal adoption of a Plan. In accordance with the Council's constitution, the adoption of the District Local Plan must take place at a meeting of Full Council. Following adoption, the District Local Plan will become the main document against which decisions on planning applications will be made.

4.8 The timetable for the preparation of the new District Local Plan is set out in the Council's LDS (September 2017) and can be downloaded via the following website: [https://www.dover.gov.uk/Planning/Planning Policy and Regeneration/Plan/Monitoring/Local Development Scheme.aspx](https://www.dover.gov.uk/Planning/Planning%20Policy%20and%20Regeneration/Plan/Monitoring/Local%20Development%20Scheme.aspx)

Key Challenges for the Local Plan

4.9 Looking to the future there are a number of key challenges that the District Local Plan must address:

- to provide 12,167 new homes by 2037 to meet the Objectively Assessed Need for housing identified in the SHMA (2017);

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- identify sufficient land to meet future development needs over the next 20 years;
- identify and deliver key infrastructure to support future growth;
- to promote good transport links both within the district, and beyond;
- to tackle congestion, air quality and provide more sustainable transport alternatives in the district;
- provide sufficient employment land to deliver the projected 2,700 jobs forecast to be delivered in the district over the period to 2037 to strengthen the District's economic position in East Kent;
- provide improved education and training facilities to ensure that local people are better equipped to join the workforce;
- strengthen Dover town centre building on the momentum that is being created by the DTIZ development;
- the need to plan for an ageing population;
- tackle deprivation in the district and address health inequalities;
- meet the challenge of climate change by considering setting targets for renewables and low carbon energy; and
- to deliver growth in the district whilst preserving and enhancing the District's key natural and historical assets.

What the Local Plan will Cover?

4.10 It is proposed that the Local Plan will comprise the following sections:

- an introduction to Local Plans, a description of the district in 2017 and the challenges it faces;
- the overarching spatial strategy for the district, including the key diagram, vision, targets for growth, growth delivery strategy and approach to delivering healthy and sustainable communities;
- topic specific policies, including development management policies;
- settlement and site specific policies; and
- implementation and monitoring.

4.3 Planning Documents Under Preparation

4.11 The Council is currently in the process of producing a number of new planning documents (see Table 4.1); updating the evidence base that supports the Local Plan; and proactively working with parish councils to bring forward Neighbourhood Plans in the District. This section provides an update on the Council's progress with bringing forward these documents:

Progress Against the Local Development Scheme

4.12 In March 2017 the Council's Cabinet made the decision to proceed with a review of the current Core Strategy (2010) and Land Allocations Local Plan (2015), and produce a new NPPF compliant District Local Plan.

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4.13 Since the LDS was adopted in March 2017, the Council has had legal advice regarding the preparation of a Dover Waterfront Masterplan. It was advised that the Masterplan cannot be prepared as a SPD and must instead be a standalone Development Plan Document. As a result, the Council adopted a revised LDS in September 2017, which includes a revised timetable for the production of the Dover Waterfront Area Action Plan (AAP), as well as the District Local Plan and therefore supersedes the LDS dated March 2017.

4.14 The current and previous LDSs are available to view on the Council's website: <https://www.dover.gov.uk/Planning/PlanningPolicyandRegenerationPlan/MonitoringLocalDevelopmentScheme.aspx>

4.15 Table 4.1 sets out the timetable for the preparation of the documents in the current LDS (September 2017) and notes the Council's progress against meeting key milestones.

Table 4.1 Progress Against the LDS

Planning Document	Timetable	Progress Against Meeting Timetable
District Local Plan (including SA and HRA)	Reg 18 Consultation: Oct/Nov 2018	Work is underway on the preparation of the District Local Plan.
	Reg 19 Consultation (publication): Sept/Oct 2019	The Council has commissioned a number of studies to support the preparation of the Local Plan (see below) and also undertook a 'call for sites' consultation from June to August 2017 inviting landowners and developers to put forward land for development for the Plan period (2014-2037).
	Submission: Jan 2020	
	Examination: Apr/May 2020	
	Adoption: Jul 2020	
		A Local Plan Engagement Strategy has been produced which sets out how the Council will engage residents, businesses and key stakeholders in the preparation of the Local Plan.
		The Council has also set up a Planning Advisory Group to steer the production of the Local Plan, the agenda and minutes of which are available to view online.

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Planning Document	Timetable	Progress Against Meeting Timetable
Dover Waterfront AAP	Reg 18 Consultation: Jan/Feb 2018 Reg 19 Consultation(publication): Jun/Jul 2018 Submission: Oct 2018 Examination: Jan 2019 Adoption: Jun 2019	<p>The previous version of the LDS identified the Dover Waterfront AAP as being progressed as either a SPD or a residual Local Development Document (LDD). As a result of a recent High Court case, it has become clear that work on the Dover Waterfront AAP and the associated public realm works cannot be prepared as a SPD or as a residual LDD because the emerging proposals involve land beyond that allocated under Policy CP8 to accommodate a cable car connection from the town centre to Dover Castle and proposals for new development along the new Marina Curve. Without the inclusion of these it would not have the added advantage of enabling the scheme to make a really positive contribution to the regeneration of the town.</p> <p>As a result of this, the proposals need to be prepared as a Development Plan Document and examined by an independent Inspector on behalf of the Secretary of State before it can be adopted by the Council. Once it has been adopted by the Council it will have the same planning status as the District Local Plan and will form part of the Council's new Development Plan.</p>
Statement of Community Involvement	Consultation: Jun/Jul 2017 Adoption: Sept 2017	The Statement of Community Involvement (SCI) was agreed by the Council on the 9th May 2016. The SCI will be updated to reflect the changes introduced by the Neighbourhood Planning Act 2017.
Waterloo Crescent Conservation	Consultation: Mar 2017 Adoption: May 2017	Following consultation in early 2017, the Waterloo Crescent Conservation

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Planning Document	Timetable	Progress Against Meeting Timetable
Area Character Appraisal		Area Character Appraisal was adopted in May 2017.
South Barracks Conservation Area Character Appraisal	Consultation: May/Jun 2017 Adoption: Nov 2017	A consultation on the South Barracks Conservation Area Character Appraisal was held between 15th August and 25th September 2017. It is anticipated that the South Barracks Conservation Area Character Appraisal will be adopted in November 2017.

4.16 Whilst the Council is committed to bringing forward all the documents set out in the LDS, some milestones have been missed, due to the need for a change in the approach towards the work on the Dover Waterfront AAP, resource constraints and competing priorities.

Evidence Base Update

4.17 The NPPF (2012) places responsibility on each LPA to *"ensure that the Local Plan is based on adequate, up-to-date and relevant evidence about the economic, social and environmental characteristics and prospects of the area"*.

4.18 The Council is in the process of updating the following evidence base studies to support the preparation of the new District Local Plan:

Table 4.2 Completed evidence base studies

Evidence Base Study		Description
<i>Completed evidence base studies</i>		
Indoor Sports Facilities Study	The Sports Consultancy Jul 2016	This study sets out an audit and assessment of indoor sports facilities, providing an understanding of current demand and future supply of indoor sporting facilities, as well as recommendations in delivering sporting outcomes for the Dover District.

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Evidence Base Study		Description
Strategic Housing Marking Assessment (SHMA)	Peter Brett Associates Feb 2017	The Council, working jointly with Shepway District Council, commissioned Peter Bretts Associates to undertake a SHMA to identify the OAN for the Dover District for the period 2014-2037, in accordance with the NPPF (2012). This study will be used to underpin the preparation of the new District Local Plan.
Economic Development Needs Assessment (EDNA)	Nathaniel Lichfield & Partners Mar 2017	This study assesses and evidences the need for economic development in the District and identifies the amount of employment land required in the district to support housing growth.
Water for Sustainable Growth Study	Aecom Jul 2017	KCC, along with the Districts commissioned Aecom to identify the water related constraints to growth across the region and to assess whether growth can be delivered within these constraints. The study also looked at the ability of lowering the cost of water related infrastructure.
Dover Air Quality Study	Bureau Veritas Sept 2017	This study assesses the potential air quality impacts on the future development proposals in Dover and sets out an understanding of the potential effect of local pollution concentrations of NO2 and PM10 both on and around site allocations in the adopted Development Plan. This work will also be used to inform the preparation of the Dover Waterfront AAP.
East Kent Growth Framework	Nathaniel Lichfield & Partners Aug 2017	This document is an update of the East Kent Growth Plan (2013) and identifies the opportunities and challenges for East Kent, defines the strategic objectives underpinning the future strategy for growth for East Kent, as well as investment priorities required to deliver such strategic objectives.
<i>Ongoing evidence base studies</i>		
Dover Transport Study	WSP & Peter Brett Associates	WSP/PB have been appointed by DDC, KCC Highways, Dover Harbour Board (DHB) and Highways England to update the existing transport modellings (e.g. 2007 VISSUM

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Evidence Base Study		Description
		<p>transport model) by re-validating existing data and any development that has already happened/is in the pipeline since 2007. This updated model has now been agreed and signed off by Highways England and KCC Highways in conjunction with DDC, to give a Present Year Validated Model that can be used for a range of issues such as identifying highway improvements to Dover Town Centre and assessing the impact of development proposals on the road network. Work on this commission has been put on hold until the distribution of proposed development is known.</p>
<p>Deal Transportation Model</p>	<p>WSP & Peter Brett Associates</p>	<p>DDC in partnership with KCC and Highways England has commissioned WSP/PB to develop a transport model of Deal. The model will be developed by extending the existing Dover Transport Model to cover all the key roads, in and around Deal. As part of the model development, WSP will survey traffic flows to help identify issues such as 'pinch points' and 'rat running'. This information will help to assess the need for new transport infrastructure including possible improved connectivity between Dover and Deal. The model will also be used to assess the suitability of sites put forward by landowners.</p> <p>Alongside the modelling work, WSP in partnership with LDA Design will undertake a detailed analysis of the North Deal area. This is a key commitment in the Council's dopted Core Strategy (2010) and will investigate whether place-making and infrastructure solutions can be found to benefit existing residents and identify opportunities to create further development.</p>
<p>Housing and Economic Land Availability Assessment (HELAA)</p>	<p>DDC</p>	<p>The Council is currently undertaking a HELAA to identify sites for housing, employment and retail uses in the District in accordance with the methodology set out in the Planning Practice Guidance. As part of this study, a 'call for sites' exercise was undertaken from June to August</p>

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Evidence Base Study		Description
		2017. In the new year officers will assess the suitability, deliverability, availability and acheivability of each site. This work will help inform the scale and distribution of growth across the District required to meet its requirements.
Retail and Town Centre Needs Assessment	Carter Jonas	Carter Jonas has been appointed to undertake an assessment of the retail and town centre needs of the District. This study is currently ongoing and will review the existing retail hierarchy, assess the health of the District's town centres and identify the need for retail and leisure floorspace in the District.
Strategic Flood Risk Assessment	Herringtons	The Council has commissioned Herringtons to undertake a SFRA in accordance with the NPPF (2012) and PPG. This study is ongoing and will update the 2007 SFRA and will assess the flood risk from all types of flooding, taking into account the existing climate and predicted changes in climate, and will allow the Council to identify sustainable locations for development away from flood risk areas. It will also review Coastal Change Management Areas.
Sustainability Appraisal and Habitats Regulations Assessment	Land Use Consultants	Land Use Consultants have been commissioned to to undertake a Sustainability and Habitats Regulations Assessment in accordance with the NPPF (2012) and PPG to support the preparation of the Local Plan. This study is ongoing and will consider and identify the likely effects of the District Local Plan, and assess the extent to which the District Local Plan, when judged against alternatives, will help to achieve environmental, economic and social objectives.
Green Infrastructure Strategy	DDC	The Council is in the process of updating the Green Infrastructure Strategy to support the Local Plan. The Green Infrastructure Strategy will review existing GI provision in the District and identify where new GI assets are required to support growth.

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Evidence Base Study		Description
Landscape Character Assessment (LCA)	DDC	The Council is currently undertaking a LCA of the Dover District. This work will look at the different landscape character areas across the District and will be used to inform the preparation of the District Local Plan.
Gypsy, Travellers and Travelling Showpeople Accommodation Needs Assessment	Arc4	The Council has commissioned Arc4 to undertake a Gypsy, Traveller and Travelling Showpeople Accommodation Needs Assessment to identify the number of new Gypsy and Traveller pitches required in the District over the Plan period. This study is ongoing and forms part of a Kent wide study that will identify the need for Gypsy and Traveller accommodation across the county.

Community Consultation

4.19 The NPPF (2012) emphasises the need to involve all sections of the community in plan-making. The Council also has a legal duty to consult residents and businesses when appropriate and legislation prescribes who must be consulted at different stages of document preparation.

4.20 The Dover District SCI is the means by which the Council aims to facilitate this. The Council's SCI was adopted in May 2016, and identifies who the Council will consult and how they will be consulted as part of the plan making process to ensure plans are as easy to access and understand as possible.

4.21 The Council has held the following consultations on key planning documents during the monitoring period:

- **Nelson Street Conservation Area Character Appraisal:** Consultation on the Nelson Street Conservation Area Character Appraisal has held between 7th October 2016 and 18th November 2016. Four representations were received. The Nelson Street Area Character Appraisal was formally adopted by the Council as a LDD in January 2017.
- **Waterloo Crescent Conservation Area Character Appraisal:** Consultation on the Waterloo Crescent Conservation Area Character Appraisal was held between 26th January 2017 and 9th March 2017. A total 26 representations were received. The Waterloo Crescent Conservation Area Character Appraisal was formally adopted by the Council in May 2017.

four Planning for the Future

Neighbourhood Planning

4.22 The Localism Act 2011 enables local communities to produce Neighbourhood Plans to support development in their area. Upon adoption by the Council, such plans will hold the same weight as other Development Plan documents for the District.

4.23 The first stage in producing a Neighbourhood Plan is to designate a Neighbourhood Area. As it stands, there are currently five parish councils in the district with Neighbourhood Area designations who are at different stages of the planning process:

- **Worth** - the Worth Neighbourhood Plan was adopted in January 2015 and now forms part of the Development Plan for the District.
- **Ash** - the Parish Council is currently in the process of preparing a Neighbourhood Plan for the area.
- **Sandwich** - Neighbourhood Area designated.
- **St Margaret's at Cliffe** - Neighbourhood Area designated.
- **Shepherdswell with Coldred** - the Parish Council has taken the decision not to proceed with preparing a Neighbourhood Plan.

4.24 The Local Authority has a duty to support groups with the preparation of their Neighbourhood Plans and officers will continue to support parishes with the Neighbourhood Planning process.

4.25 Neighbourhood plan policies remain in force until the plan policy is replaced.

Worth

4.26 Whilst there is no requirement to review or update an adopted neighbourhood plan, PPG highlights that communities in areas where policies in an adopted neighbourhood plan have become out of date may decide to update their plan, or part of it. The Worth Neighbourhood Plan was adopted in January 2015. To date, there has been no indication of the intention to review the policies in this plan and therefore, this settlement will be considered as part of the Local Plan review.

Ash

4.27 In the case of Ash, the local community has started work on the preparation of a Neighbourhood Plan for the designated area. Depending on the stage that they reach in the process, a decision will need to be made as to whether to include this particular settlement in the Local Plan review.

Sandwich and St Margaret's at Cliffe

4.28 With regard to Sandwich and St Margaret's at Cliffe, whilst neighbourhood areas have been designated, the preparation of neighbourhood plans have not yet commenced and therefore as it stands both settlements will be included in the Local Plan review.

four Planning for the Future

Shepherdswell and Coldred

4.29 As the Parish Council has taken the decision not to progress with the preparation of a neighbourhood plan, this settlement will be considered as part of the Local Plan review.

4.4 Duty to Co-operate

4.30 The duty to co-operate was introduced in the Localism Act 2011 and places a legal duty on LPAs to engage constructively, actively and on an on-going basis to maximise the effectiveness of local plan preparation relating to strategic cross-boundary matters.

4.31 Paragraph 156 of the NPPF identifies the following as strategic issues requiring cooperation:

- the need for and provision of homes and jobs in an area;
- the provision of retail, leisure and other commercial development;
- the provision of infrastructure for transport, telecommunications, waste management, water supply and waste water treatment, flood risk management, the provision of minerals, and energy supply;
- the provision of infrastructure for health, security, community wellbeing and culture;
- Climate Change mitigation and adaption; and
- the conservation and enhancement of the natural and historic environment.

4.32 A full list of ‘duty to cooperate bodies’ is set out in Part 2 of the Local Plan Regulations 2012, and DDC's main duty to cooperate bodies are listed below. However, the nature of the duty means that it would never be possible to produce an exhaustive list:

- Kent and Medway Planning Authorities
- Civil Aviation Authority
- Environment Agency
- Greater London Authority
- Highways England
- Historic England
- Homes and Communities Agency
- South East Clinical Commissioning Group
- Canterbury and Coastal Clinical Commissioning Group
- Natural England
- Office of Rail and Road
- Transport for London

four Planning for the Future

4.33 The Council is also required to 'have regard to' the Local Enterprise Partnership (LEP) ⁽⁹⁾ and Local Nature Partnership (LNP) ⁽¹⁰⁾ for Kent and Essex when drawing up policies and plans. Both now have an important role in strategic planning and a close working relationship is therefore crucial.

4.34 The Council also consults a number of other organisations on planning matters – examples include the District's town and parish councils, and bodies such as Thames Water and Sport England. Whilst not a part of the duty to cooperate, ongoing engagement with these bodies is integral to delivering high quality development in the area.

Memorandum of Understanding

4.35 In February 2016, the Council adopted a Memorandum of Understanding (MOU) in respect of the duty to cooperate between the East Kent Regeneration Board members. This includes:

- Ashford Borough Council (ABC)
- Canterbury City Council (CCC)
- Shepway District Council (SDC)
- Thanet District Council (TDC)
- Dover District Council; and
- Kent County Council (KCC)

4.36 The MOU does not override the statutory duties and powers of the identified parties. It is not legally binding nor is it intended to cover every detailed aspect of their relationships; rather it is a statement of principles to guide relations between the parties and provide a set of workable ground rules for early discussion and co-operation in addressing strategic and cross-boundary issues.

The Duty to Cooperate in Practice

4.37 The Council has continued to co-operate with other LPAs in Kent and key stakeholders in planning for the District's future. This has involved a number of meetings over the monitoring period which are shown in the table 4.2.

4.38 The Richborough Connection National Significant Infrastructure Project (NSIP) continued in this AMR monitoring period with a series of joint meetings between National Grid, DDC, TDC, CCC and KCC. The NSIP was granted consent by the Secretary of State for Business, Energy and Industrial Strategy in August 2017 which falls outside the monitoring period.

9 The LEP is responsible for bidding for and prioritising infrastructure investment

10 LNP are partnerships of a broad range of local organisations, businesses and people who aim to help bring about improvements in their local natural environment

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Table 4.3 Evidence of the Duty to Cooperate

Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
05/04/2016	SHMA Inception Meeting with PBA	PBA/DDC/SDC	Local Plan Review	Meeting between DDC/SDC and PBA Consultants to discuss and agree the way forward with the commission and what issues need to be addressed in the SHMA.
27/04/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
18/05/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
08/06/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
13/06/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
15/06/2016	SHMA Duty to Co-operate Workshop	DDC/CCC/TDC/SDC and Ashford Borough Council	Local Plan Review	Information shared with neighbouring local planning authorities on the initial findings of the SHMA.
20/06/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project

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Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
22/06/2016	Duke of York's Roundabout LEP bid	DDC/KCC	Core Strategy	Meeting to discuss and agree a bid to LEP on improvements that are needed to the Duke of York's Roundabout which is an important component of the Dover Transportation Study.
22/06/2016	SHMA meeting	PBA/DDC/SDC/KCC	Local Plan Review	Meeting to discuss the Objectively Assessed Need figure for affordable housing.
11/07/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
13/07/2016	SHMA meeting	DDC/TDC and GVA	Local Plan Review	Meeting to discuss the initial findings from the SHMA and to discuss the initial recommendations from PBA Consultants that Dover district is best placed in a Shepway and Dover Housing Market Area (HMA) rather than a Thanet, Canterbury and Dover HMA.
25/07/2016	Dover Transport Strategy	DDC/KCC	Local Plan Review	Meeting to update KCC on various development proposals that are happening in the District and implications for KCC highways.
27/07/2016	Richborough Connection Project Examination	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project

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Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
28/07/2016	Richborough Connection Project Examination	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
29/07/2016	Richborough Connection Project Examination	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
11/08/2016	East Kent Duty to Co-operate Meeting	DDC/CCC/TDC/SDC and ABC	Core Strategy, Land Allocations Local Plan and Local Plan Review	Regular Duty to co-operate meeting with neighbouring local planning authorities to discuss and agree a range of cross boundary issues.
18/08/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
08/09/2016	East Kent Growth Framework	DDC/SDC/TDC/CCC and Lichfields	Local Plan Review	Meeting to update East Kent local authorities on the emerging findings from the Lichfield East Kent Growth Plan

four Planning for the Future

Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
27/09/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
29/09/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
05/10/2016	EDNA - Duty to Co-operate Workshop	DDC/CCC/SDC/TDC/ABC and Lichfields	Local Plan Review	A Duty to co-operate meeting with neighbouring local planning authorities to discuss the initial findings from the EDNA
10/10/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
12/10/2016	Dover Transportation Study Meeting	DDC/KCC/WSP, Highways England and Dover Harbour Board	Local Plan Review	Steering Group meeting with WSP to discuss progress on the Dover Transportation Study and to agree the next steps.
17/10/2016	East Kent Growth Framework	DDC/SDC/TDC/CCC and Lichfields	Local Plan Review	Meeting to update East Kent local authorities on the emerging findings from the Lichfield East Kent Growth Plan

four Planning for the Future

Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
09/11/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
10/11/2016	Richborough Connection Project	National Grid, DDC/CCC/TDC and KCC	NSIP	Regular meeting with National Grid to discuss the Nationally Significant Infrastructure Project
16/11/2016	East Kent Growth Framework	DDC/SDC/TDC/CCC and Lichfields	Local Plan Review	Meeting to update East Kent local authorities on the merging findings from the Lichfield East Kent Growth Plan
12/12/2016	Kent Water Study	DDC/KCC/SDC/TDC and CCC	Local Plan Review	Meeting to discuss the emerging findings from the Kent Water Study and the implications for the District.
02/02/2017	SFRA	DDC and Environment Agency	Local Plan Review	Meeting with the EA to discuss and agree the draft brief for the Strategic Flood Risk Assessment that will be used to inform the Local Plan Review.
22/02/2017	East Kent Duty to Co-operate Meeting	DDC/CCC/TDC/SDC and ABC	Core Strategy, Land Allocations Local Plan and Local Plan Review	Regular Duty to co-operate meeting with neighbouring local planning authorities to discuss and agree a range of cross boundary issues.

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Date	Meeting	Attendees	Relevant Local Plan Documents	Key Outcomes
24/02/2017	Thanet Local Plan Meeting	DDC/TDC	Thanet Local Plan	Meeting between DDC and TDC to discuss the representations submitted to the TDC Local Plan
21/03/2017	Presentation to Health and Wellbeing Board	DDC	Local Plan Review	Presentation to the health and well being board.

Update on Neighbouring Local Plans

Ashford Borough Council

4.39 The Borough Council consulted on a draft version of its Local Plan 2030 between the 15 June and 10 August 2016. Additionally, the Borough Council consulted on the proposed main changes to the Local Plan 2030 in July 2017 and has recently consulted on a number of new housing allocations in order to meet an updated OAN figure.

Canterbury City Council

4.40 The Council submitted a number of representations during the preparation of the City Council's Local Plan. The most notable concern related to the impact of CCC's proposals for additional retail development at Wincheap and the need for CCC to undertake an impact assessment at the Plan-making stage in order to fully assess and understand the potential implications of the proposed additional retail floorspace at Wincheap on the District. The City Council submitted its Local Plan for examination in November 2014. Representations were considered and recognised by the Inspector who was conducting the Local Plan Examination and they were dealt with in a slightly different way to DDC's representation as the impact of additional retail development at Wincheap will now be assessed at the planning applications stage.

4.41 The Adoption of the Canterbury Local Plan is now at the High Court as a challenge has been submitted on air quality grounds.

Shepway District Council

four Planning for the Future

4.42 The District Council's Core Strategy was adopted in 2013. SDC is now in the process of producing a follow-on Places and Policies Local Plan and has commenced a partial review of its Core Strategy. SDC consulted on its Places and Policies Local Plan 'Preferred Options' document on 7th October 2016 for a six week period that closed on the 18th November. The Places and Policies Local Plan identifies sites for future development to meet the requirements in the adopted Core Strategy (2013) and also set out development management policies to guide this development.

4.43 SDC has announced its intention to build a garden town at Otterpool Park which could accommodate up to 12,000 new homes. The Government has awarded £155,000 of funding to support the preparation of a masterplan for the site that will guide its development over the coming 30 years.

Thanet District Council

4.44 The District Council consulted on a number of specific changes to their Local Plan; most notably the allocation of residential development at Manston airport. The Council has raised a number of cross-boundary issues as part of this public consultation relating to the allocation of housing at Manston airport and that evidence from DDC's SHMA has concluded that Dover District is best placed in a Shepway and Dover Housing Market Area (HMA) rather than a Thanet, Canterbury and Dover HMA, as identified in Thanet District Council's SHMA. It is envisaged that TDC will consult on their Local Plan early in early 2018, providing DDC with the opportunity to submit further representations.

London Plan

4.45 The Mayor of London has commenced a full review of the London Plan. A major cross-boundary issue is whether London can accommodate sufficient new housing to meet its objective needs. The Council needs to continue to be fully engaged as the preparation of the London Plan advances and to monitor progress in order to assess the implications of this for the preparation of the new District Local Plan.

Monitoring of Current Policies

five Monitoring of Current Policies

5 Monitoring of Current Policies

5.1 This chapter looks at the use of policies in the Core Strategy (2010) and Land Allocations Local Plan (2015), including where decisions are appealed. It also examines the impact of permitted development rights which circumvent those policies.

5.1 Effectiveness of Development Management Policies

5.2 One way to assess the effectiveness of policies is to examine how often each policy is referred to as a 'reason for refusal' within decision notices sent to unsuccessful applicants for planning permission. If a policy can confidently be used to refuse a proposal – knowing that it may be challenged by an appeal – it indicates that it remains useful. However, it should be noted that some policies relate to very specific uses or individual sites – these are unlikely to be used often, but that does not in itself mean that they are ineffective.

5.3 During the monitoring year 1, 229 planning applications were determined⁽¹¹⁾. Of these, 87% (or 1073 planning applications) were approved and 13% of applications (or 145 planning applications) were refused.

5.4 The planning application refusals over the monitoring period have been assessed to determine which development management policies have been the most influential and relevant in determining planning applications. Table 5.1 illustrates the most frequently used development management policies out of the total of planning refusals:

Table 5.1

Use of Core Strategy Policies in Planning Application Refusals			
Rank	Policy Reference	Description	Percentage of times used in refusals
1	DM 15	Protection of the Countryside	4.5%
2	DM 1	Settlement Boundaries	4.2%
3	DM 16	Landscape Character	2.7%
4	DM 11	Location of Development and Managing Travel Demand	2.3%
5	CP 1	Settlement Hierarchy	1%
6	CP 6	Infrastructure	0.5
7	CP 7	Green Infrastructure Network	0.3%

11 This figure includes, Full, Listed Building Consent, Outline, Reserved Matters and Prior Approvals

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Use of Core Strategy Policies in Planning Application Refusals			
Rank	Policy Reference	Description	Percentage of times used in refusals
	CO 5	Heritage Coast	0.3%
	CO 8	Protection of Hedgerow	0.3%
10	DM 2	Protection of Employment Land and Buildings	0.2%
	DM 3	Commercial Buildings in the Rural Area	0.2%
	DM 8	Replacement Dwellings in the Countryside	0.2%
	DM 9	Accommodation for Dependent Relatives	0.2%
	DM12	Road Hierarchy and Development	0.2%
	DM18	River Dour	0.2%
	DM 25	Open Space	0.2%
	TR4	A2 & A256 Safeguarding	0.2%
	LA23 (LALP)	Residential Development at Ash	0.2%
	LA25 (LALP)	Land to the north of the junction of Capel Street and Winehouse Lane Capel-le-Ferne	0.2%
	LA43 (LALP)	The Paddock, Townsend Farm Road, St Margarets at Cliffe	0.2%

5.5 It can be seen that the most commonly used policies cited in refusals relate to the protection of the countryside and the supply and location of housing. Historically, the Council has not had a five year deliverable supply of housing land. Which has encouraged the submission of planning applications for development in locations contrary to the Council's policies on housing supply.

5.6 In conjunction with this the NPPF is also increasingly cited by officers in reasons for refusal, with 85 refusals relying solely on the NPPF, rather than adopted policy. The most frequently cited paragraphs of the NPPF include:

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Table 5.2

Use of the NPPF in Planning Application Refusals			
Rank	Paragraph from NPPF (1)	Description	Percentage of times paragraph cited in refusals
1	17	Core Planning Principles	11.3%
2	56	Good design is a key aspect of sustainable development, is indivisible from good planning....	10.5%
3	64	Permission should be refused for development of poor design.....	10%
4	58	Local and neighbourhood plans should develop robust and comprehensive policies that set out the quality of development.....	6%
5	57	It is important to plan positively for the achievement of high quality and inclusive design for all development.....	5%

1. For information on the NPPF or to read the paragraphs in full please click on the following link;
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf

5.7 Table 5.2 demonstrates that the NPPF is being frequently used in policy refusals. The most frequently cited paragraph of the NPPF (para 17) relates to the 12 Core Planning Principles and contains overarching principles to be applied to all planning applications. Further to this, paragraphs 56, 57, 58 & 64 in the NPPF all relate to design. As the Core Strategy (2010) does not have any design-led policies, it is to be anticipated that the NPPF is being used prevalently in this way.

5.8 Overall, it can be considered that the Council's policies are being used effectively to refuse inappropriate development in the District. It is clear that the most used policies in the Development Plan relate to the protection of the countryside and the supply of housing, which is not surprising considering the previous lack of a 5 year supply of deliverable land. Moving forward the Council has a five year supply of housing (5YHLS) during the monitoring period and the effect of this on planning application refusals will be monitored.

5.9 The frequency of use of other Development Plan policies is small, with officers instead relying on the NPPF in decision taking. Here, it can be noted that the NPPF is being extensively used when dealing with design aspects of applications and in the absence of any local design policies this is not surprising. The use of these principles seems to be successful and effective in determining planning applications, however it is recommended that consideration be given to creating some local distinctive design policies as part of the local plan review. Some locally distinctive design policies may well prove to be influential on the Council's success in planning appeals. See table 5.3 for most cited policies in planning appeals.

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5.2 Number of Decisions Allowed on Appeal

5.10 The extent to which Inspectors cite the Council's Development Plan policies is another indicator of the effectiveness of policies, as well as the extent to which the Council's decisions are rigorous and can be trusted.

5.11 During the 2016/17 monitoring year 43 of the Council's decisions were appealed, which marks a 39% increase from the previous monitoring year.

Table 5.3

Decision	2015/2016		2016/2017	
	No of Decisions	Percentage	No of Decisions	Percentage
Allowed	4	13%	17	40%
Dismissed	27	87%	26	60%
Total	31	100%	43	100%

5.12 The Council's success at appeal has declined during the monitoring year and is significantly over the 15% annual target. However, there is no obvious pattern for this. Previous performance prior to 2016/17 met national targets. An independent report has similarly found no obvious reason for this trend. It should be noted that the reasons for allowing appeals during 2016/17 concerned specific detailed matter (e.g. Impact on amenities etc) rather than policies regarding matters of principle.

5.13 In 2018 the Government intends to use appeal decisions as an indicator to determine whether an authority will be designated as poor performing. This will take effect from 2018 but will be based on analysis of decisions taken between April 2015 and March 2017. The indicator is no more than 10% of total decisions taken during that period (not appeals lodged) being overturned on Appeal. Table 5.4 illustrates what the Council's performance will look like against this performance indicator:

Table 5.4

Monitoring Year	Total Number of Planning Decisions	Number of Decisions overturned on Appeal	Percentage of Total Decisions
2015/2016	1015	4	0.39%
2016/2017	1226	17	1.38%

5.14 Table 5.5 shows which policies or paragraphs of the NPPF were the most commonly cited in the appeals that were allowed by the Planning Inspector during the monitoring year:

five Monitoring of Current Policies

Table 5.5

Rank	Percentage of use	Policy/NPPF	Description
1	78%	Various paragraphs of the NPPF	Relating to core planning principles, design and quality of development, protection of heritage assets and conservation of landscape & scenic beauty.
2	4.5%	DM 15	Protection of the Countryside
3	3%	DM 1	Settlement Boundaries
4	1.5%	DM 13	Parking Provision
	1.5%	DM 24	Retention of Rural Shops and Pubs
	1.5%	GPDO	General Permitted Development (England) Order 2015
	1.5%	Kent Design Guide	Kent Design Guide
	1.5%	LB & CA Act 1990	(Listed Building and Conservation Area) Act 1990
9	0.75%	DM 4	Re-use or Conversion of Rural Buildings
	0.75%	DM 5	Provision of Affordable Housing
	0.75%	DM 12	Road Hierarchy and Development
	0.75%	DM 16	Landscape Character
	0.75%	DM 22	Shopping Frontages
	0.75%	CP 1	Settlement Hierarchy
	0.75%	CO5	Heritage Coast
	0.75%	LA 24	Land to the south of New Dover Road, between Capel Court Caravan Park and Helena Road, Capel-le-Ferne
	0.75%	Kent Downs AONB Management Plan	Kent Downs Area of Outstanding Natural Beauty Management Plan 2014 - 2019

five Monitoring of Current Policies

5.15 The paragraphs in the NPPF relating to planning principles and design are the most commonly referred to by Inspectors in determining appeal cases. As the Council does not have adopted policies relating to design in their adopted Development Plan, this perhaps is to be expected.

5.3 Changes to Permitted Development Rights

5.16 Permitted Development Rights allow people to carry out certain types of work without needing to apply for planning permission. They were originally intended to remove the need for local authorities to deal with small and non-contentious schemes such as fences and porches, but are increasingly being used by the government to allow more significant construction and changes of use. This means that some types of development – which would potentially be contrary to existing policies in the Development Plan – are now nevertheless able to take place, with only minimal involvement of the Council.

5.17 It is important to monitor changes under Permitted Development Rights so it can be seen what effect they are having on policy objectives highlighted in the Council's Development Plan.

5.18 During the monitoring year the Council recorded 50 notifications under Permitted Development Rights. Out of the notifications received prior approval was refused for 13 of the notifications as they did not fall within the criteria allowed for permitted development as laid out in the General Permitted Development (England) Order 2015 (GPDO).

5.19 In 2013 the government introduced a number of temporary permitted development rights in an attempt to boost the economy. Three of these are particularly relevant to the District and their impacts are explored below.

5.20 The first is the temporary right to convert offices to a residential use. Since the right was introduced a loss of 1,232 sq m of B1a floorspace has been granted through prior approvals. Although no loss of office floorspace has been granted this monitoring year as illustrated in table 5.5. This right has significant implications for the District's supply of employment land – whilst it was originally set to expire in 2016, the government has now announced that the right will be made permanent. Continued impacts on employment land are therefore a serious concern and ongoing monitoring will be required to assess the long term impacts that this may have on the District's employment aspirations.

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Table 5.6

Office to Residential Permitted Development 2013-2016				
Year	Total Number of Prior Approvals Received	Total Number of Prior Approvals Refused	Loss in B1a Floorspace sq m	Gain in Residential Units
2013/14	1	0	140	1
2014/15	2	0	229	3
2015/16	5	0	863	6
2016/17	3	3	0	0
Total	11	3	1232	10

5.21 The second is the temporary right to convert agricultural buildings to a residential use. There has been a loss of 5,737 sq m of agricultural floorspace which has been permitted through prior approvals as illustrated in table 5.6 It can also be seen that over the last monitoring year 23 residential units have been gained through permitted development rights this is the largest number since the right was introduced. Whilst it was originally set to expire in 2016, the government has now announced that this will be made permanent. Given this, it will be important to continue to monitor the changes occurring in our rural settlements to assess any long term effects.

Table 5.7

Agricultural to Residential Permitted Development 2013-2016				
Year	Total Number of Prior Approvals Received	Total Number of Prior Approvals Refused	Loss in Agricultural Floorspace Sq m	Residential Units gained
2013/14	0	0	0	0
2014/15	9	5	1,168	5
2015/16	10	8	375	2
2016/17	23	8	4,194	23
Total	42	21	5,737	30

5.22 The third is the temporary right to convert retail to a residential use. Since the right was introduced a loss of 111 sq m retail floorspace has been permitted through prior approvals as illustrated in table 5.7. Over this monitoring year a loss of 74 sq m of retail floorspace was permitted across two sites neither of which were⁸⁰

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located in the primary or secondary shopping frontages. Whilst this was originally set to expire in 2016, the government has now announced that it will be made permanent. It can be seen that since this right was introduced only a modest amount of retail space has been lost in the District under Permitted Development rights. However, it is important to continue to monitor any losses to assess the changes to retail floorspace.

Table 5.8

Retail to Residential Permitted Development 2013-2016				
Year	Total Number of Prior Approvals Received	Total Number of Prior Approvals Refused	Loss in Retail Floorspace Sq m	Gain in Residential Units
2013/14	0	0	0	0
2014/15	0	0	0	0
2015/16	1	0	37	1
2016/17	3	1	74	2
Total	4	1	111	3

5.23 Other temporary rights exist under Permitted Development to allow the conversion of storage or distribution floorspace (Use Class B8) to a residential use. The Council received 1 notification under this class of the GPDO but prior approval was refused.

5.24 Finally, with effect from the 1/10/2017 there will be a temporary right to convert light industrial floorspace to residential use until 30/09/2020.

5.25 The Council will continue to monitor recorded notifications received under Permitted Development Rights. To assess the effect these rights may be having on the Council's policy objectives and aspirations and report findings in the AMR. For further details on Permitted Development Rights can be accessed via the following link: [Permitted Development Rights](#)

Retail, Services and Facilities

six Retail, Services and Facilities

6 Retail, Services and Facilities

6.1 This chapter looks at the health of the District's centres, including the amount of new retail, service and facility floorspace built during the year.

6.1 Health of the District's Centres

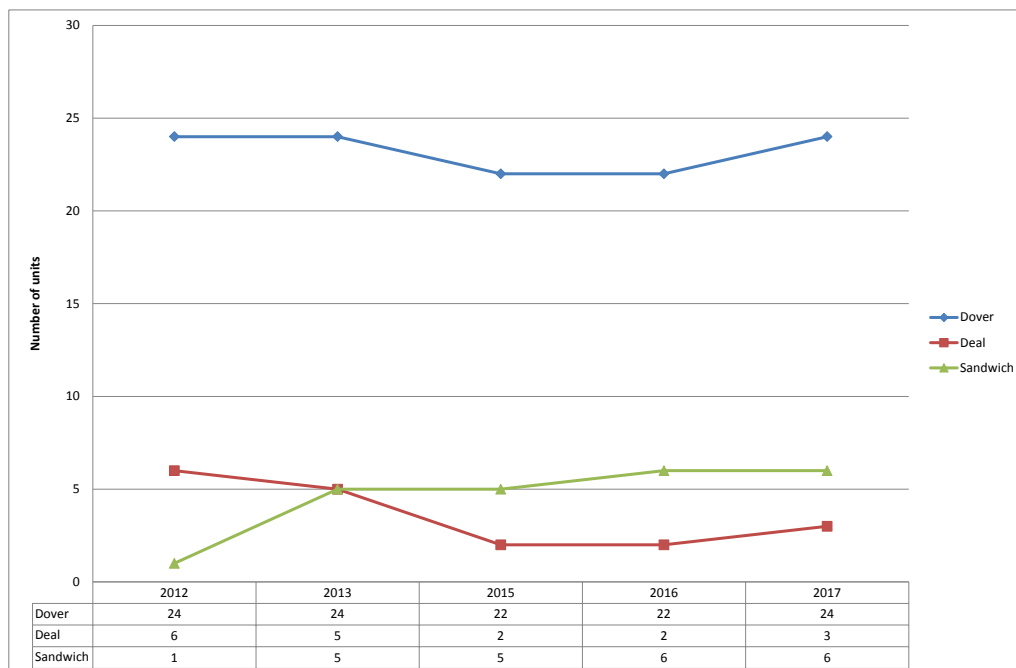
6.2 The District contains two urban areas (Dover and Deal), a market town (Sandwich) and a great variety of villages. Policy CP1 of the Core Strategy sets out the settlement hierarchy for the District. The settlement hierarchy has been developed to set out the general role of individual settlements. The settlement hierarchy is as follows:

- Dover - Secondary Regional Centre
- Deal - District Centre
- Sandwich - Rural Service Centre
- Aylesham - Proposed Rural Service Centre
- Local Centre - Ash, Capel-le-Ferne, Eastry, Shepherdswell & Wingham
- Village - Alkham, East Langdon, East Studdal, Elvington, Eythorne, Goodnestone, Kingsdown, Great Mongeham, Lydden, Nonington, Preston, Ringwoud, Ripple, St Margaret's, Staple, West Hougham, Woodnesborough, Worth

6.3 To assess the health of Dover, Deal and Sandwich town centres officers have surveyed the primary and secondary retail frontages in these towns to identify the number of vacant shop units. The findings of this survey have been compared to previous years monitoring and the results are presented in Figure 6.1

six Retail, Services and Facilities

Figure 6.1 The number of vacant units in the primary and secondary shopping frontages in Dover, Deal and Sandwich



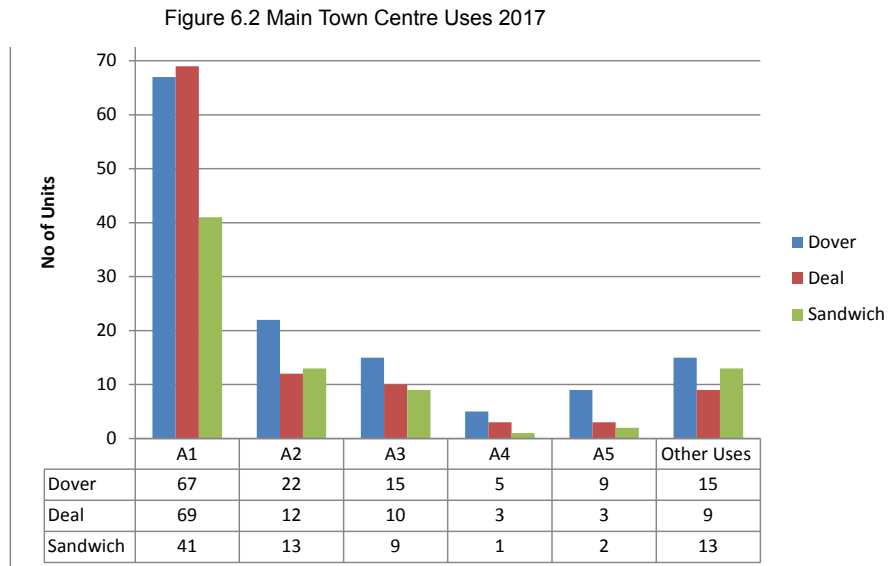
6.4 Figure 6.1 shows that in 2017 Dover has 24 vacant units in the primary and secondary shopping frontages (15.28%), Deal has 3 vacant units (2.83%) and Sandwich has 6 vacant units (7.00%). Over the last monitoring year vacancy rates in Dover have increased slightly by 2 units and are now back to the rate seen in 2012/13. The vacancy rate in Dover is above the national average of 11.1%. Clearly the vacancy rates in Dover is of key concern and needs to be very closely monitored in relation to the opening of the St James's development and how the Local Plan can be used to support the existing town centre.

6.5 The vacancy rate has increased slightly in Deal over the monitoring year although this centre still has the lowest overall percentage. Sandwich has seen some losses in the secondary shopping frontages although this has been offset by some gains and therefore the overall number of vacant units remains unchanged from last year.

6.6 Core Strategy Policy DM 22 concerns the protection of shopping frontages in Dover, Deal and Sandwich. This policy prescribes that within ground floor premises in the primary retail frontages of Dover and Deal town centres permission will only be given for A1 (Shops), A3 (Restaurants and Cafés) and A4 (Drinking Establishments), and within the ground floor premises in the secondary retail frontages of Dover, Deal and Sandwich town centres permission will only be given for A1 (Shops), A2 (Financial and Professional Services), A3 (Restaurants and Cafés), A4 (Drinking Establishments) and A5 (Hot Food Takeaways).

six Retail, Services and Facilities

6.7 Figure 6.2 provides a breakdown of the different use classes in the primary and secondary retail frontages in Dover, Deal and Sandwich.



6.8 Over the monitoring year both Dover and Deal have seen a decline in the number of shops (A1 use class) from their shopping frontages with some of these units being converted to other A class uses for example; restaurants and cafes, public houses and wine bars and hot food takeaways. Sandwich and Deal have seen a reduction in the number of financial and professional services from the shopping frontages.

6.9 Figure 6.2 illustrates that the main town centre uses in Dover and Deal are A1, A2 and A3 use classes which accords with the Council's adopted policy. Sandwich's main town centre uses are A1 and A2 and 'other uses'. It is evident that other use classes (including B1, C1, C2, C3, D1, D2 and Sui Generis) are present within the town centres. This could be due to changes in retail floorspace through permitted development rights. It is also possible that other uses classes could have pre-existed policy DM 22. Any future changes will continue to be monitored to assess any long term trends which may effect the District's town centres.

6.10 To assess the health of the local and village centres in the District, officers have carried out a review of the services and facilities provided in these settlements to document whether any changes have occurred over the monitoring period. This has shown that one village hall has been gained in Westmarsh.

6.11 It is important that local and village centres maintain their range of facilities to ensure their vitality and viability and therefore keep their position in the Hierarchy. Officers will however continue to monitor this in the AMR.

6.12 The full results of the survey are presented in Appendix 2 Settlement Hierarchy.

six Retail, Services and Facilities

6.2 Changes in Retail Floorspace

6.13 This section covers changes in the amount of floorspace during the monitoring year in each of the five retail use classes – A1 (Shops), A2 (Financial and Professional Services), A3 (Restaurants and Cafés), A4 (Drinking Establishments) and A5 (Hot Food Takeaways).

6.14 Over the monitoring period 2,299 sq m (net figure) of retail floorspace (split across A1, A2, A3, A4 & A5 use classes) was permitted in the District. Table 6.1 illustrates changes in retail floorspace across the District over the monitoring period.

Table 6.1

Retail Floorspace Granted 2016 - 2017							
Location	Floorspace Change (sqm)	A1	A2	A3	A4	A5	Total
Dover	Gross Gains	2960	0	99	150	106	3315
	Gross Losses	-240	-281	-306	-38	0	-865
	Net	2720	-281	-207	112	106	2450
Deal	Gross Gains	468	0	185	0	0	653
	Gross Losses	-622	0	-30	0	0	-652
	Net	-154	0	155	0	0	1
Sandwich	Gross Gains	0	0	245	0	0	245
	Gross Losses	-85	0	0	0	0	-85
	Net	-85	0	245	0	0	160
Rest of District	Gross Gains	68	0	92	7	43	210
	Gross Losses	-60	0	0	-462	0	-522
	Net	8	0	92	-455	43	-312
District Totals	Gross Gains	3496	0	621	157	149	4423
	Gross Losses	-1007	-281	-336	-500	0	-2124
	Net	2489	-281	285	-343	149	2299

six Retail, Services and Facilities

6.15 Table 6.1 shows that across the District there have been net gains in A1, A3 and A5 and net losses in A2 and A4. This follows the trend reported in last year's AMR. The most notable gain in retail floorspace over the monitoring period can however be attributed to the application for a Lidl foodstore at Whitfield for 2,760 sqm of A1 retail floorspace.

6.16 Another important factor when looking at changes in retail floorspace is to consider what is being delivered. Table 6.2 provides a District wide picture of how much retail floorspace has been completed, is under construction or remains not started during our monitoring period.

Table 6.2

Retail Floorspace Delivered 2016 - 2017			
Retail Use Class	Floorspace completed (net sq m)	Floorspace under construction (net sq m)	Floorspace not started (net sq m)
A1	-372	10233	7573
A2	-52	-90	172
A3	329	2249	531
A4	-752	157	-13
A5	132	0	132
Total	-715	12549	8395

6.17 Over the monitoring period a total of 715 sqm of retail floorspace (across all use classes) was lost in the District, this is a net figure taking into account gains and losses. This can largely be attributed to the loss of the Snowdown Working Mens Club, Snowdown and the Hope Inn Public House, St Margarets at Cliffe.

6.18 More positively however 12,549 sqm of retail floorspace is currently under construction in the District, with progress being made with the St James's in Dover town centre and the Lidl foodstore in Whitfield. In addition to this, there is 8,395 sqm of retail floorspace not started (with permission), which is around half the amount of retail floorspace to be delivered in unimplemented planning permissions than was reported last year. This is extremely positive and clearly shows that investment is happening in the District.

six Retail, Services and Facilities

6.3 Changes in Community Floorspace

6.19 Over the monitoring period 895 sq m of community floorspace (use class D1) was granted planning permission in the District. This is a cumulative figure from a number of applications at the Battle of Britain Memorial, Capel-le-Ferne, The Old Harbour Station, Dover, Land to the west of Albert Road, Deal and White Cliffs Business Park, Dover.

6.20 Table 6.3 shows the gross gains and gross losses in community floorspace broken down by area: Dover (including urban area), Deal (including urban area), Sandwich and the rest of the District.

Table 6.3

Community Floorspace (D1) granted 2016 - 2017			
Area	Gross gain sq m	Gross loss sq m	Net difference sq m
Dover	580	0	580
Deal	280	0	280
Sandwich	0	0	0
Rest of the District	38	-3	35
Total	898	-3	895

6.21 In addition to this, 3,477 sq m of D1 floorspace was completed in the District over the monitoring period (which can be largely attributed to the development of the Maritime Training Academy at Whitfield) a further 35 sq m of floorspace was under construction and 7,588 sq m of community floorspace remains not started with planning permission. The not started figure is made up of applications from the urban expansion of Whitfield (outline application), a doctors surgery at Sandwich (part of a foodstore development), United Reform Church, Dover and Channel House, Dover.

6.4 Changes in Leisure Floorspace

6.22 Over the monitoring period a total of 447 sqm of leisure floorspace (use class D2) was lost in the District through the grant of planning permission - this is a net figure taking into account gross gains and losses.

6.23 Table 6.4 shows the amount of leisure floorspace permitted in the District over the monitoring period, broken down by settlement.

six Retail, Services and Facilities

Table 6.4

Leisure Floorspace (D2) granted 2016- 2017			
Area	Gross gain sq m	Gross loss sq m	Net difference sq m
Dover	150	-361	-211
Deal	0	-96	-96
Sandwich	55	0	55
Rest of the District	0	-195	-195
Total	205	-652	-447

6.24 In addition to this, 108 sq m of leisure floorspace (use class D2) has been completed in the District, over the monitoring period; 6,695 sq m is under construction and 1915 sq m remained not started (with permission). The large amount of leisure floorspace currently under construction can be attributed to the development of a new visitor centre and mining museum at Betteshanger Country Park and the cinema at St James's Dover.

6.25 The Council has granted planning permission for a new leisure centre at Whitfield, Dover, Gross Internal Floor Area 5,712 sq m (outside of the monitoring period).

Housing

seven Housing

7 Housing

7.1 This chapter sets out the Council's progress with delivering new houses in the District; looking at affordable housing provision; Gypsy & Traveller accommodation; and future housing land supply.

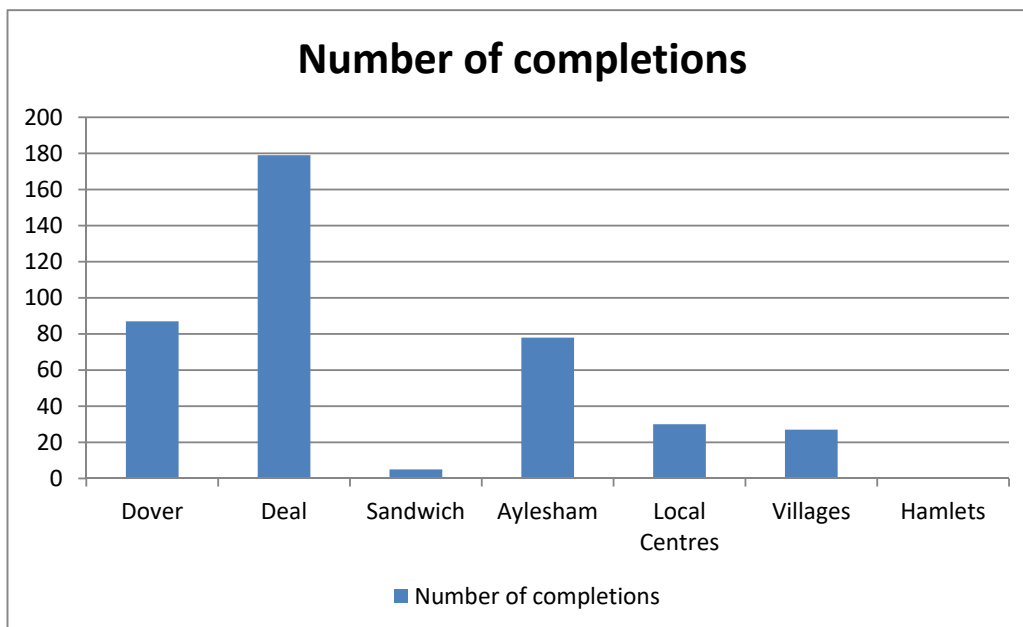
7.1 Delivery of New Homes

7.2 The number of net housing completions across the District for this AMR reporting period is 406 dwellings.

7.3 There are 4, 196 units which currently have planning permission however have not started and 387 units which have planning permission and are under construction in the District, which should help to maintain the rate of housing completions in the District over the coming years.

7.4 Figure 7.1 below shows the number of completions by settlement:

Figure 7.1 Completions by Settlement Hierarchy



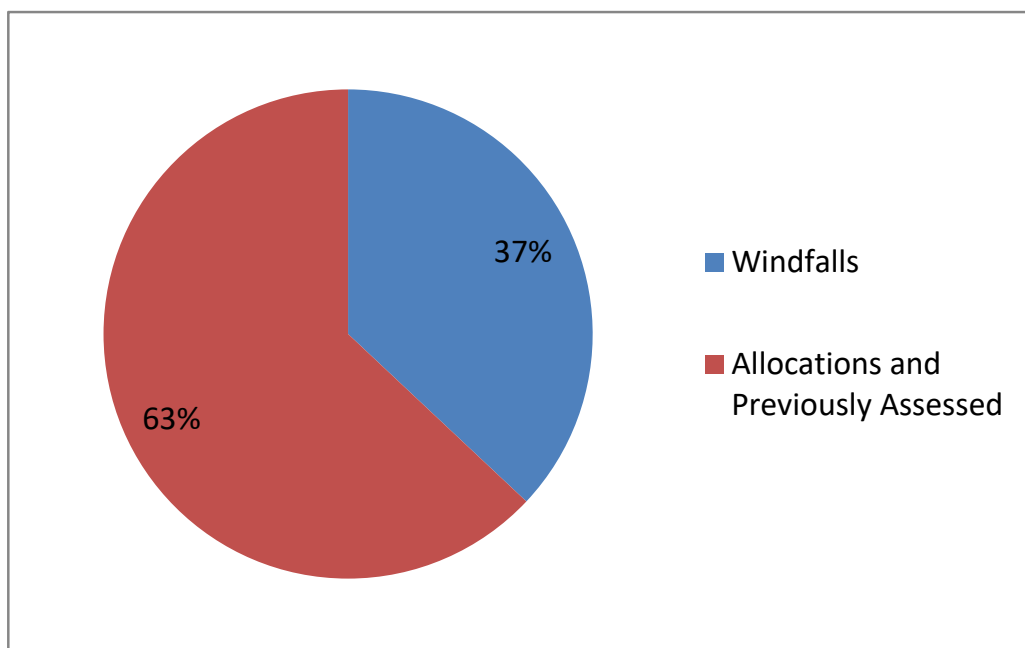
7.5 This illustrates that the most development over the monitoring period has taken place in Deal (179 units), Dover (87 units), Aylesham (78 units), and 62 units coming forward from the other settlements across the district.

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7.6 The Settlement Hierarchy (Policy CP1) states that the major focus for development in the District should be in Dover, given its classification as a Secondary Regional Centre. However, during the monitoring period the level of completions in Dover fell significantly below those in Deal. This is primarily due to housing allocations being taken forward at a greater pace than those in Dover as a result of infrastructure and viability constraints. Completions in Sandwich (5 units) were below the other Rural Service Centre (Aylesham) which is not reflective of the adopted Settlement Hierarchy (Policy CP1). The majority of completions in the 'villages' were due to development in Preston (former Salvatori site). Officers will continue to monitor the trends experienced during this monitoring period, and will look at ways of unlocking sites to stimulate house building that is reflective of the Settlement Hierarchy.

7.7 Figure 7.2 demonstrates the source of housing completions over the monitoring period. A total 63% of completions were from the Council's housing allocations, whereas, 37% were from windfall sites.⁽¹²⁾ Whilst it is encouraging that the Council's housing allocations are starting to come forward, a significant amount of development in the District over the monitoring period is windfall, and is therefore not plan-led development. This highlights that the adopted Development Plan is not working effectively in delivering housing across the district and that the housing market instead is determining what is built and where.

Figure 7.2 Source of Completions



12 The NPPF classifies windfall sites as 'Sites which have not been specifically identified as available in the Local Plan process. They normally comprise previously developed sites that have unexpectedly become available' 92

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7.8 On a site-by-site basis the most significant completions over the monitoring year were:

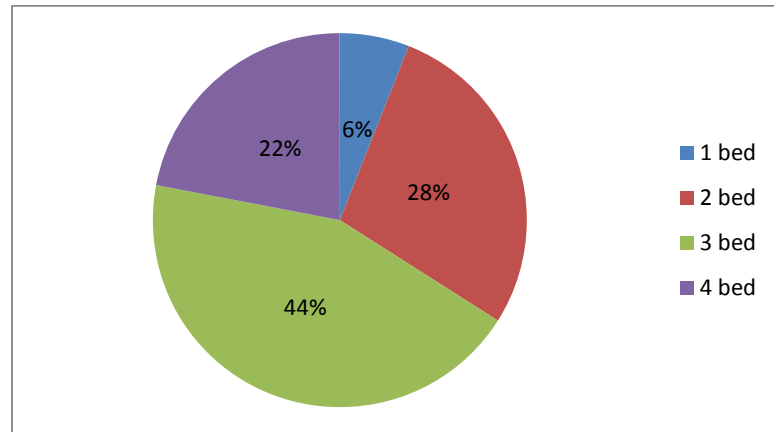
- Whitfield Urban Expansion (Phase 1A - Abbey Homes) - 26 units completed and application built out;
- Whitfield Urban Expansion (Phase 1 & 1a - Phillip Jeans) - 17 units completed;
- Aylesham Village Expansion - 70 units completed;
- Sholden New Fields (land NE Sandwich Rd and NW Sholden New Rd) - 17 units completed and application built out; and
- Sholden (land between Deal and Sholden, Church Lane (now known as Timperley Place)) - 112 units completed.

7.9 Of the total gross completions during the monitoring period, 276 dwellings and 144 dwellings were delivered on greenfield land and brownfield land respectively; reflecting that the Council's housing allocations are now starting to be delivered, which are primarily based in greenfield locations.

7.10 Of the dwellings granted permission, 775 were houses, 196 flats, 28 bungalows and 7 maisonettes. Figure 7.3 shows the breakdown of units granted planning permission over the monitoring period by numbers of bedrooms. The Core Strategy (2010) sets out the preferred housing mix for new developments coming forward in the district. This states that: 15% should be 1 bed homes; 35% should be 2 bed homes; 40% should be 3 bed homes; 10% should be 4 bed homes. Overall, a higher proportion of 3-bed homes were delivered during 2016/17 which is reflective of Policy CP4. Given this, it is clear that the number of 1 bed homes coming forward is significantly below the Council's Policy CP4. Additionally, the number of 2 bed homes coming forward is below Policy CP4. However, the number of 3 bed homes coming forward is close to the policy target and the number of 4 bed homes coming forward is significantly over the Policy mix. This follows a similar trend from the monitoring period 2015-2016.

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Figure 7.3 Housing Mix



Delivery of Housing Allocations

7.11 The Council adopted the Land Allocations Local Plan in January 2015. The Land Allocations Local Plan allocates a number of sites across the District for housing development. The Council is now working with developers to bring these sites forward.

7.12 Appendix 3 sets out progress with delivering the Council's housing allocations. The Land Allocations Local Plan (2015) allocates sites to deliver approximately 10,273 homes across the District. To date, 4,211 of these homes have been granted planning permission (221 within the monitoring period) and 1,023 of these homes have been completed (248 within the monitoring period). The total housing allocations granted planning permission is lower than what was granted during 2015/16 where two large planning permissions were granted for; Phase 1 Whitfield with over a 1,000 units and Discovery Park, Sandwich with 500 units which bolstered this figure.

7.13 Whilst it is evident that the Council's housing allocations are now starting to be brought forward, with 40.5% of the homes allocated on sites in the Land Allocations Local Plan (2015) now granted permission, completions are still behind schedule, with only 9.8% of the homes allocated on sites in the Land Allocations Local Plan (2015) now built.

7.14 To date, the majority of housing development on the Council's allocated sites has taken place in Deal/Sholden and Aylesham. Housing completions in Whitfield, Dover (which is where the majority of growth is planned in accordance with Policy CP3 in the adopted Core Strategy (2010)) are significantly behind the milestones in the adopted Core Strategy (2010), with only 91 units delivered on site so far. The application submitted for Phase 2 of the Whitfield Urban Expansion, comprising 1,190 dwellings, however has yet to be determined.

7.15 Furthermore, the Department needs to be more proactive in encouraging developers that have land allocated for development to come forward and use its pre-application advice service.

Self Build Register

7.16 The Self-Build and Custom Housebuilding Act 2015 requires relevant authorities, including District Councils, to keep a register of individuals and associations of individuals who are seeking to acquire serviced plots of land for self-build and custom housebuilding. The definition and operation of the register was prescribed by The Self-Build and Custom Housebuilding (Register) Regulations 2016 however superseded by the Self-Build and Custom Housebuilding Regulations 2016 from 1st October 2016. The Act 2015 requires that prescribed authorities must have regard to each register that relates to its area when carrying out its functions in relation to planning, housing, the disposal of any land of the authority and regeneration.

7.17 The Council's self build register went online at the start of April 2016. Since the last monitoring period, a further 23 people have registered their interest in acquiring a self build plot in the district. Therefore, to date a total 79 people (77 individuals and 2 associations) have registered their interest.

7.18 As it stands, such entries have identified Deal as the most preferred location for a self-build site, followed by Sandwich, St. Margaret's at Cliffe, Whitfield and Walmer. Additionally, 3 to 4 bedroom detached houses are the property type most commonly sought to be built. The majority of those who registered have expressed that they would like to start a self-build project in the next 1 to 2 years.

7.19 Given that both the Core Strategy (2010) and Land Allocations Local Plan (2015) predate the need for a self-build register the Council does not currently have a policy on the delivery of self build plots, and therefore to date, no land has been allocated for this purpose. Owing to the fact that self build can be another way of accelerating the rate of house building it will be important consider the demand for self-build and custom housebuilding set out in the register as the preparation of the new District Local Plan advances.

Brownfield Register

7.20 The Housing and Planning Act 2016 makes provision for LPAs to prepare, maintain and publish a register of brownfield land. The register should identify previously developed sites in the district that the Council has assessed as being suitable for housing. The register should comprise a standard set of information, prescribed by the Government, that will be kept up-to-date, and made publicly available, to help provide certainty for developers and communities and encourage investment in local areas. The registers will then be used to monitor the Government's commitment to the delivery of brownfield sites.

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7.21 To date, there are 42 sites listed on the brownfield register. The brownfield register will be updated annually and the results will be presented in the AMR.

7.22 LPAs are required by Regulation 3 of the Town and Country Planning (Brownfield Land Register) Regulations 2017 to prepare, maintain and publish registers. Specifically, by 31st December 2017 the Council is required to enter brownfield sites in Part 1 of the register and those sites listed in Part 1 that have been granted permission in principle on Part 2.

7.23 Further information on this will be collated during the next monitoring period (2017/18) and published in the next AMR.

7.2 Five Year Housing Land Supply

7.24 The NPPF (2012) requires LPAs to identify and update annually the supply of specific deliverable sites sufficient to provide five years' worth of housing against their housing requirements. The relevant five-year period is currently 2017 to 2022.

7.25 The 5 year Housing Land Supply (5Y HLS) calculation is simply a comparison between the anticipated supply of new homes against the number of new homes that are required to be built across the Dover District over a 5 year period. For the purpose of this report, a 5Y HLS is expressed as the number of years' worth of supply.

7.2.1 Background

7.26 The adopted Core Strategy (2010) sets out a housing target of delivering 10,100 new homes over the plan period from 2006 to 2026. This figure is derived from the revoked Regional Spatial Strategy (RSS) for the South East (2009) and is therefore not NPPF (2012) compliant.

7.27 The Council has recently updated the SHMA (2017) for the District, which has identified an Objectively Assessed Need (OAN) for housing for the District of 529 dwellings per annum (dpa).

Adopted Policy

7.28 In determining the Core Strategy housing target the Council considered the following four possible options for housing growth set out in the Council's January 2009 submission document:

- *Low growth* – 6,100 homes based on a continuation of trends and the original provision in the draft Regional Spatial Strategy.
- *Medium low growth* – 8,100 homes which became a level recommended in the Panel Report to Government Medium.
- *Medium high growth* – 10,000 homes which is reflected in the minimum requirement set out in the Government's proposed changes to the RSS.
- *High growth* – 14,000 homes based around the recommendations of the Dover Regeneration Strategy.

7.29 The Council supported the 'high growth' option and the independent Inspector's report on the Core Strategy dated 21st January 2010 supported the Council's position confirming its compliance with the Council's policy for economic growth.

7.30 The NPPF is clear that local authorities should plan to meet their 'full, objectively assessed needs' (OAN) for market and affordable housing (paragraph 47). The Core Strategy (2010) housing target was selected to encourage and facilitate economic growth in Dover. Therefore, the Core Strategy (2010) started with the policy requirement rather than an OAN figure.

7.31 This position is considered as what Hickinbottom J called at p53 of *Gallagher Homes Ltd v Solihull MBC [2015] J.P.L. 713*. (in the High Court) a "bottom up" approach. In consequence, the Core Strategy figure does not comply with the NPPF's objective to meet OAN and as a result cannot be used as a proxy for a full OAN figure in development management decisions (*Hunston Properties Ltd v SoSCLG [2014] J.P.L. 599*); nor is it a proper basis for a new development plan process (*Gallagher Homes Ltd v Solihull MBC [2015] J.P.L. 713*).

Which Figure is the Proper Starting Point

7.32 The Core Strategy (2010) housing requirement is in an adopted Development Plan document which successfully passed through the examination process. Whilst the PPG suggests that this figure should be given "considerable weight",⁽¹³⁾ the housing target was adopted prior to the introduction of the NPPF (2012), does not seek to meet the District's OAN as it is a 'policy-on' figure and in turn does not adequately reflect the Council's needs identified in the SHMA (2017) and is out-of-date.

7.33 In contrast, the SHMA (2017) represents a NPPF (2012) compliant assessment of the Council's OAN for housing. Therefore, the SHMA (2017) figure is considered to be the only and most appropriate figure for the Council to use when preparing 5Y HLS as part of the development of its new Local Plan.

Implications of using the OAN for the 5YHLS calculation

7.34 The reasoning behind using the OAN figure for calculating the Council's 5Y HLS was detailed in paragraphs 7.25 to 7.33 in the Council's AMR 2015/16.

7.35 Using the OAN figure of 529 dpa, as identified in the SHMA (2017) DDC is able to determine whether the District has 5 years' worth of supply for housing. As part of the calculation, the Council has used 2014 as a base date of the project to reflect the assessment period (2014-2037) set out in the SHMA (2017). Therefore, it should be noted that the housing backlog based on historic under delivery between 2006 and 2014 has been removed from the calculation. This approach was endorsed in *Zurich Assurance Ltd v Winchester City Council* (2014) EWHC 758 (Admin) see Sales J at §94 .

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7.36 The Council's 5Y HLS calculation is detailed in table 7.1 below.

7.2.2 The Calculation

7.37 Table 7.1 sets out an overview of the methodology applied to determine whether the Council has a 5Y HLS.

Table 7.1 5 Year Housing Land Supply

A. Housing target for 5 year period (2017 - 2022)	529 dpa x 5 = 2,645 dwellings
B. Housing delivery since the 2014 base date (housing requirement to date (1,587) minus housing completions to date 1,476 dwellings)	111 (difference between the requirement and completions to date)
C. Total housing requirement (A + B)	2,645 + 111 = 2,756 dwellings
D. Plus the required buffer	2,756 + 5% = 2893.8 dwellings
E. Housing land supply (inc. extant planning permissions UC + NS, resolution to grant, site allocations (CS,LALP,WNP), future windfall allowance)	3,345 dwellings
F. 5 year Housing Land Supply	3,345 / 2,893.8 = 1.16 1.16 x 5 = 5.80
Total	5.80 years of supply

7.38 The above calculation shows that the Council has a housing land supply of **5.80 years**, meaning that for the purposes of decision making the Council can demonstrate a 5Y HLS.

7.2.3 Key Components of the 5 Year Housing Land Supply

7.39 For housing sites to comprise part of the 5Y HLS there must be a realistic prospect that housing will be delivered on the site within the next 5 years (2017-2022). In addition to sites with planning permission, sites from other sources, including existing Core Strategy and Housing Land Allocations, and potential future windfall completions can also be considered where this is supported by evidence.

The NPPF explains that:

“Sites with planning permission should be considered deliverable until permission expires, unless there is clear evidence that schemes will not be implemented within five years, for example they will not be viable, there is no longer a demand for the type of units or sites have long term phasing plans.”

The Planning Practice Guidance further explains that:

“Deliverable sites for housing could include those that are allocated for housing in the development plan and sites with planning permission (outline or full that have not been implemented) unless there is clear evidence that schemes will not be implemented within 5 years.

However, planning permission or allocation in a development plan is not a prerequisite for a site being deliverable in terms of the 5-year supply. Local planning authorities will need to provide robust, up to date evidence to support the deliverability of sites, ensuring that their judgements on deliverability are clearly and transparently set out. If there are no significant constraints (eg infrastructure) to overcome such as infrastructure sites not allocated within a development plan or without planning permission can be considered capable of being delivered within a 5-year timeframe.”

7.40 Given this, LPAs are required to determine whether a site can reasonably be considered as ‘deliverable’ in the context of the NPPF for 5Y HLS purposes. This is explored in more detail below:

A. Housing target for 5 year period (2017-2022)

Objectively Assessed Need

7.41 As set out in the previous AMR 15/16, the housing requirement identified in the adopted Core Strategy (2010) is not NPPF compliant and is therefore considered out of date for the purposes of calculating the Council's 5Y HLS. In contrast, the SHMA (2017) represents a NPPF compliant assessment in determining the OAN for housing for the Dover District and is in turn considered appropriate to use as a starting point for the above calculation.

7.42 The SHMA (2017) identifies an OAN for housing for the district of 529 dpa over a period from 2014 to 2037. Over a 5 year period (2017-2022) this equates to a need for **2,645 new homes**.

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B. Housing requirement since 2014 base date

7.43 To use the OAN figure of 529 dpa as the starting point for the above 5Y HLS calculation and to be consistent with the study period of 2014-2037, the Council has removed historic under delivery between 2006-2014 from the calculation. The historic under delivery of housing against previous requirements has been assessed following advice in the PPG and factored into the calculation for the OAN through the market signals uplift and there is therefore no need to specifically make an allowance for this in the 5Y HLS calculation. Given this, the base date applied to the above calculation was reset to 2014 to align with the Council's updated SHMA (2017).

7.44 In light of this, the Council has used a base date of 2014 as the start of the calculation period. Since 2014 a total of **1,476 dwellings** were completed compared to the required 1,587 dwellings between 2014 and 2017.

7.45 The breakdown of housing completions by year since 2014 is shown in the table below:

Table 7.2 Housing Completions between 2014 and 2017 (dwellings)

Year	Net Completions	OAN	Supply of Housing
2014/15	344	529	-185
2015/16	726	529	197
2016/17	406	529	-123
Total	1,476	1,587	-111

7.46 Table 7.2 portrays that since 2014 there have been a total 1,476 completions. This equates to a cumulative under delivery of **111 dwellings** against the OAN requirements between 2014 and 2017 of 1,587 dwellings (529 x 3 years).

C. Total 5 year housing requirement

7.47 In order to determine the total number of dwellings required for the 5Y HLS period (2017-2022), the Council has added the under delivery for this monitoring period to the OAN requirement for the 5 year period (2017-2022); creating a total 5 year housing requirement of **2,756 dwellings**. Therefore, the Council is required to demonstrate the availability to deliver 2,756 dwellings for over the next 5 years.

D. Buffer Requirement

7.48 Paragraph 47 of the NPPF (2012) requires that either a 5% or 20% buffer is added to the 5 year supply to ensure choice and competition in the housing market, depending on whether or not local authorities have a record of persistent under delivery. In this case a 5% buffer has been applied. The Inspector's findings on the Council's adopted Land Allocations Local Plan (2015) considered that whilst there ¹⁰⁰

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had been a considerable slowdown in the rate of house building in the District due to the economic downturn, evidence did not indicate a persistent under delivery of housing when economic conditions have been favourable. Furthermore, this view has been reinforced by the level of housing delivery since 2014/15 which, although subject to fluctuations, is close to the requirement on average.

7.49 It is considered more relevant to focus on delivery performance since 2014 as the Land and Allocations Local Plan (2015) was in advanced stages of bringing forward the hitherto missing elements of supply and it aligns with the base date of an NPPF compliant SHMA that has identified an appropriate OAN. Consequently, it is not considered that a buffer of 20% is justified during this monitoring period.

7.50 Therefore, applying a 5% buffer to the total housing requirement of 2,756 equates to a total **2,893.8 dwellings**.

E. Housing Land Supply

7.51 The housing land supply figure is comprised of the following factors: extant planning permissions, extant site allocations set out in the Core Strategy (2010) and Land Allocations Local Plan (2015), resolutions to grant and the Council's windfall allowance. Over the next 5 years (2017-2022) it is anticipated that a total **3,345 dwellings** will come forward. Detail of the Council's housing land supply availability during the 5Y HLS period is set out below:

Extant planning permissions

7.52 Extant planning permissions include development that has planning permission that is either under construction or has not started. In total, there are 387 dwellings in the District that are under construction during this monitoring period. All extant planning permissions have been considered to be deliverable during the 5 year period and therefore a total **387 dwellings** has been applied to the calculation.

7.53 As of this monitoring period (2016/17), there are a total 4,196 dwellings (gross figure) across the District that have planning permission but have yet to be started. However, of this only **1,775 dwellings** are considered to be deliverable during the 5 year period (net of any dwelling losses associated with permissions - 45 units) and have therefore been applied to the associated calculation, this is shown and explained in the tables accompanying the AMR.

7.54 Therefore, a total **2, 162 dwellings** (387 under construction and 1775 not started) from extant planning permissions has been included in the 5Y HLS calculation set out in Table 7.1. A list of such extant planning permissions can be viewed in Appendix 4.

Extant site allocations

7.55 The Council has a number of sites that are allocated for residential development in the adopted Core Strategy (2010), Land Allocations Local Plan (2015) and Worth Neighbourhood Plan (2015).

seven Housing

7.56 Sites allocated and with planning permission can be considered deliverable unless there is clear evidence to the contrary. In order to establish whether such evidence exists officers have:

- contacted all land owners to determine their intention of bringing sites forward between 2017 and 2022 and if so, what the phasing for the sites will be; and
- identified sites which are currently being considered as part of the pre-application advice process - sites that are currently subject to positive pre-application advice have been considered deliverable within the 5 year period.

7.57 Allocated sites that have been granted planning permission have been included as extant planning permissions to avoid the risk of double counting.

7.58 The total housing supply from the Council's allocated sites is 10,273 dwellings. Of these, it is considered that a total 958 dwellings will be delivered on such allocated sites during the 5 year period. Therefore, a total of 958 **dwellings** from extant site allocations has been applied to the 5Y HLS calculation.

Resolutions to grant

7.59 An application for residential development proposing the erection of 90 dwellings on the allocated land at Chequer Lane, Ash was submitted during this monitoring period and has a resolution to grant permission subject to a S106 agreement that is not yet concluded.

Windfall allowance

7.60 Paragraph 48 of the NPPF allows windfall sites to be taken into account in the 5Y HLS , having regard to the Strategic Land Housing Availability Assessment, historic windfall delivery rates and expected future trends. Windfalls sites are identified in the NPPF (2012) as:

"Sites which have not been specifically identified as available in the Local Plan process. They normally comprise previously developed sites that have unexpectedly become available".

7.61 In determining the Council's windfall allowance, windfall sites have been identified as those which have not been considered as part of the preparation of the adopted Development Plan. Table 7.3 sets out an overview of the Council's windfall allowance calculation:

Table 7.3 : Windfall Allowance Calculation

a. Average windfall completions on previously developed sites	140 dpa
b. Average windfall completions on garden land	20 dpa

c. Windfall allowance (a-b)	120 dpa
d. SHLAA sites consideration	50% deduction 60 dpa
e. Application of windfall allowance to 5Y HLS (d x amount of years in 5 year period)	Apply windfall allowance to years 3,4 and 5 of the 5 year supply period 180 dwellings

7.62 The table above shows that an average of 140 dpa have come forward separate to what is allocated in the adopted Development Plan. Additionally, an average of 20 windfall units on sites comprising garden land are expected to come forward each year. Paragraph 48 of the NPPF (2012) requires the removal of garden land from any windfall allowance calculation. Therefore, in compliance with the requirements of the NPPF, the Council has taken a cautious approach and deducted the average garden land windfall completions from the overall average windfall completions; resulting in an average of **120 dpa windfall completions**.

7.63 In order to avoid the risk of double counting, it is essential that consideration is given to the influence of SHLAA sites during the 5 year period. SHLAA sites are identified for potential inclusion as allocations in the Development Plan. As the Council undertook a Housing and Economic Land Availability Assessment between June and August 2017, it is likely that larger windfall sites identified during 2016/17 will be considered as part of the Local Plan review and in turn may not be regarded as windfall development in the immediate 5 year period. Therefore, as a cautious approach, the Council has taken this into account and applied 50% of the 120 dpa figure to give a total average of **60 dpa windfall completions**.

7.64 Since 2012/13, the number of windfall completions exceeds the average annual windfall completions rate for a total of 2 years. This demonstrates a strong case to apply the windfall allowance to the last 3 years of the 5Y HLS period (i.e. 2019/20, 2020/21 and 2021/22).

7.65 Therefore, the windfall allowance applied to the 5Y HLS calculation is a total of **180 dwellings** (60 x 3 years).

F. 5 year housing land supply

7.66 By applying the above components set out from paragraphs 7.39 to 7.65 to the 5Y HLS calculation, the Council has **5.80 years** supply of land for housing and can therefore demonstrate a 5Y HLS.

seven Housing

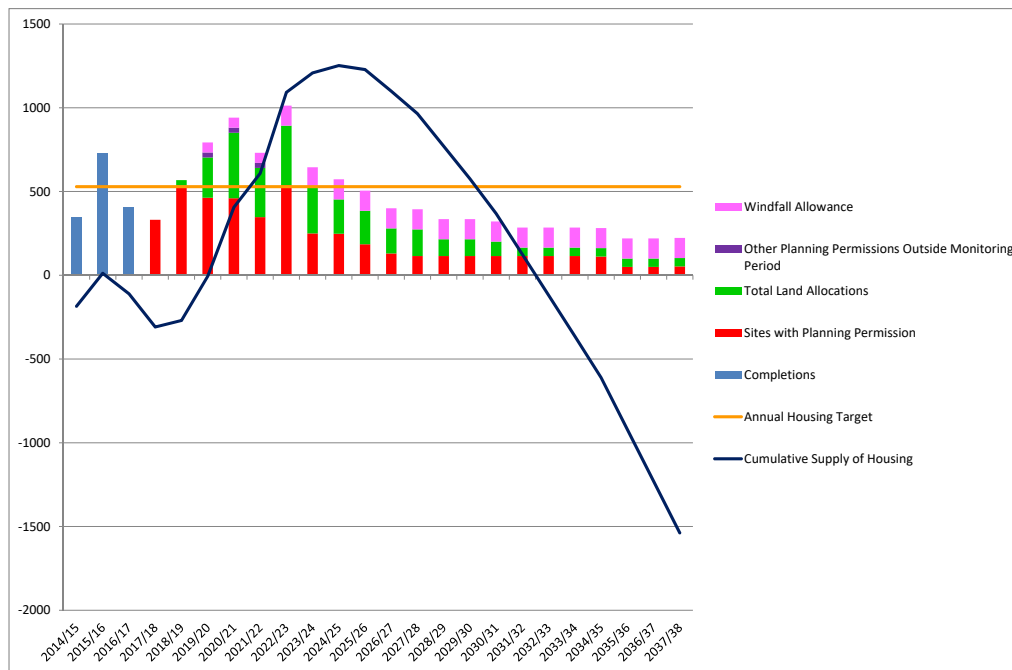
7.3 Housing Trajectory

7.67 The NPPF sets out the requirement for LPAs to provide information on housing policy and performance, including illustrating the expected rate of housing delivery through a housing trajectory for the plan period and setting out a housing implementation strategy for the full range of housing, describing how they they will maintain a 5 year supply of housing land to meet their housing target. The housing trajectory assists the monitoring of both past and anticipated completions across the Plan period and can help indicate at an early stage whether any steps need to be taken to ensure that planned housing requirements are met. It is however, important to note that a housing trajectory is not intended to produce 'perfect forecasts' of the future, nor necessarily absolute answers regarding the past and present delivery. Rather, it illustrates the potential delivery rate of new dwellings, sets out the anticipated supply and the number of dwellings that are predicated to be built over the plan period, apports previous under delivery over the first 5 years, and sets out what the range of sites in the trajectory is considered capable of delivering over the next 5 years.

7.68 Figure 7.4 sets out the housing trajectory for the District over the period from 2014/15 to 2037/38. This shows the current housing supply position in relation to the OAN for housing identified in the SHMA (2017, the solid orange line across the centre of the chart). Different types of sites run in 'waves' through the trajectory period, illustrating the future supply of land for housing in the District, based on sites with extant planning permission, sites allocated in the Core Strategy (2010) and Land Allocations Local Plan (2015) and windfall development. The housing trajectory also highlights the expected cumulative supply of housing across the trajectory period, taking into account under delivery and over delivery against the OAN.

7.69 The housing trajectory illustrates that from 2017/18 to 2021/22 the Council has a sufficient supply of housing land to meet the OAN, and if windfall development continues at the current rate then this will ensure the District has a sufficient supply of housing land until 2024/25. However after this date, the Council's supply of housing land falls below the level required to deliver the OAN, meaning more housing sites will need to be found in the future to continue to support housing delivery in the District.

Figure 7.4 Housing Trajectory 2016/17



7.4 Affordable Housing

7.70 The provision of affordable housing in the district is a key response to pressures of housing affordability. Affordable housing can either be provided by the Council, other affordable housing providers, or registered social landlords operating locally. New affordable housing can either be the result of the direct construction of new properties or the purchase of open market properties for use as affordable housing.

7.71 The Council's policy on affordable housing, DM 5 of the Core Strategy (2010), requires residential development of 15 or more dwellings to provide 30% of the total homes as affordable homes and for developments of between 5 and 14 dwellings to make a contribution towards the provision of affordable housing in the District.⁽¹⁴⁾

7.72 Over the monitoring period 91 affordable houses were granted permission in the District on five sites. However the Council only achieved its target of delivering 30% affordable housing on two sites: The Old Sorting Office, Charlton Green, Dover and land adjacent to allotments, Folkestone Rd, Dover.

¹⁴ A recent Court of Appeal judgement upheld the government decision to exempt developments of 10 houses or fewer from section 106 of the Town and Country Planning Act 1990, which enables local planning authorities to seek contributions from developers to provide affordable housing and mitigate the impact of developments.

seven Housing

7.73 Further to this, during the monitoring period, 78 affordable homes were completed in the district on two sites: Aylesham and Timperly Place Sholden (Deal). This equates to 19% of all housing completions.

7.74 Whilst progress is being made with the delivery of affordable housing within the district, the percentage delivered continues to fall short of the policy requirement in the Core Strategy (2010) as the average level of affordable housing completions in the district since 2006 is 23.2% (see Table 7.4 below). Whilst this is below the policy requirement, it should be noted that the policy sets out a standard for affordable housing delivery, taking into account economic viability, which may in practise mean that provision is lower, particularly as there are some very low value areas in the district.

Table 7.4 Affordable Housing Completions 2006 - 2016

Year	Total Housing Completions	Total Affordable Homes	Percentage
2006/07	327	64	19.6
2007/08	342	15	4.3
2008/09	269	54	20
2009/10	262	112	42.7
2010/11	201	18	8.9
2011/12	227	67	29.5
2012/13	228	96	42
2013/14	228	28	12.3
2014/15	344	110	31.9
2015/16	726	185	25.4
2016/17	406	78	19.2
Total	3,566	827	23.2 (Av since 2006)

7.75 Furthermore, the SHMA (2017) advised that in order to meet housing need, 167 affordable homes should be delivered in the district per annum, and that the vast majority of these should be for rent with more than half at social rent levels. Table 7.4 clearly shows that the level of affordable housing delivery in the district is below this level (with the exception of 2015/16) and indicates the need to review the Council's strategy to affordable housing provision as part of the preparation of the new District Local Plan.

7.76 In addition to delivering affordable housing on the ground, the Council has also collected £197,010 in S106 Contributions⁽¹⁵⁾ towards the provision of affordable housing in the district. These monetary contributions were collected from four developments in the district.

Rural Exception Affordable Housing

7.77 Policy DM 6 of the Core Strategy (2010) sets out the Council's policy on delivering rural exception affordable housing. There have been no rural affordable housing schemes within this AMR reporting period. The last rural exception site was developed in Goodnestone in 2012.

7.5 Gypsy and Traveller Pitch Provision

7.78 Policy DM7 of the Dover Core Strategy (2010) states that the Council will allocate sites to meet the accommodation needs of gypsies, travellers and travelling show people through the production of the LALP (2015).

7.79 A Gypsy and Traveller Accommodation Assessment was completed in 2014 which identified a need to deliver 17 pitches over the Plan period (2006 – 2026). This figure was translated into the Land Allocations Local Plan (2015) which states that the Council will produce a Gypsy, Traveller and Travelling Showpeople LALP to deliver these pitches (Policy LA1).

7.80 However, since the adoption of the LALP (2015), 7 Gypsy and Traveller pitches have been permitted, either through the grant of planning permission or at appeal, meaning that there is now a need to plan for 10 pitches until 2026.

7.81 Since the LALP (2015) was adopted however, the Government has issued revised Guidance on planning for Gypsies and Travellers (August 2015) which amended the definition of Gypsies and Travellers for planning purposes, and in 2016, the Housing and Planning Act revoked the need for Local Authorities to carry out Gypsy and Traveller Accommodation Assessments (see Section 124). This created a level of uncertainty around planning for Gypsies and Travellers, and as a result the planned work on a Local Plan for Gypsy and Traveller accommodation was put on hold.

7.82 The Council has now commissioned Arc4 to update the Gypsy and Traveller Accommodation Needs Assessment which is currently underway. The findings from this updated Study will be taken forward as part of the Council's new District Local Plan.

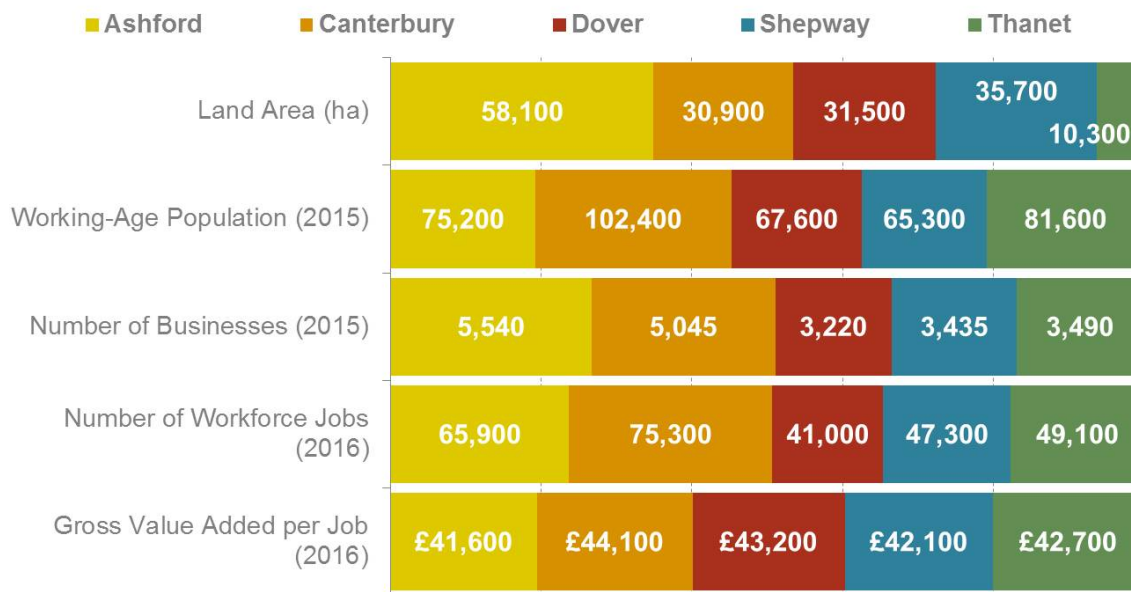
15 Planning obligations under Section 106 of the Town & Country Planning Act 1990 (as amended) commonly known as S106 agreements are a mechanism which make a development proposal acceptable in planning terms that would not otherwise be acceptable. They are focused on site specific mitigation of the impact of development. S106 agreements are often referred to as 'developer contributions' - Planning Advisory Service

The Economy

8 The Economy

8.1 Dover represents a reasonably small but productive economy in the wider East Kent area, with the Dover economy seeing strong business growth but a decline in employment over recent periods (in part due to the consolidation of Pfizer).

Figure 8.1 Market Share of the East Kent Economy by Local Authority



8.1 Changes in Employment Floorspace

8.2 Floorspace within Dover is dominated by industrial uses, with the total B class employment floorspace in Dover amounting to approximately 603,000 sq m in 2012. Compared to other East Kent local authorities, Dover has the second largest stock of industrial space and the second smallest stock of offices.

8.3 Office floorspace has remained relatively constant in Dover, while industrial floorspace grew significantly in 2010/11. The largest clusters of B class floorspace are located in and around Dover Town and Sandwich, with key employment sites located across the District supporting a large share of existing space e.g White Cliffs Business Park, Discovery Park Enterprise Zone, Sandwich Industrial Estate, Coombe Valley Rd, Southwall Industrial Estate. Table 8.1 illustrates the share of total floorspace for offices and industrial uses across the District.

Table 8.1 Share of Total Floorspace for Offices and Industrial Uses Across the District

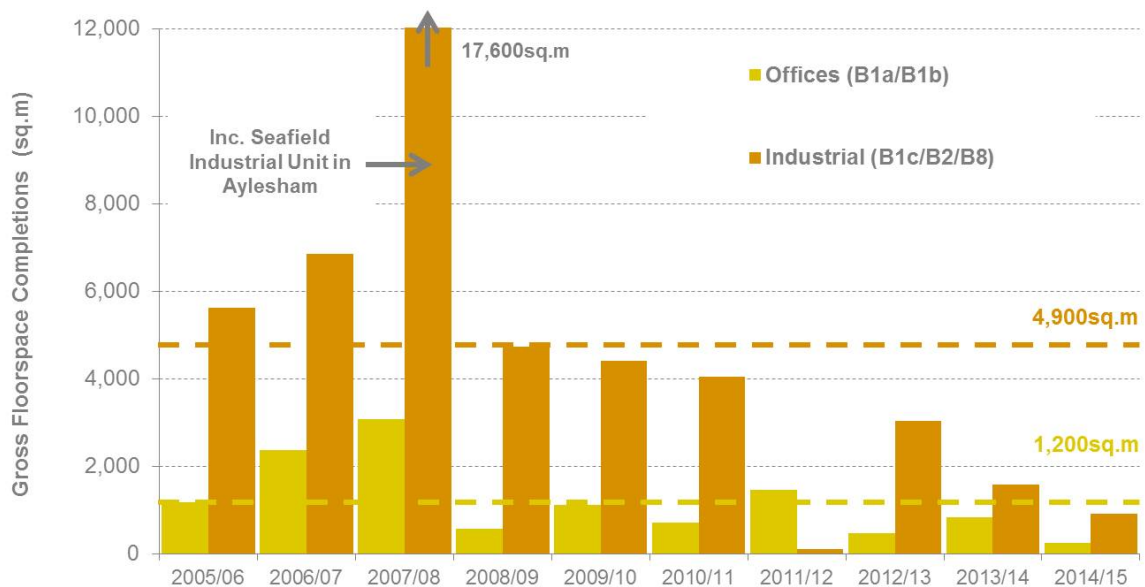
	Share of Total Floorspace		
	Office	Industrial	Total
Dover Town	46%	32%	37%
Sandwich	44%	19%	28%

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	Share of Total Floorspace		
Aylesham	3%	16%	11%
Deal	5%	7%	6%
Rest of District	2%	26%	18%

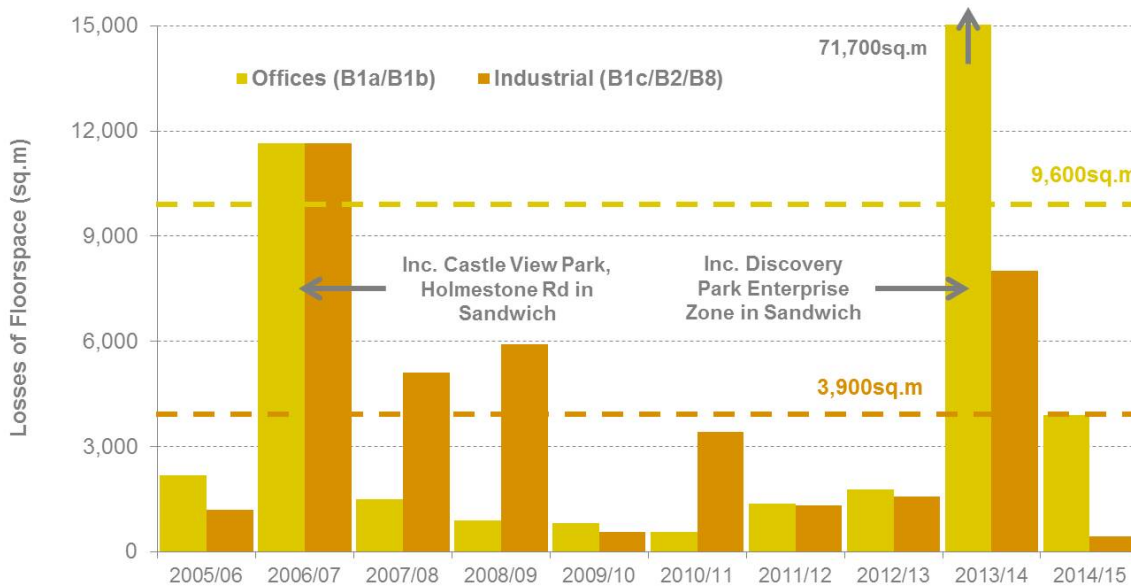
8.4 Completions have principally focused on industrial uses, with development slowing over recent years. This is illustrated by Figure 8.2

Figure 8.2 Employment Floorspace Completed in the District 2006 - 2016



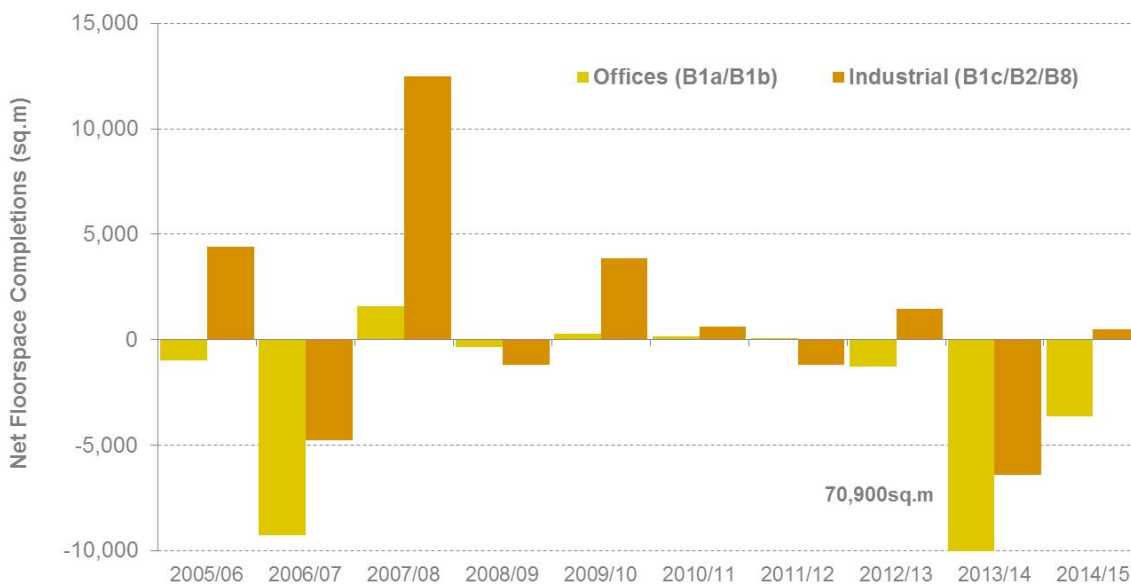
8.5 While the loss of employment space has been more evenly split across office and industrial uses (see Figure 8.3)

Figure 8.3 Losses in Employment Floorspace in the District 2006 - 2016



8.6 This has resulted in positive net completions of industrial space and negative net completions of office space, as illustrated by Figure 8.4.

Figure 8.4 Completions of Office and Industrial Floorspace in the District



8.7 Over the monitoring period a total of 4,650 sqm of employment floorspace (B1, B2 and B8 uses) was permitted in the District (see Table 8.2). This is a net overall figure taking into account gains and losses.

8.8 The main gains in employment floorspace can be seen in B1c, and B2 and can be largely attributed to two applications at Discovery Park Sandwich.

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8.9 The main losses in employment floorspace can be seen in B1a office space, with some of the largest losses in this category coming from Protea House, Market Square and Castle Street in Dover.

Table 8.2 Employment Floorspace Permitted in the District 16/17

Employment Use	Total Gain in Floorspace (Gross sqm)	Total Loss in Floorspace (Gross sqm)	Net Overall Figure (sqm)
B1a	1,395	2,282	-887
B1b	0	0	0
B1c	2,690	0	2,690
Mixed B1	0	580	-580
B2	4,392	1,142	3,250
B8	0	260	-260
B1 - B8	437	0	437
Total	8914	4264	4,650

8.10 Over the monitoring period a total of 1,693 sq m of employment floorspace (in B1a, B1b, B8 & B1-B8) was built and 885 sq m of employment floorspace (in B1c, Mixed B1 & B2 uses) was lost, either through demolitions or change of use, meaning that net completions of employment land were 808 sq m. A further 17,529 sq m of B1a, B1c and B2 floorspace was under construction however, with 90,883 sq m of employment floorspace still not started over the monitoring period. This is illustrated in Table 8.3.

Table 8.3 Employment Floorspace Completed, Under Construction and Not Started in the District 16/17

Employment Use	Completed Floorspace (net sq m)	Floorspace Under Construction (net sq m)	Floorspace Not Started (net sq m)
B1a	114	1036	24,945
B1b	64	0	0
B1c	-98	314	32,991
Mixed B1	-580	0	0
B2	-207	16,221	4,366
B8	717	-42	10,276

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Employment Use	Completed Floorspace (net sq m)	Floorspace Under Construction (net sq m)	Floorspace Not Started (net sq m)
B1 - B8	798	0	18,305
Total	808	17,529	90,883

8.11 In summary, its clear to see that long term trends in employment floorspace have been replicated in this monitoring period with gains in industrial uses (B1c and B2) and losses in B1a office space.

8.12 Furthermore, whilst there have been moderate gains in employment floorspace completed in the District over the monitoring period, there is still a large amount of employment floorspace in the District that is yet to be delivered.

8.13 It is also evident that the main focus for employment development in the District continues to be Discovery Park, with some B2 development also underway at Tilmanstone Colliery.

8.14 Whilst the high level of investment at Discovery Park is extremely positive for the District, as its a key employment location, the low level of investment at other employment areas in the District is a concern and illustrates that more needs to be done to promote other employment areas such as White Cliffs Business Park.

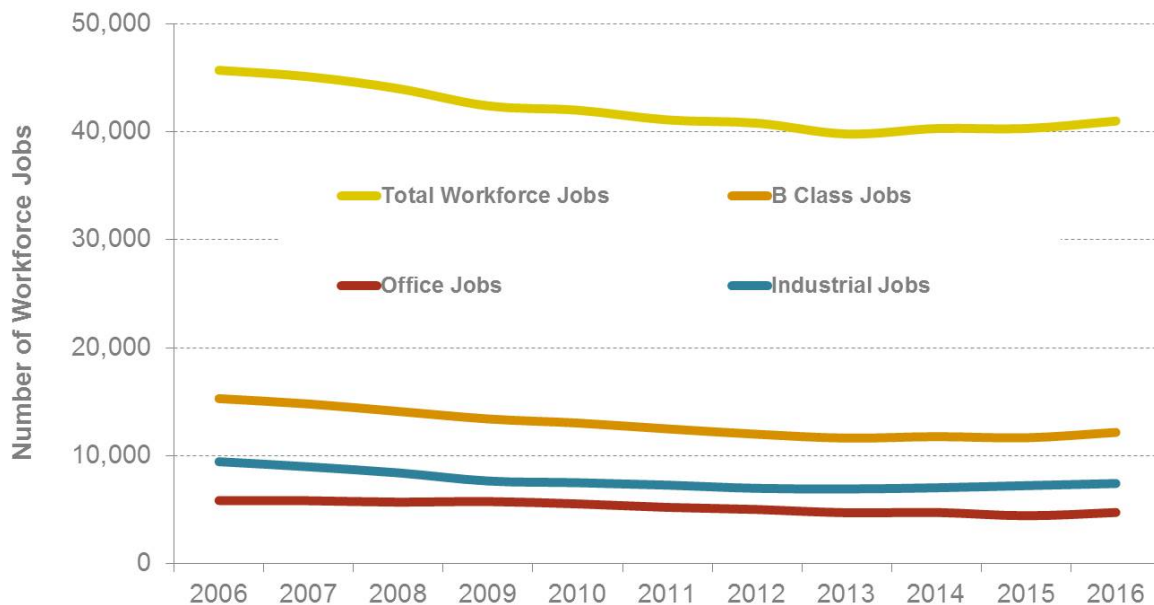
8.15 The Council has recently undertaken a review of its existing economic strategy as part of the Economic Development Needs Assessment (2017) and the findings of this will be taken forward as part of the Local Plan review. In addition to this, the Council also needs to work with developers to progress the development of sites that are currently 'not started' to ensure that they are brought forward in a timely manner.

8.2 Jobs

8.16 Dover has recorded a loss of employment (jobs) during the first ten years of the Core Strategy plan period from 2006 to 2016. Over this period the total workforce jobs lost was 4,700 (net figure). The District saw employment losses in a number of sectors, with only education; hospitality and recreation; finance and insurance; and information and communication showing an increase in employment.

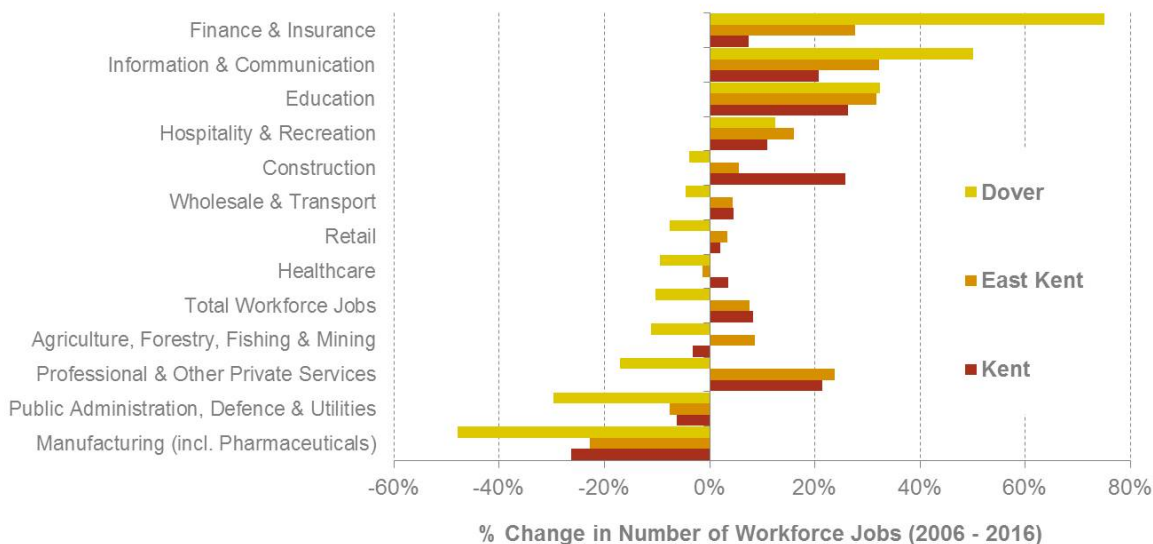
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Figure 8.5 Change in Workforce Jobs 2006 - 2016



8.17 Recent growth has however been proportionately greater in a number of sectors in Dover compared with East Kent and Kent as a whole, as shown by Figure 8.6

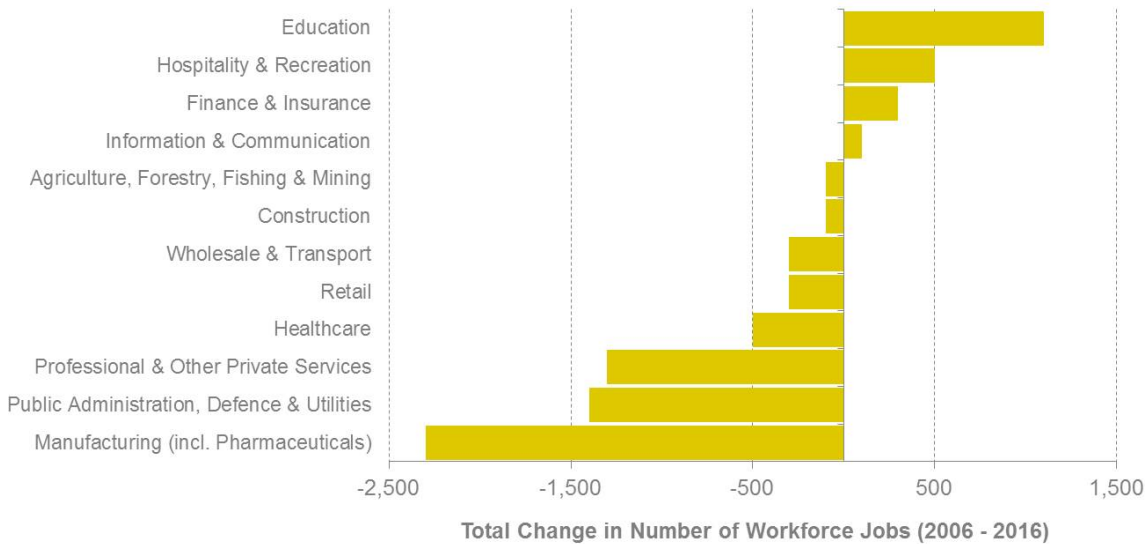
Figure 8.6 Change in Workforce Jobs Across the Employment Sectors for Dover, East Kent and Kent



8.18 In absolute terms the majority of sectors in Dover have seen employment losses over the first decade of the Core Strategy plan period, with the strong employment losses recorded in manufacturing largely driven by pharmaceuticals, caused by the contraction of Pfizer in 2010.

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Figure 8.7 Change in Workforce Jobs Across Employment Sectors in Dover



8.19 Dover's workforce mostly live in the District (71%), Thanet (8%), Shepway (8%) and Canterbury (7%), and Dover's residents mostly work within the District (67%), Canterbury (10%), Shepway (9%), Thanet (4%) and Ashford (3%). Overall, the District has a net commuting outflow of 6,900 workers with a self-containment rate of 67%. However, there has been an increase in out-commuters and decline in in-commuters since 2001.

8.20 The District has a moderate performing labour market which has supported a relatively productive workplace. Recent workplace earnings within Dover are achieving a greater level than other East Kent Local Authorities, however the District has moderate residence earnings compared to other East Kent local authorities. There has also been a relatively low growth in earnings in the District over the last decade, with residence earnings achieving a greater relative gain.

Changes in Jobs Over the Monitoring Period

8.21 Table 8.4 shows ONS figures for the total jobs ⁽¹⁶⁾ in the District and the jobs density for the District, and compares these to the figures for Kent and Great Britain as a whole. ONS figures take around 2 years to be published – the most up to date figures are therefore from 2015.

Table 8.4

Area	Jobs Figure	2012	2013	2014	2015
Dover	Jobs Total	37,000	42,000	41,000	40,000
	Jobs Density	0.55	0.62	0.61	0.59
Kent	Jobs Total	661,000	685,000	709,000	727,000

¹⁶ The total number of jobs is a workplace-based measure and comprises employee jobs, self-employed, government supported trainees and HM Forces

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Area	Jobs Figure	2012	2013	2014	2015
	Jobs Density	0.72	0.74	0.76	0.78
Great Britain	Job Total	31,957,000	31,654,000	32,621,000	34,059,000
	Jobs Density	0.78	0.80	0.82	0.83

8.22 In 2013 the economy was emerging from recession and this is evident in the significant increase in jobs in the District from 37,000 to 42,000. However since 2014, the District has experienced a decrease in jobs from 41,000 to 40,000. The Business Register and Employment Survey (BRES) ⁽¹⁷⁾ shows that the District has lost 700 employee jobs over the monitoring period. Looking at these figures more closely there are gains and losses across a number of sectors. However, the sector with the largest loss over the monitoring period is 'human health and social work activities' with a loss of 800 jobs, in fact the same sector shows an 800 increase in the previous period 2014/15. KCC who have published this bulletin have highlighted this figure as potentially unreliable and if the number of jobs in the District is considered without this sector being included there is no overall change in the monitoring year. However, it will be necessary to monitor this going forward particularly given there have been gains in jobs on both the county and national level.

8.23 Jobs density is the ratio of total jobs to the working age population aged 16-64. In 2015 jobs density in the District declined slightly to 0.59 (per one of the population), however increased in both Kent (to 0.78) and nationally (to 0.83). As a result there is now a growing divide between the District and the county as a whole. An under-supply of jobs in the District will also lead to potential increases in out-commuting and higher numbers of people claiming job seekers allowance if they cannot find work.

Unemployment Levels

8.24 The level of unemployment in an area is one of the most closely followed indicators of economic health and can be measured in several ways. The most literal measure of unemployment comes from the ONS annual population survey (via NOMIS). This indicates the percentage of people of working age who are not currently in employment, except where they are economically inactive (for example because they look after family at home or have retired). By this measure the current (2016/17) unemployment rate for the District is 5.0%. This is a significant improvement on past figures and represents a downward trend in unemployment. The District still has a slightly higher unemployment rate than the national figure of 4.7% however.

8.25 Rates of Job Seekers Allowance (JSA) claimants are another means of monitoring unemployment. JSA is intended to address the financial hardship of unemployment, but not every unemployed person is eligible to claim – for example, the income of an unemployed person's spouse may put their household income

¹⁷ These figures exclude very small businesses and self employed workers not registered for VAT or PAYE

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above the main threshold. Many unemployed people also choose not to claim JSA for a variety of reasons. JSA claimant rates are therefore a better indicator of the actual deprivation caused by unemployment. As JSA figures indicate the actual number of claimants, they are also more reliable than overall unemployment figures which are estimates based on a sample.

8.26 In June 2017 the rate of JSA claimants within the District of Dover was 2.3%, showing that the number of JSA claimants has increased slightly since last year and remains higher than the national average of 1.9%.

Skills

8.27 Since 2006, there has been an uplift in qualification attainment for the local population supporting the Dover economy.

Table 8.5 (Nomis data)

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
NVQ4 and above	9,800	15,600	14,600	14,900	19,900	18,900	12,500	22,000	19,400	18,600
NVQ3 and above	23,600	29,700	31,200	28,500	30,900	33,400	31,400	37,100	32,600	31,300
NVQ2 and above	42,500	45,300	45,100	42,100	43,100	50,100	46,800	50,400	45,800	46,600
NVQ1 and above	51,100	52,300	53,300	53,400	53,700	58,600	57,500	58,300	57,000	57,900
Other or no qualification	12,200	12,000	14,200	15,200	13,200	7,800	10,900	7,200	11,000	9,100

8.28 Table 8.5 shows that the number of people in the District with NVQ level 1 to 4 has increased dramatically over the Plan period, whilst the number of people with no or other qualifications has practically halved.

Environment and Sustainability

nine Environment and Sustainability

9 Environment and Sustainability

9.1 This chapter looks at the District's environment and the sustainability of new development; across a range of topics including the historic environment, open space, energy, and transport.

9.1 Environment

9.2 Dover District has a very diverse landscape comprising coastline; broadleaved woodland; grasslands; areas of outstanding natural beauty; agriculture; parks and gardens; sites of special scientific interest; and open countryside.

Kent Downs Area of Outstanding Natural Beauty

9.3 Dover District has an area of 31,892 hectares, with a coastline of 32 kilometres. Approximately 6,900 hectares (21%) of the District is designated as part of the Kent Downs Area of Outstanding Natural Beauty, with 876 hectares (3%) of this designated as heritage coast.

9.4 The Kent Downs AONB Management Plan was first published in April 2004, and revised in 2009 and 2014. The management plan sets in place clear aims, policies and actions for the conservation, management and enhancement of the AONB for a five year period in addition to setting a longer term vision. The Kent Downs AONB Management Plan has been formally adopted by each of the Local Authorities who have the AONB in their area (including Dover District Council).

9.5 Up on the Downs has created, restored and improved 175ha of chalk grassland habitat for the benefit of wildlife and people within and adjacent to the AONB, including the creation of two new nature reserves. In addition, it has improved the condition of 16 20th century military structures and four Scheduled Monuments within the AONB and vastly increased the understanding of the South Foreland Lighthouse, helping to ensure its long term conservation. Lastly, the creation of an Access for All path at Langdon Cliffs has greatly improved the visitor experience at the White Cliffs of Dover, whilst significantly reducing the impact of visitor pressure at this iconic site.

9.6 Over the monitoring period 44 dwellings were granted planning permission in the AONB, amounting to 25,594 sq m (total site area). Of these 44 dwellings, 29 came from one application off Folkestone Road, Dover towards Maxton.

Protection of the Countryside

9.7 The Core Strategy recognises the highly diverse nature of the District's landscape. Policy DM15 of the Core Strategy concerns the protection of the Countryside and Policy DM1 of the Core Strategy concerns development outside settlement boundaries.

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9.8 Over the monitoring period 438 dwellings were granted planning permission outside settlement confines. Of these, 69 dwellings were adjacent to settlement confines and 369 were completely outside. The majority of these homes were granted at Aylesham (277), Bisley Nursery in Worth (32), Woodnesborough Lane, Eastry (12), Albert Road (15 out of 142).

Green Infrastructure Delivery

9.9 Provision of open space is guided by the standards adopted as part of the Land Allocations Document (DM 27) and associated strategies, including the Review of Play Area Provision 2012-26. The Council's review of Play Area Provision 2012 - 2026 identified the St Radigunds ward as being deficient in play provision. The Council met its objective during this monitoring year when it constructed the St Radigunds play area project at the Triangles Community Centre. This project was informed by consultation to identify the local communities' preferences.

9.10 Other play area providers have also been actively increasing capacity of their facilities. For example, within the monitoring period Wingham Parish Council is developing a project to replace the local play area and to provide a Multi-Use Games Area (MUGA).

9.11 The Review of Play Area Provision 2012-26 still provides useful guidance, but the majority of projects listed have now been delivered. Furthermore, new play areas have been provided and others have been removed, for example at Freeman's Way Deal. It would now be worthwhile considering an update to the strategy.

9.12 The adopted Parks and Amenity Open Spaces Strategy placed a very high priority on raising standards and capacity at the District's most popular park, Kearsney Abbey. The Heritage Lottery and Big Lottery funding awarded a £3 million grant to restore Kearsney Abbey and Russell Gardens. The grant was awarded in July 2016 and DDC are in the delivery stage of the phased project which runs until June 2020.

9.13 The plans include:

- Restoring Thomas Mawson's designed listed structures for Kearsney Court within Russell Garden
- Celebrating the parks' unique heritage including mills, ecology, people and landscapes through new activities and interpretation
- Creating a multi-use extension to the Grade II listed Billiards room and Cafe in Kearsney Abbey to facilitate new education, training and volunteering programmes
- Raising standards across the parks to apply for Green Flag status

9.14 The main gap in provision of parks and amenity open spaces identified in the strategy was a lack of strategic level provision in Sandwich. A report to Cabinet in March 2016, defined the 'Sandwich Town Walls' site, consisting of open spaces around the town that are linked by the historic walls. This has been adopted as a strategic site in addition to the six sites defined in the Parks and Amenity Open

nine Environment and Sustainability

Spaces strategy and the Sandwich Parks Project. The Council will start to write a bid document for an HLF type funded project in early 2018. This will be called the Sandwich Parks Project and it is hoped that this will join all of the pieces together in one bid consideration is being given to adding Gazen Salts to this project.

9.2 Sustainability

Energy

9.15 Indicator 11 of the Core Strategy is concerned with making more efficient use of natural resources. In 2006 average domestic water consumption was 160 litres per person per day, with latest figures showing that this has fallen to 150 litres per person per day⁽¹⁸⁾. In 2006 average domestic electricity consumption was 4,164 kWh per person, with latest figures showing that this has decreased to 3,844 kWh per person⁽¹⁹⁾. In 2006 average domestic gas consumption was 16,615 kWh per person, with latest figures showing that this has decreased to 12,234 kWh per person⁽²⁰⁾. This shows that overall there has been a decline in the use of natural resources in the District over the first half of the plan period, which is a positive trend.

9.16 Whilst the number of renewable energy schemes being developed in the District is growing, there haven't been any applications granted permission over this monitoring period.

Sustainable Transport

9.17 Indicator 8 of the Core Strategy is concerned with improving the ease of travel and encouraging walking, cycling and use of public transport.

9.18 The Core Strategy aims to increase sustainable commuting by 2% from the base figure across all modes. The Census records the percentage of the population in an area that commute by rail, bus, cycle and foot. In 2001, 2% of people went by rail, 4% by bus, 3% by bike and 12% on foot; in 2011, 2.3% of people went by rail, 2.3% by bus, 1.3% by bike and 7.7% on foot.

9.19 This shows that trends in the use of sustainable transport have worsened rather than improved, meaning that more measures need to be put in place to promote sustainable transport use in the District to meet the 2026 Core Strategy target.

9.20 Core Strategy Indicator 8 also identifies the High Speed 1 train service as being a key mechanism for measuring whether the ease of travel and use of public transport has improved in the District. High Speed 1 came into operation from Dover Priory Railway Station in December 2009, making Dover just over an hour away from London in commuting times. The service has since been extended to Deal, Sandwich and Martin Mill.

18 Kent State of the Environment Report 2015

19 DECC, Business Intelligence KCC 2013

20 DECC, Business Intelligence KCC 2013

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9.21 In 2012/13 904,970 passengers entered and exited Dover Priory, this rose to 943,970 passengers in 2013/14 and 961,174 passengers in 2014/15 (Office of Rail and Road, Estimates of Station Usage). However for 2015/16 the number of passengers entering and existing Dover Priory fell to 883,394 (Office of Rail and Road, Estimates of Station Usage).

9.22 This fall in passenger numbers may however be explained by the fact that the line between Dover Priory and Folkestone West was closed for a number of months in 2016 whilst emergency repair works were carried out on the sea wall adjacent to the railway line.

9.23 Whilst the initial upward trend in the use of Dover Priory Station and High Speed 1 for commuting is encouraging, the fall in passenger numbers in 2015/16 is concerning and will need to be monitored, especially as passenger volumes at Dover Priory are still relatively modest compared to other stops on the High Speed line, and efforts need to be made to capitalise more on the High Speed line in the District through the construction of car parking facility adjacent to the railway station.

Sustainable Construction

9.24 Policy CP5 sets out the Council's requirements for sustainable construction standards. Whilst the Council is continuing to implement the part of the policy relating to BREEAM (the Building Research Establishment Environmental Assessment Methodology), it is no longer seeking to ensure that new development meets the Code for Sustainable homes requirements under the policy. This is due to the fact that the Government has withdrawn the Code for Sustainable Homes and replaced it with optional additional requirements under the Building Regulations which can only be implemented through a new policy in a local plan. Any such policy must be underpinned by a local justification for implementing the additional requirements and an economic viability assessment to demonstrate that they would not place undue financial burdens on development. The Council will consider this issue as part of the preparation of the new Local Plan and in the meantime will not implement the parts of policy CP5 that relate to residential development. The remainder of the policy relates to non-residential development, and is not affected by the Government's changes and continues to be implemented by the Council.

9.3 Historic Environment

9.25 This section sets out progress with the implementation of the Heritage Strategy and monitors changes in the historic environment in the District.

Changes to the National Heritage List for England

9.26 Over the monitoring period there has been one new heritage asset in the District added to the list with the designation of a pair of acoustic mirrors in the Fan Bay as a scheduled monument. There has also been an upgrade of the Maison Dieu in Dover from grade II* listed building to grade I.

nine Environment and Sustainability

9.27 There have been no new entries on the Heritage England risk register during the monitoring period.

Heritage Assets

9.28 A variety of conservation projects are currently being undertaken across the District to safeguard the future of important heritage assets for all to enjoy. An example of this work is given below.

Case Study: Western Heights Heritage and Landscape Appraisal

- Kent County Council provided a significant contribution of £12,000 towards the development of an appraisal bringing together the built heritage and landscape of the Dover Western Heights. The aim of the appraisal is to inform recommendations for future vegetation management of the Western Heights based on an understanding of the areas heritage, landscape and amenity value. The appraisal advances actions in the Dover Western Heights Masterplan and it is intended that it will be followed by more detailed surveys to further our understanding of the ecology of the Western Heights and how the landscape and built heritage is used by particular species.

Conservation Area Appraisals

9.29 The Heritage Strategy identified the need for a programme of Conservation Area appraisals in order to facilitate understanding of the special interest of the Conservation Areas, and to enable management and monitoring of the areas through the development of guidance and advice, and the widening of Article 4(2) Directives.

- **Nelson Street Deal Conservation Area Appraisal:** A review of the Nelson Street Deal Conservation Area Appraisal drafted by the Deal Society was adopted by Cabinet in January 2017. The recommendations included the extension of the boundary, which was approved in May 2017. Work has progressed on implementing an article 4 direction on the newly defined conservation area in order to manage changes such as replacement of windows to residential properties in order to help preserve the character and appearance of the conservation area.
- **Waterloo Crescent Conservation Area Appraisal:** The draft appraisal was carried out by the Regeneration Delivery in the early autumn of 2016 and following a period of public consultation was adopted in May 2017. Further work will be undertaken to develop design guidance on the replacement of windows in response to the recommendation within the appraisal.

nine Environment and Sustainability

Archaeology Projects

9.30 The Heritage Strategy made a number of recommendations intended to improve knowledge and understanding, and generate greater interest in the archaeology of the District. Some of these projects are described below.

- **Development of an Urban Archaeological Database:** work continues by Kent County Council Heritage Team on the development of an Urban Archaeological Database for Dover; a detailed database and mapping system recording all known archaeological discoveries in Dover which will help planners and developers prepare and assess development proposals with much more confidence in their decision-making and thereby help to conserve Dover's remarkable heritage. The first stage of collating and mapping the information is to be completed by the autumn of 2017 and further funding will be sought for the development of an Archaeological Plan which will seek to characterise and identify priorities for the conservation and management of the archaeology.
- **Review of historic parks and gardens:** volunteers from the Kent Gardens Trust have completed the review of the Districts historic parks and gardens with support from DDC, KCC and a gardens expert. The reports will be available in spring 2018.

Infrastructure

ten Infrastructure

10 Infrastructure

10.1 The Council's Adopted Core Strategy sets out what infrastructure is to be provided in the District over the plan period. Appendix 5 indicates what infrastructure has been delivered, which projects are in the process of being delivered, and which have not yet been delivered.

10.1 Infrastructure Delivery

10.2 A number of important infrastructure delivery projects were completed during the reporting period, many of them listed in the adopted Infrastructure Delivery Plan, but some in addition to the plan.

10.3 The Council's Indoor Sports Facilities Strategy (2016) sets out an understanding of the current and future supply of demand issues for key sporting facilities across the district. Specifically, the Strategy highlighted the low level of swimming provision across Dover and recommended that the Council continues to support plans for new swimming pool provision to address this. Additionally, the Land Allocations Local Plan (2015) identified that the current facilities provided at the Dover Leisure Centre do not meet current expectations and needs and in turn set out objectives to investigate the potential building of new facilities on the existing sites or whether the Dover Leisure Centre site should be relocated or redeveloped.

10.4 In March 2017, a planning application for a new £26 million Dover District Leisure Centre was submitted. The new leisure centre is on a 2.1 ha site based in Whitfield to replace the existing 40 year old Dover Leisure Centre. Facilities at the new leisure centre are to comprise: a county competition standard 8 lane swimming pool with seating for 250 people, along with a learner pool with moveable floor; 4 court sports hall; squash courts; multi-function room; fitness gym; fitness studios; clip 'n' climb walls; and a café. The new leisure centre will also feature 2 outdoor 3G artificial pitches for five-a-side football.

10.5 The HS1 rail link to London was reinstated on 5 September 2016 following £39.8m repairs to a damaged section of sea wall.

10.6 Provision of a roundabout linking the A256 to the Whitfield Urban Expansion (Richmond Park) is now completed.

10.7 In addition, works on a key road scheme in Dover comprising junction improvements at the Prince of Wales and York Street roundabouts on the A20, along with improved access to Union Street continued throughout the monitoring period. In particular, the replacement of the Prince of Wales roundabout with a Mova Smart system traffic lighted junction was completed in February 2017.

10.8 Dover District Council have awarded a contract to Adspace 2000 to replace and maintain 46 new bus shelters across the District. Additionally, 2 new bus shelters have been installed in Deal funded by KCC. The Council is aware that some parish councils have also installed bus shelters during this period.

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10.2 Development Contributions

Community Infrastructure Levy

10.9 The Community Infrastructure Levy (CIL) was introduced to allow local authorities to raise funds from developers undertaking new building projects in their area. CIL is in effect a levy used by local authorities to fund the provision of local or sub-regional infrastructure.

10.10 On 6th April 2011, the Council agreed in principle for the need to prepare a Charging Schedule for the purposes of the CIL. The Council consulted on a CIL Preliminary Draft Charging Schedule in December 2012, and a viability study of the proposals was commissioned in December 2013. In March 2015, the Planning Advisory Service supported an independent review of the information gathered so far and the Council is considering the results obtained.

10.11 Since the introduction of CIL, the legislative basis underpinning the levy has been amended by the Government on a number of occasions. Through this, the Government has sought to introduce a number of exemptions to CIL which has undermined the effectiveness of the levy as a way of funding infrastructure.

10.12 As it stands, the Council does not operate a CIL and there are currently no plans to prepare and adopt a CIL Charging Schedule. Funding sources for infrastructure delivery will be investigated as the preparation of the new District Local Plan advances and the Council will continue to work closely with partners to address existing deficiencies and secure appropriate levels of funding.

Monitoring S106 Agreements

10.13 The District Council has established a system which monitors the progress of developments to ensure that S106 contributions are collected when they reach the relevant triggers. The Council records and manages income received from S106 agreements to ensure that these financial contributions are spent in a timely and effective manner.

10.14 Over the monitoring period the Council secured £744,518 in S106 contributions from developments across the District. Of this figure, Dover District Council received £543,703 to assist in the delivery of: affordable housing, children's play space, community space, the Thanet Coast Mitigation Strategy, a Community Development Officer for Aylesham Garden Village, and school playing pitches. The remainder of the contributions passed to Kent County Council for the delivery of transport projects, libraries, social facilities and education.

10.15 Contributions secured through S106 agreements in this monitoring period are £379,875 less than last year. This can be explained in part by the fall in the number of housing completions as S106 payments are often triggered on

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commencement of development or by a certain number of occupations and as a result there is a correlation between housing activity/completions and S106 collections.

10.16 Table 10.1 illustrates which sites have contributed towards infrastructure delivery over the monitoring year from developments in the District.

Table 10.1

Development	Category	Amount (£)
DOV/13/01037 Snowdown Working Mens Club	Children's equipped play space	3,306
DOV/00842 Land at Salvatori, Preston	Thanet Coast & Sandwich Bay Special Protection area & Ramsar Mitigation Strategy	6,042
DOV/13/01008 St John's Ambulance, Mill Hill	Affordable Housing	8,987
DOV/12/00460 Hammill Brickworks	Thanet Coast & Sandwich Bay Special Protection area & Ramsar Mitigation Strategy	1,668
DOV/11/00965 Woodnesborough Village Hall	Community Space	3,935
DOV/00120 Aylesham development	School Pitch Contribution	96,116
	Play Area Contribution	100,852
DOV/07/01081, DOV/01095 Aylesham development	Community Development Officer	17,854
DOV/12/00700 Blue Berries Early Care and Education Centre, Sandwich	Affordable Housing	37,169
DOV/00455	Affordable Housing	16,804

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Development	Category	Amount (£)
59 The Marina, Deal		
DOV/00873 Cannon Street, Deal	Children's Play Space	30,735
DOV/01010 Whitfield Urban Expansion	Thanet Coast & Sandwich Bay Special Protection area & Ramsar Mitigation Strategy	64,205
DOV/01167	Affordable Housing	134,050
Land at 104-106 Church Lane, Deal	Play Area Contribution	6,590
DOV/00976 Lidl Foodstore, White Cliffs Business Park	Bus Service Contribution	15,390
	Total	543,703

Strategic Sites

11 Strategic Sites

11.1 The Council is in the process of delivering a number of strategic sites across the District that are allocated in the Core Strategy (2010) and Land Allocations Local Plan (2015). This chapter provides an update on the progress being made to deliver these sites.

11.1 The Port of Dover and Dover Waterfront

Figure 11.1 Image of Dover Waterfront, taken from above the Western Docks



Dover Waterfront

11.2 Policy CP8 of the Core Strategy (2010) allocates the Dover Waterfront site for a mixed use scheme including retail (A1 uses up to 20,000 square metres floorspace), restaurants, cafés and drinking establishments (A3 and A4 uses up to 7,000 square metres), assembly and leisure (D2 uses up to 15,000 square metres), residential (C3 use of at least 300 homes), offices (B1) and hotel (C1) uses.

11.3 In view of the importance and complexity and to enable communities to help shape the proposals for the Dover Waterfront, there is a need for development to be proceeded by the preparation of a masterplan (criterion of Policy CP8). Alongside the masterplan it has been identified that there is a need for a public realm,

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environmental and highway improvement strategy for Dover Waterfront to the Town Hall (via the Market Square) and Dover Priory Railway Station to the York Street junction with Townwall Street.

11.4 Officers from DDC have been working in partnership with Dover Harbour Board, a landowner, a range of stakeholders and local organisations on proposals for the Dover Waterfront AAP area. The work will create a mixed use development that will complement and build on the momentum that will be generated when the St James' development opens. It will improve connections with the town centre and create a continuous commercial area stretching from the St James' development to the seafront. The site's location offers a unique opportunity to create a mixed waterfront development but it also brings with it the challenge associated with bringing forward a regeneration scheme next to a busy trunk road in a manner that complements the town centre.

11.5 The proposed timetable for the production, consultation and adoption of the Dover Waterfront AAP is set out in Chapter 3 of the Council's revised LDS dated September 2017.

Western Docks Revival Project (WDRP)

11.6 The Dover WDRP aims to create a transformed waterfront with a new marina pier and curve to attract a host of shops, bars, cafés and restaurants within Dover's unique backdrop of the harbour, cliffs and castle. The project will also involve the relocation and further development of Dover's cargo business with a new cargo terminal and distribution centre. This will create greater space within the Eastern Docks for ferry traffic and much needed high quality employment opportunities for local people. Kick starting the wider regeneration of Dover.

11.7 Dover Harbour Board is currently carrying out a number of enabling works associated with the Terminal 2 development, approved under the Harbour Revision Order 2012 granted by the Secretary of State at Western Docks. The current works fall short of delivering the full Terminal 2 Scheme, but proposes an interim development to meet current port operational and regeneration objectives.

11.2 Mid Town Dover

Aerial photograph of Mid Town



11.8 Policy CP9 of the Core Strategy (2010) allocates the Dover Mid Town area for mixed use development of C2 uses (residential institutions), C3 uses (residential of at least 100 homes), A1 shop uses, A3 restaurant and café uses and A4 Drinking establishments uses (of up to 15,000 square metres), D1 (non-residential institutions), the redevelopment of South Kent College (around 5,000 square metres), and parking to serve the development and the town centre.

11.9 The development of Dover Mid Town area is considerably behind the milestones set in the delivery programme in the Core Strategy (2010) which estimated that plans and construction phases of this area would now be complete. However, there are a number of challenges in the development of the 'Mid Town' site due to complex land ownership and physical constraints on site as part of this area falls within flood zone 3. Due to time and resource constraints the Council is not currently pursuing a masterplan for this site however this will be kept under review.

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11.3 Former Connaught Barracks Complex

Figure 11.2 Aerial view of Connaught Barracks



11.10 Policy CP10 of the Core Strategy (2010) allocates the former Connaught Barracks complex for residential development (C3 use), with 500 dwellings planned for the site.

11.11 The Homes and Communities Agency (HCA) has transferred the ownership of two parts of the former Connaught Barracks site (Fort Burgoyne and the former training area) to the Land Trust.

11.12 Progress is being made to bring forward the rest of the site:

- Planning permission has been granted for the Officers' Mess site (64 units) and the HCA are now promoting this to the market in efforts to secure its delivery;
- The buildings on the site have now all been demolished to facilitate the release of the land for residential development; and
- The HCA are undertaking further work on utilities.

11.13 The development of Connaught Barracks is considerably behind the timescales set out in the delivery plan in the Core Strategy (2010), mainly due to its complex nature and infrastructure issues set in a sensitive setting. Owing to the fact that this is one of the Council's second largest strategic allocation pressure has been put on the HCA to bring forward this site in a comprehensive and timely manner.

11.4 Whitfield Urban Expansion

Figure 11.3 Image of Abbey Homes development, Whitfield taken from Napchester Lane



11.14 Policy CP11 of the Core Strategy (2010) allocates the site to the west, north and east of Whitfield for an urban expansion comprising of at least 5,750 homes supported by transport, primary education, primary health and social care, utility services and green infrastructure together with retail, financial and professional offices, eating and drinking establishments (Use Classes A1 to A5).

11.15 The Whitfield Urban Expansion (WUE) SPD was adopted by the District Council in April 2011. Outline planning permission for 1,250 homes has now been granted under Phase 1 of the WUE and the planning conditions have now been discharged.

11.16 Work is now complete on the Abbey homes development, on the land east of the Sandwich Road.

11.17 During the monitoring period a new roundabout was constructed and opened on the A256 which will ultimately provide access to the east of Whitfield development. An initial sub phase of 90 dwellings is now well underway, with 37 units being completed and 21 homes under construction this monitoring year. However, the issue of sewerage still needs to be resolved and is subject to an appeal by Phillip Jeans which will be heard by the Planning Inspectorate in December 2017.

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11.18 An outline planning application for Phase 2 of the WUE, comprising 1,190 dwellings, in the areas of Parsonage Whitfield and Shepherd's Cross (areas identified in the Whitfield SPD) is waiting to be determined.

11.19 A planning application by Abbey Homes for the erection of 133 dwellings off the south side of Singledge Lane was refused planning permission on a range of issues and is now the subject of appeal. An application for 100 dwellings on the same site has recently been submitted by Abbey Homes but not yet determined but this is outside of the monitoring period.

11.20 The construction of new roundabout on the A256 and the progress on site to deliver an initial sub phase of Phase 1 is extremely positive news although it must be acknowledged that the overall timetable for the delivery of the WUE at least 3 to 4 years behind the Core Strategy Programme.

11.5 St James's, Dover

Figure 11.4 Aerial view of the St James's site in progress (Photo courtesy of Apex Drone Photography)



11.21 The redevelopment of the St James's Area for a mixed use scheme including B1 employment, retail, residential, leisure and tourism uses is covered by Saved Local Plan Policy AS9 from the Dover District Local Plan 2002.

11.22 The Council has granted planning permission for:

- a mixed use development comprising of 7,473 sq m of retail (A1) floorspace, 1,422 sq m of restaurant (A3) floorspace, 2,472 sq m of community (D1 for

eleven Strategic Sites

cinema) floorspace & loss of 8,000 sq m office (B1a) through the demolition of Burlington House; and

- a 4 storey building for use as a hotel with separate restaurant/bar, providing 108 bedrooms and 827 sq m of restaurant (A3) floorspace.

11.23 Construction of the St James's leisure and retail development in Dover Town Centre is well advanced with a planned opening in 2018.

11.24 St James, Dover is being developed by Bond City and has been funded by Legal & General Real Assets who committed £53.25m to acquire and fund the development in 2016. The scheme is over 80% pre-let.

11.6 Discovery Park Enterprise Zone

Figure 11.5 Image of Discovery Park, Sandwich



11.25 Discovery Park Enterprise Zone, formerly Pfizer's Research and Development facility, at Sandwich has an established employment function. It is the largest employment site in the District and comprises around 280,000 sq m of high quality research and development buildings, offices and ancillary facilities set within a landscaped campus. Having achieved Enterprise Zone (EZ) status in 2011, the site offers business rate discounts, has the potential for improved superfast broadband and future capital allowances to investors and occupiers on site.

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11.26 Discovery Park Enterprise Zone is being marketed towards life sciences, Research and Development (R&D) and business start ups and should remain the focus for high tech research companies making the best use of the existing high quality buildings and facilities and marketed towards businesses that are not going to locate in the White Cliffs Business Park (WCBP).

11.27 Discovery Park is now one of the UK's top performing EZs and is home to over 150 companies and over 3,346 people from established organisations to emerging start-ups in the fields of life science, pharmaceuticals, biotechnology, science and technology and has a vibrant community of skilled professionals sharing knowledge and expertise.

11.28 Over the monitoring period the Council has granted planning permission for 2 applications relating to this site;

- Erection of an algae farming facility with associated external loading area and vehicular access (B1c 2,304 sq m)
- Erection of new research and development and manufacturing unit, ancillary office floorspace (B2 4,230 sq m)

(11.1)

eleven Strategic Sites

End Notes

- 11.1 All photographs used in this section of the AMR are the property of Dover District Council. Crown Copyright all rights reserved.

Overall Conclusion

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12 Overall Conclusion

12.1 The Dover District Core Strategy was adopted in 2010, and covers the period from 2006 to 2026, meaning that the Council is now over halfway through the adopted Plan period.

12.2 With regard to the outcomes of this monitoring period (2016/17) detailed in previous chapters, Table 12.1 sets out the key objectives of the Core Strategy and identifies whether each objective has been met. It should be noted that green represents those objective that have been achieved whilst orange indicates those that have been partly achieved and red identifies those that have not been achieved.

Table 12.1 Key Objectives of the Core Strategy (2010)

Indicator	Key Objective
Housing	Deliver 10,100 homes by 2026 (equating to 505 dwellings per annum)
	Maintain a supply of suitable housing sites
	Deliver the urban expansion at Whitfield - 5,750 new homes
	Provide a better mix of housing to attract families to the District
Employment	Deliver 6,500 jobs by 2026
	Deliver 54,000 sqm retail floorspace in the District, with the majority being within Dover Town
	Improve the skill level of the resident population
Social	Support a population increase of around 15,500 and an increase in working age population of 4,300 people
	Have no areas falling within the most deprived 20% in England
Environmental	Make better use of the District's historical assets
	Maintain and enhance the District's green infrastructure

12.3 The above table demonstrates that whilst progress has been made in some areas against the objectives of the Core Strategy such as those regarding the environment and skills attainment, the Council has not achieved as much in relation to demographic and housing mix objectives. Additionally, the Council has neither met objectives concerning levels of deprivation and jobs and retail floorspace provision nor the delivery of suitable homes across the District.

Monitoring Indicators

one Monitoring Indicators

Appendix 1 Monitoring Indicators

Table 1.1 Core Strategy Monitoring Indicators

Objective	Measurement	Base Figure	Latest Data	2016 Target	2026 Target	Comments
1 - Population and labour supply growth	Total Population	104,800 (2007)	113,100 (1)		111,500	Core Strategy 2026 target already exceeded in 2016
	Working age population (16-64)	73,800 (2001)	67,700(2)		72,100	
2 - Transformation of Dover town	Retention of shopping spend	Convenience 71% (3)	Convenience 76.3% (4)		55%	Analysis from the recent Canterbury Retail Study (2015) indicates that Canterbury City Centre has increased its market share of total comparison goods expenditure from Dover's shopping catchment in the past 5 years. This may indicate that the District has lost a greater proportion of its comparison expenditure since the last Retail Study. However, this recent work doesn't analyse
		Comparison 45%	Comparison 44.5%(5)			

one Monitoring Indicators

Objective	Measurement	Base Figure	Latest Data	2016 Target	2026 Target	Comments
3 - Improved housing range and choice	Local Authority housing stock	4,646 (HSSA 2008)	4,375 ⁽⁶⁾			leakage of comparison expenditure to other areas and so it is not possible to adjust the overall figure.
	Total housing stock	48,340 (HSSA 2008)	53,210 ⁽⁷⁾		59,500	This retention figure of shopping spend will be reviewed as part of the Council's Retail & Leisure study which is currently underway.
	Registered Social Landlord Stock	2,101 (HSSA 2008)	2,584 ⁽⁸⁾		5,350	
	Rank in Kent by new Residential build rates	12th (2006)	7th ⁽⁹⁾		7th	No new data available
4 - Progress with Middle/North Deal investigation	Completion of Investigation and Preparation of Area Action Plan		Work is currently underway to prepare a Deal Transportation Study along side work on a North Deal Study	Land Allocations Document adopted and implementation started. Work undertaken with landowner.		An Area Action Plan is no longer required. Development to come forward via the normal planning process.

one Monitoring Indicators

Objective	Measurement	Base Figure	Latest Data	2016 Target	2026 Target	Comments
5 - Economic performance	Total employment in the district	47,700 (2006)	40,000 ⁽¹⁰⁾		54,200	
	Increase in economic activity rate	77%	81.6% ⁽¹¹⁾	82%		
	Increase the business stock	35 businesses per 10,000 population	47.7 businesses per 10,000 population ⁽¹²⁾	50 businesses per 10,000 pop		
6 -Social disadvantage	Have no areas within 20% of most deprived in England	6 areas in 20% most deprived (2007) - National Rank of 153 out of 354 Councils	11 lower layer super output areas (out of 67 LSOAs in the District) in the most deprived 20% nationally ⁽¹³⁾	6 areas in 20% most deprived	0 areas in 20% most deprived	
	District's national ranking	142 (out of 326 at 2007)	126 (out of 326)			
	District's ranking in Kent	5 (out of 12 at 2007)	5 (out of 12)			
7 - Improve residents' skills levels towards the County average	Percentage of working age residents with no qualifications	15.1% (2006)	6.1% in 2015 No information available for 2016 ⁽¹⁴⁾		25% over the regional average	
	Percentage of working age residents with NVQ level 4 or higher	15.4% (2006)	32.9% ⁽¹⁵⁾		25% less than regional average	
8 - Improve ease of travel and encourage	HS1 train service in operation	No HS1 service at 2006	Service in operation from Dover Priory Railway Station (Dec 2009).			

one Monitoring Indicators

Objective	Measurement	Base Figure	Latest Data	2016 Target	2026 Target	Comments
walking, cycling and use of public transport			HS1 extended to Deal, Sandwich and Martin Mill.			
	Western Docks T2 in operation	Preparatory Stage	Dover Harbour Board has begun to implement its consent under a Harbour Revision Order for new facilities at the Western Docks through its Western Docks Revival project.		Operational	
	Increase sustainable commuting	Rail - 2%, Bus - 4%, Cycle - 3%, Foot - 12% (2001 Census)	Rail - 2.3%, Bus - 2.3%, Cycle - 1.3%, Foot - 7.7% ⁽¹⁶⁾		2% increase in all modes	
9 - Improve green infrastructure network	Improve condition Expand network	See Figure 2.4 of the Core Strategy	The Green Infrastructure Strategy and Action Plan is currently being updated.		Implement proposals as shown on Figure 3.7 of the Core Strategy	
10 - Make better use of historic assets	Number of visitors to Dover Castle	280,000	333,289 ⁽¹⁷⁾			
11 - More efficient use of natural resources	Average domestic water consumption	160 litres per person per day	150 litres per day ⁽¹⁸⁾		120 litres per person per day	

one Monitoring Indicators

Objective	Measurement	Base Figure	Latest Data	2016 Target	2026 Target	Comments
	Average domestic electricity consumption	4,164 kWh per person	3,844 kWh per person (19)			
	Average domestic gas consumption	16,615 kWh per person	12,234 kWh per person (20)			
12 - Infrastructure provision	Provision of infrastructure identified in table 3.3 of the Core Strategy	Progress report given in Chapter 10.			All identified infrastructure delivered	

Key:

Green = On track

Amber = Work ongoing

Red = Area of concern to be closely monitored

1. ONS Sub national population projections June 2016
2. ONS Sub national population projections June 2016
3. RNAS KCC 2007
4. Retail Study Update, 2012
5. Retail Study Update, 2012
6. HFR, DCLG
7. HFR DCLG 2016
8. HFR DCLG 2016
9. Housing Flow Reconciliation Form 2016/17
10. NOMIS 15
11. NOMIS Labour market statistics 16
12. DDC State of the District Report 2015
13. English IMD 2015.
14. Nomis
15. Nomis 2016
16. Census, 2011
17. Association of Leading Visitor Attractions, 2016
18. Kent State of the Environment Report 2015

one Monitoring Indicators

19. DECC, presented by Business Intelligence KCC 2013
20. DECC, presented by Business Intelligence KCC 2013

Settlement Hierarchy

two Settlement Hierarchy

Appendix 2 Settlement Hierarchy

Parish Council	Post Office	Shop	Public House/Cafe	Age Hall	Medical Facilities	Church	Primary School	Other Community Facilities	Children's Play Area/Outdoor Recreation Area ⁽¹⁾	Bus	Train
Alkham	N	Y	Y	Y	N	Y	N	N	Y	Y	N
Ash	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Aylesham	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Capel-le-ferne	N	Y	Y	Y	N	Y	Y	N	Y	Y	N
Denton with Wootton ⁽²⁾	N	N	Y	Y	N	Y	N	N	Y	Y	N
Eastry	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Eythorne ⁽³⁾	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Goodnestone ⁽⁴⁾	Y	N	Y	N	N	Y	Y	N	N	Y	N
Great Mongeham	N	Y	Y	Y	N	Y	Y	N	N	Y	N
Guston	N	N	Y	Y	N	Y	Y	N	Y	Y	N
Hougham Without	N	N	N	Y	N	N	N	N	N	N	N

two Settlement Hierarchy

Parish Council	Post Office	Shop	Public House/Cafe	Wage Hall	Medical Facilities	Church	Primary School	Other Community Facilities	Children's Play Area/Outdoor Recreation Area ⁽¹⁾	Bus	Train
Langdon parish ⁽⁵⁾	Y	N	Y	Y	N	Y	Y	N	Y	Y	Y ⁽⁶⁾
Lydden	N	N	Y	Y	Y	Y	Y	N	Y	Y	N
Nonington	N	N	Y	Y	N	Y	Y	N	Y	Y	N
Northbourne ⁽⁷⁾	N	N	Y	Y	N	Y	Y	N	Y	Y	N
Preston ⁽⁸⁾	N	Y	Y	Y	N	Y	Y	N	Y	Y	N
Ringwould with Kingsdown	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	N
Ripple	N	N	Y	Y	N	Y	Y	N	N	Y	N
Shepherdswell with Coldred	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y ⁽⁹⁾
St Margarets at Cliffe	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N

two Settlement Hierarchy

Parish Council	Post Office	Shop	Public House/Cafe	Village Hall	Medical Facilities	Church	Primary School	Other Community Facilities	Children's Play Area/Outdoor Recreation Area ⁽¹⁾	Bus	Train
Staple ⁽¹⁰⁾	N	N	Y	Y	N	Y	N	N	Y	Y ⁽¹¹⁾	N
Stourmouth	N	N	Y	N	N	N	N	N	N	Y	N
Sutton ⁽¹²⁾	N	N	N	Y	N	N	N	N	N	Y	N
Tilmanstone	N	N	Y	Y	N	Y	N	N	Y	Y	N
Wingham ⁽¹³⁾	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Woodnesborough	N	N	N	Y	N	Y	N	N	Y	Y	N
Worth ⁽¹⁴⁾	N	N	Y	Y	N	Y	Y	Y	Y	Y	N

1. Not recorded under previous survey

2. Details not recorded previously

3. Including Elvington

4. Including the settlement of Chillenden

5. Including East Langdon, Martin Mill, West Langdon, Martin

6. Rail service at Martin Mill

7. Including Little Betteshanger and Finglesham

8. Including Elmstone

9. rail service at Shepherdswell

10. including Barnsole

11. bus service at Staple

12. Including Little Mongeham, Ashley and East Studdal

13. Including Wingham Green

14. Including Sandwich Bay

two Settlement Hierarchy

Estate

2.1 The characters in red are indicative of where change has occurred in the District's settlements during the monitoring year. For further details on these changes please see the Retail Services and Facilities chapter of this report.

Delivery of Housing Allocations

three Delivery of Housing Allocations

Exempt Allocations

Site information	Post address	Settlement	Planning application No	Word code / name	Identified	Total allocated units	Total units granted permission	Total allocations remaining without planning permission	Competitors to date	Phasing 2017/18	Phasing 2018/19	Phasing 2019/20	Phasing 2020/21	Phasing 2021/22	Phasing 2022/23	Phasing 2023/24	Phasing 2024/25	Phasing 2025/26	Phasing 2026/27	Phasing 2027/28	Phasing 2028/29	Phasing 2029/30	Phasing 2030/31	Phasing 2031/32	Phasing 2032/33	Phasing 2033/34	Phasing 2034/35	Phasing 2035/36	Phasing 2036/37	Phasing 2037/38	Phasing 2038/39	Phasing Comments
LAD	Buckland River Mill	Dover	06/01455	Buckland	PD	260	141	114	76	50	50	24																			The site is owned by the RCA, who are currently in the process of being sold. The application submitted on this site for change of use to mixed use B1/B8 (see comment about this site) means to bring the site back to its original use (B1/B2/B3).	
LAD	Factory Building, Corn Road	Dover		Buckland	PD	8	0	8	0	8																					Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Land off Dunelm Drive	Dover		Buckland	PD	8	0	8	0	8																					Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Land off Wyndley Crescent	Dover		Buckland	G	10	0	10	0	10																					Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Wormount College, Lakeside Road	Dover		Priority	PD	100	0	100	0	15	35	15																			Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Shed Engineering 216 Mungtham Road	Deal		Great Mungtham	PD	36	0	36	0	13	21																				Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Land to the east of 133-147 St Richard's Road	Deal		Great Mungtham	G	40	0	40	0	13	20																				Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Land west of 65, Bains Road and South of Woodborough Road	Sandwich		Sandwich	G	120	0	120	0	20	50																				Application received for 35 dwellings (17/00312) - not yet determined.	
LAD	Land off Sandwich Technology School, Deal Road	Sandwich		Sandwich	G	60	0	60	0	15	15																				Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Land at Osprey Lane, Malmesbury, Ash	Ash		Little Stur/Ashburn	G	90	0	90	0	30	30																				Resolution to Grant an outline application for 90 dwellings.	
LAD	Land between Cherry Garden Lane and 79 Sandwich Road, Ash	Ash		Little Stur/Ashburn	PD	90	0	90	0	10	20	20	20	5																	Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.	
LAD	Former Council Yard, Ashburn Lea	Ash		Little Stur/Ashburn	PD	5	0	5	0	5																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	27-29 Sandwich Road, Ash	Ash		Little Stur/Ashburn	PD	0	0	0	0	0																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Land to the north of the junction of Chapel Street and Little Stur/Ashburn	Ash		Little Stur/Ashburn	PD	0	0	0	0	0																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Wynhous Lane, Chapel le Ferne	Capel le Ferne		Capel le Ferne	G	2	0	2	0	2																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Land between 107 & 127 Chapel Street, Capel	Capel le Ferne		Capel le Ferne	G	40	0	40	0	10	15	15																				Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Stone Field, Gorge Lane, Eastly	Eastly		Eastly	G	50	0	50	0	11	20	20																				Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Eastly Court Farm, Eastly	Eastly		Eastly	G	0	0	0	0	0																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Eastly Hospital, Eastly	Eastly		Eastly	PD	80	0	80	0	10	30	30	70																			Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Land off the Woodhouse Road, Eastly	Eastly		Eastly	PD	30	0	30	0	10	10																					Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.
LAD	Land to the east of Gosell Lane	Eastly		Eastly	G	0	0	0	0	0																						Final confirmation of phasing received from the Planning Department on 15/05/2016. Final confirmation of phasing received from the Planning Department on 15/05/2016.

Extant Planning Permissions

four Extant Planning Permissions

Extant Planning Permissions

Permitted Application Number	Applicant Name	Site Address	Proposed Development	Application Date	Decision Date	Decision	Notes
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four Extant Planning Permissions

Permitted Function Number	Permitted Function Name	Address	Reference	Application Date	Decision Date	Decision	Comments
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four Extant Planning Permissions

Extant Planning Permissions

Permitted Application Number	Applicant Name	Address	Description	Reference	Decision Date	Expiry Date	Notes
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four Extant Planning Permissions

PERMITTED APPLICATION NUMBER	APPLICANT (OR THEIR NAME)	PROPOSED ADDRESS	DATE OF APPLICATION	PROPOSED DEVELOPMENT	DATE OF DECISION	STATUS	PLANNING PERMISSIONS	REMARKS	APPRAISAL	CONCLUSIONS	RECOMMENDATION	DATE OF REVIEW
000001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001	01/2006/01/0001

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four Extant Planning Permissions

Notes on permissions that involve losses of dwellings

The spreadsheet shows that the planning permissions include the loss of 62 dwellings in total. The phasing of each permission is, however, based on the gross number of dwellings permitted. Losses are accounted for in the following way:

- Those permissions that have been implemented in the monitoring year record losses and gains and the net outcome is used in the overall total of completions (8 dwellings involve 8 applications (11/00127, 12/00329, 14/00190, 14/00432, 14/00913, 15/00164, 15/00502, 15/01167).
- Permissions which involve a net loss of dwellings but have yet to be implemented are phased as a negative number (3 permissions involving a net loss of 5 dwellings - 14/00182, 14/00157 & 16/00743)
- The remaining permissions which involve a net gain but have yet to be implemented are phased using the gross number of dwellings permitted in order that this will tally with on-the-ground completions. This involves 49 dwellings of which 45 have been phased within the 5 year period and 4 dwellings phased beyond that. In order to account for phased losses 45 dwellings are deducted from the gross 5 year supply of 2,136 to give a net total of 2,091. It is this figure that is used in the 5 year land supply calculation.

Infrastructure Delivery Table

five Infrastructure Delivery Table

Appendix 5 Infrastructure Delivery Table

Table 5.1

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
Transport	Terminal 2 - Dover Western Docks Ferry Terminal (Port of Dover Masterplan)	2006-2011 2011-2016 2016-2021 2021-2026	A Harbour Revision Order was granted for Terminal 2 in November 2011 and work on the construction of the signalisation of junctions has been completed.
Transport (cont)	Package of sustainable transport measures for Dover (identified in Dover Transport Strategy)	2006-2011 2011-2016 2016-2021 2021-2026	Dover District Council, working in partnership with KCC Highways and Highways England have commissioned WSP/Parsons Brinckerhoff to update the 2007 Dover Transportation Study. Part of this commission involves reviewing and updating the Dover Transportation Strategy and using the updated Model to test a number of interventions that have been suggested by a range of partners.
	Dover town centre to Whitfield express bus link (Dover Transport Strategy)	2006-2011 2011-2016 2016-2021	Agreement has now been reached with the owners of WCBP for the

five Infrastructure Delivery Table

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
		2021-2026	ability to call on a BRT route through the WCBP. A Marginal Growth bid has been submitted to the HCA for the BRT bridge across the A2 and a link through the WCBP
Transport (cont)	Identification of access arrangements into Whitfield from A2 and A256	2006-2011 2011-2016 2016-2021 2021-2026	Outline planning permission has been granted for Phase 1 (1,400 dwellings) and a reserved matters application has been granted for 90 units. Construction of a roundabout on the A256 is complete.
Affordable Housing	Provision of forms of non-market housing - the Regional Spatial Strategy seeks 30% of total housing completions to be affordable. This equates to at least 3,030 affordable homes by 2026 and 4,200 in relation to the Strategy's total provision of 14,000 homes. (see also the Strategic Housing Market Assessment)	2006-2011 2011-2016 2016-2021 2021-2026	During the monitoring period of 2015/16, 185 affordable housing units were completed. These units were completed throughout the District.
Education	New secondary school facilities in Dover and Deal	2006-2011 2011-2016 2016-2021	Construction of new facilities at the Dover Christchurch Academy has been completed.

five Infrastructure Delivery Table

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
		2021-2026	Permission for a new teaching block and sports hall at Castle Community College in Deal was granted in January 2016.
	Primary School provision	<p>2006-2011</p> <p>2011-2016</p> <p>2016-2021</p> <p>2021-2026</p>	Phases 1 and 1a at Whitfield include 2 2FE primary schools.
Health	Replacement facility for Buckland Hospital, Dover (PCT/Hospital Trust programme)	<p>2006-2011</p> <p>2011-2016</p> <p>2016-2021</p> <p>2021-2026</p>	The new Community Hospital in Coombe Valley opened in June 2016.
	Two/ three new general practitioner based facilities in Dover (PCT advice 2008).	<p>2006-2011</p> <p>2011-2016</p> <p>2016-2021</p> <p>2021-2026</p>	There has been a resolution to grant planning permission for a new Health Care facility in the Village Centre as part of the Whitfield urban expansion.
Social Infrastructure	Replacement indoor sport and recreation facility, Dover	<p>2006-2011</p> <p>2011-2016</p> <p>2016-2021</p> <p>2021-2026</p>	Indoor Sports Facility Strategy was adopted in July 2016. Construction is currently underway at Whitfield for a new District Leisure Centre.

five Infrastructure Delivery Table

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
	Indoor sports facility at Aylesham (District Sport and Recreation Strategy 2008)	2006-2011 2011-2016 2016-2021 2021-2026	Phase 1 of the Aylesham Welfare Leisure Centre opened in October 2011. Phase II, the indoor sports facility, will be funded via development contributions once a significant number of dwellings are occupied in the Aylesham expansion area.
Green Infrastructure	Wetland nature reserve - Worth Minnis (Regional Spatial Strategy Policy EKA7)	2006-2011 2011-2016 2016-2021 2021-2026	<p>Planning permission (DOV/09/00780) was granted on 10/2014 for change of use from agriculture to nature reserve for 94.7Ha at Willow Farm, Worth; Planning permission granted (DOV/09/00780) for change of use from agriculture to nature reserve for 113.4 Ha at Minnis Farm, Worth.</p> <p>Work is currently ongoing on these projects.</p>
	Improve condition of AONB, especially chalk grassland (Kent Wildlife Habitat Survey 2003 and	2006-2011 2011-2016	Up on the Downs has created, restored and improved 175ha of

five Infrastructure Delivery Table

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
	Kent Downs AONB Management Plan)	2016-2021 2021-2026	chalk grassland habitat for the benefit of wildlife and people within and adjacent to the AONB, including the creation of two new nature reserves . Kearnsey Parks HLF project is underway, which includes plans to restore about 0.5ha of chalk grassland.
	Improve condition of Kingsdown to Walmer Local Wildlife Site (Kent Area Agreement 2008)	2006-2011 2011-2016 2016-2021 2021-2026	Management plan developed, but lacks local support. Local progress being undertaken in discharge of a unilateral undertaking linked to planning permission DOV/12/00770.
	Develop Green Infrastructure Framework	2006-2011 2011-2016 2016-2021 2021-2026	The Green Infrastructure Strategy is being updated as part of the Local Plan Review.
Utility Services	Water supply (Water Cycle Study 2008)	2006-2011 2011-2016 2016-2021	Work is ongoing with Affinity Water to determine how Whitfield Urban

five Infrastructure Delivery Table

Infrastructure Type	Infrastructure Required	Broad Timing	Comment
		2021-2026	Extension (WUE) will be supplied with water.
	Waste water system (Water Cycle Study 2008)	2006-2011 2011-2016 2016-2021 2021-2026	The issue of waste water services for the WUE is subject to public enquiry.
	Gas mains	2006-2011 2011-2016 2016-2021 2021-2026	The planning applications for Phase 1 and 1a at Whitfield include gas main reinforcement works to ensure supplies to 2,600 dwellings
	Electricity supply (EDF Energy Assessment 2008)	2006-2011 2011-2016 2016-2021 2021-2026	The planning applications for Phase 1 and 1a at Whitfield include works to an existing substation which would support some 3,000 dwellings
Flood Defences	New flood defence system required from Sandwich to Pegwell Bay	2006-2011 2011-2016 2016-2021 2021-2026	Sandwich flood defences were completed during the summer of 2015. In March and April 2016 the Kingsdown sea defence scheme was implemented.

Subject:	RIVER DOUR ENHANCEMENT WORK AND REPAIRS TO DOLPHIN HOUSE GARAGES
Meeting and Date:	Cabinet – 4 December 2017
Report of:	Roger Walton, Director of Environment and Corporate Assets
Portfolio Holder:	Councillor Trevor Bartlett, Portfolio Holder for Property Management and Environmental Health
Decision Type:	Key Decision
Classification:	Unrestricted

Purpose of the report: To consider the business case to carry out riverside enhancement works and repairs to Dolphin House garages.

Recommendation: To approve the business case to carry out riverside enhancement works and repairs to Dolphin House garages.

1. Summary

- 1.1 The St James's retail and leisure development is due for completion in February 2018. At its westerly boundary the St James's development abuts a very unsightly stretch of the river Dour and the Council-owned Dolphin House garages which are in a very dilapidated condition.
- 1.2 This very unpleasant scene will be in full view to all those who use Flying Horse Lane to access the St James's development, which is one of the primary routes to and from the town centre into St James's.
- 1.3 This report provides the business case to carry out improvements to this stretch of the river Dour and also to carry out repairs to the Dolphin House garages.
- 1.4 It is anticipated that this work will cost £90,000.

2. Background

- 2.1 Dolphin House was purchased by Dover District Council on 2 August 2007 for regeneration purposes, including the possibility of enabling connections from the St James's development through to the Market Square. Constructed in the 1950s, the property consists of 6 commercial units leased by DDC as shops/cafeterias, residential apartments let either on long leases with 60 years remaining or those which have had their leases extended and have 150 years remaining, and 15 garages let on weekly tenancies.
- 2.2 The option to demolish or partially demolish the garages in order to create a direct link into the St James's development has proven to be cost prohibitive and is no longer being considered.
- 2.3 The river Dour runs immediately behind the Dolphin House garages and past Flying Horse Lane which will be one of the primary routes from the town into St James's.

- 2.4 It has been recognized over a number of years that the garages were in need of major repair but, because there was a possibility of the buildings being demolished to form access routes, this has not happened.
- 2.5 Historically the rear of Dolphin House has been a little frequented area with very little amenity value; over the past 40 years or so the multi-storey car park (now demolished) has dominated the streetscape. The development in St James's fundamentally changes the importance of this area.
- 2.6 The proposed enhancement work to improve the visual amenity of this area includes removing the overgrown vegetation from the river banks/garage walls and replacing the riverside railings with railings more aesthetically appropriate. The work will also entail smartening up the garages, for example, carrying out essential repairs such as providing a new roof covering, new fascia, new rainwater goods, repairs to windows and cleaning the brick walls.
- 2.7 It is anticipated that the cost of this work will be £90,000. This work cannot be recharged to either the residents or commercial tenants of Dolphin House as the garages are in a separate block which has always been the Landlord's (now Dover District Council's) responsibility to maintain.
- 2.8 Originally it was proposed to carry out a more ambitious scheme to enhance the visual amenity in this location. This included the construction of a tensile canopy over the existing flat roofed garages with it projecting over the river with down-lighters situated in the soffit. The budget set aside in the Medium-Term Financial Plan (MTFP) for this is £230,000.
- 2.9 This scheme will no longer be carried out as, apart from the obvious cost saving, carrying out a more moderate scheme will give the Council flexibility as to the long term future of the garages.
- 2.10 Although the cost of the work referred to in this report will be approximately £90,000, it is recommended that the full £230,000 set aside in the MTFP should be released. This is necessary as, although the proposed works will have an immediate impact on improving the visual amenity of this area, it is likely that further enhancements will be necessary in the vicinity. This could be to improve the appearance of the rear elevation of Dolphin House and/or to improve public realm land on the peripheries of the St James's development such as the river Dour in Mill Lane which is only a few metres away from Dolphin House.

3. Identification of Options

- 3.1 Option 1. Is to do nothing. This is not recommended as the garages are in disrepair and delaying the work or not carrying out these repairs could lead to further deterioration. The remedial works to the garages and the riverbanks will inevitably have to be carried out anyway. If not changed for a new design the existing riverside railings will not be in keeping with the surrounding street furniture and adjacent new buildings.
- 3.2 Option 2. Undertaking the works would ensure that the garages remain watertight and will be seen to be well maintained and cared for. The proposed works will greatly improve the appearance of this area and will be seen by all those who use Flying Horse Lane to access St James's, and may even encourage people to venture from St James's into town.

4. **Resource Implications**

It is intended to fund the cost of the works from the £230,000 provision included in the current Medium-Term Financial Plan.

5. **Corporate Implications**

5.1 Comment from the Section 151 Officer: Accountancy has been consulted and has no further comment to add. (KW)

5.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted in the preparation of this report and has no further comments to make.

5.3 Comment from the Equalities Officer: 'This report does not specifically highlight any equalities implications, however in discharging their responsibilities members are required to comply with the public sector duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/uk/ukpga/2010/15> '

6. **Appendices**

Appendix 1 - Location Map and Photos

7. **Background Papers**

Property Services' files

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Frank.thompson@dover.gov.uk
Ext 42237

RIVER DOUR ENHANCEMENT WORK AND REPAIRS TO DOLPHIN HOUSE GARAGES

LOCATION MAP AND PHOTOS



View from Flying Horse Lane Bridge



View from Dolphin House Rear Yard Access Bridge



Dolphin House Rear Yard Bridge

Subject:	OVERNIGHT OPENING OF DEAL PIER
Meeting and Date:	Cabinet – 4 December 2017
Report of:	Roger Walton, Director of Environment and Corporate Assets
Portfolio Holder:	Councillor Trevor Bartlett, Portfolio Holder for Property Management and Environmental Health
Decision Type:	Non-Key
Classification:	Unrestricted

Purpose of the report: To reduce overnight opening of Deal Pier.

Recommendation: To approve a reduction in overnight opening at Deal Pier to once a month, from April to November.

1. Summary

- 1.1 Overnight opening occurs on Deal Pier each Saturday night/Sunday morning (00.00hrs – 08.00hrs) for the summer timetable, between April and November. The drivers for reviewing this service include low usage and income figures and staff challenges in covering these hours.
- 1.2 The income generated by the overnight opening has been analysed and this includes tickets that can be purchased in advance of 00.00hrs. The findings demonstrate that current arrangements are not financially viable.
- 1.3 Over the past year it has also been challenging to staff the overnight opening and this has resulted in six unplanned closures in 2017. Recruitment of casuals is now underway to help address this issue but given the nature of casual working, the risk of not covering the overnight opening is reduced but not removed under current staffing arrangements as there is no contractual obligation for casuals to accept a shift.
- 1.4 Formal staff consultation was undertaken given the potential impact on employment contracts. Stakeholder engagement was also undertaken inviting clubs, retail units, town and parish councils to comment. Feedback from stakeholders indicated a desire to retain overnight opening. Please see appendix one for more detail.
- 1.5 Although the Pier can be hired overnight as well as during the daytime, the proposal, taking account of the finances, the challenges with staffing and stakeholder feedback is to reduce overnight opening to once a month from April to November. The proposal also considers the approved future investment at Deal Pier that will potentially attract more users and bring improvements to services and facilities it offers with better promotion of angling on our website.

2. Background and Introduction

- 2.1 The pier is a significant landmark and public amenity visited by many thousands of tourists and locals. It provides pleasant walking with a café restaurant at the pier end offering spectacular panoramic views of the coastline and channel at no charge for entry. The location has more recently been used by the film industry with productions such as Liar and the Tunnel featuring many iconic scenes on and around the pier.

- 2.2 The pier is internationally recognised as an angling venue and has facilitated national and local fishing competitions. Sport England rank angling the 16th highest participation sport in England in terms of weekly participation. Angling contributes to preventative and restorative health and well-being. It is a means by which people access natural environments, peace and quiet and de-stress, lessening the likelihood of mental ill health. It is regularly used by the local angling community and is frequented by anglers travelling from outside the district. It can be hired for overnight fishing a cost of £200. The Deal & Walmer Sea Angling Club operate from the cabin on the lower deck. There are also two retail outlets, a fishing tackle shop and a tourist shop at either side of the entrance.
- 2.3 At Cabinet's meeting in November Members approved the business case for expenditure of £587,500 to undertake essential works to the pier. This will also help to bring about visual improvements in particular with proposed seating and stem surface refurbishment. It will potentially attract even more users.
- 2.4 The public opening times for the pier change from Summer (April to November) to Winter (December to March) timetables. The pier can be hired privately at anytime for events which include fishing or filming.
- 2.5
- | | Summer | Winter |
|--------------------|----------------------|---------------------|
| Monday to Thursday | 08.00hrs - 22.00hrs. | 08.00hrs -18.00hrs |
| Friday | 08.00hrs – 24.00hrs | 08.00hrs – 18.00hrs |
| Saturday | Overnight open | Overnight closed |
| Sunday | 08.00hrs – 22.00hrs | 08.00hrs – 18.00hrs |
- 2.6 The pier attendant mans the pier during opening hours. Day to day operational duties include helping to ensure safety of public, regulating vehicle access, issuing fishing tickets, taking requests for fishing or film hire, keeping it clean and tidy, reporting maintenance defects, answering visitor/tourists queries and general administration including Fish of the Month competition.
- 2.7 During the early summer of 2017, various medium term sick leave among employees resulted in sustained difficulties in covering the overnight shift (Saturday night into Sunday morning) and led to the pier closing overnight on six occasions. Recruitment of casuals is now complete to help address this issue however there is no contractual obligation for casuals to accept a shift and the risk of not staffing overnight remains.
- 2.8 The business case for the overnight opening has recently been reviewed. The average income for overnight periods, which includes combined day/night and overnight tickets between 01/04/2016 and 31/03/2017 amounts to £45.07. The total average cost to the council is £116.33, demonstrating that retaining current overnight opening arrangements is not financially viable. Income and usage during the overnight period remains low during the current calendar year.
- 2.9 Consideration to the ceasing of overnight opening involved formal staff consultation undertaken in consultation with EKHR and the Union, given the impact on employment contracts. Feedback from this exercise indicated that staff were generally accepting of the changes of overnight opening arrangements on their contracts and suggested some improvements that could be introduced to the service. Stakeholder engagement was also undertaken inviting clubs, retail units, town and

parish councils to comment. A total of four formal responses were received and were not in favour of ceasing overnight opening and expressed concern at this proposal. See appendix one for more detail.

3. Identification of Options

3.1 **Option 1:** To retain existing overnight opening.

3.2 **Option 2:** To cease overnight opening.

3.3 **Option 3:** To reduce overnight opening to once a month from April to November.

4. Evaluation of Options

4.1 Option one to retain existing overnight fishing is not recommended. The records of fishing income and usage levels for overnight opening are significantly low. It is not financially viable and given staffing challenges to cover this period under current arrangements it is not preferred.

4.2 Option two to cease overnight opening is not recommended. The pier is very high profile among the local community and people outside the district. Particularly following recent Member approval to proceed with significant investment in the Pier over the coming year which will undoubtedly attract more users. Although the pier can continue to be hired during this period by parties or groups at a cost of £200, this is not an affordable route for the smaller pairs or groups of sea anglers for overnight usage. More affordable prices will encourage more frequent usage with improved promotion. Stakeholder consultation indicated they were not in favour, this option would see the council face significant public criticism and is not preferred.

4.3 Option three to reduce overnight opening to once a month from April to November is recommended. This option is a reasonable compromise that seeks to facilitate overnight fishing once a month. With the forthcoming investment proposals that will involve continued engagement with sea angling clubs, a once a month overnight opening will potentially see growth in usage and income. Better promotion will also help to attract significantly more users by way of improving the DDC website. This includes highlighting the overnight opening dates, the costs, promoting the health benefits & well-being angling can offer and communicating these changes to Sea Angling Clubs and others to share and promote the service. The service would be more affordable by individuals or smaller groups of sea anglers and encourage more frequent fishing in contrast to hiring the pier at a cost. It would help to reduce public criticism and to alleviate concerns from stakeholders. The changes to staff contracts would see this option covered only by contracted staff in contrast to current staffing arrangements.

5. Resource Implications

5.1 The average income for the overnight periods, which includes combined evening/overnight tickets between 01/04/2016 and 31/03/2017 amounts to £45.07 per overnight period.

5.2 The basic hourly rate including national insurance and superannuation for staff is £12.34, equating to a total of £98.72 for overnight opening. Average utility costs equate to £17.61. The total average overnight cost is £116.33.

6. Corporate Implications

- 6.1 Comment from the Section 151 Officer: Accountancy has been consulted and has no further comments to add. (DL)
- 6.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted in the preparation of this report and has no further comments to make.
- 6.3 Comment from the Equalities Officer: This report does not specifically highlight any equalities implications, however in discharging their responsibilities members are required to comply the public sector duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>
- 6.4 Other Officers (as appropriate):

7. **Appendices**

Appendix 1 – Summary of Consultation & Engagement Exercise

8. **Background Papers**

Contact Officer: Laura Corby Extn 2448

Summary of Consultation & Engagement on Overnight Fishing at Deal Pier

Subject: Sunday 00.00hrs - 08.00hrs – To cease overnight fishing at Deal Pier

Staff consultation: 11 July – 10 August 2017

Stakeholder engagement: 13 July – 27 July 2017

Methodology:

Staff consultation was undertaken with support from EKHR and followed DDC policy and guidance. The purpose was to consult on the impact of ceasing overnight fishing (every Sunday morning 00.00hrs to 08.00hrs) during the summer timetable from April to November. on employee contracts. This involved consulting with a total of five employees.

Stakeholder engagement was undertaken by email. This involved contacting seven organisations or clubs connected to the Pier and are listed below:-

Deal & Walmer Sea Angling Club
Deal 1919 Sea Angling Club
Channel Angling Tackle Shop
Ward Councillors through Dover Town Council
Ward Councillors Walmer Parish Council
Jasin's Restaurant on Deal Pier
Ice Cream Shop on Deal Pier

It should also be noted that Portfolio Holder engagement has continued throughout this process.

Feedback:

Valuable feedback was received and it was agreed to extend the period of review to fully consider and investigate it, a summary of which is provided below.

Staff member A was satisfied with the proposed hours and rota option.

Staff member B was satisfied with the proposed hours and rota option as this did not affect their current allocation. Staff member B explained that he would not like to lose any more hours should there be a revision to the proposed hours and rota option.

Staff member C had no comments to make in relation to the review.

Staff member D explained that the existing rota works well and ideally would like to have more hours; (D) is satisfied with the current allocation and is not in favour of the proposed hours and rota option.

Staff member E commented on the working pattern particularly over the weekend periods and asked if this could be reviewed. Staff member E would be willing to reduce hours to help enable the above.

There was no alternative staff rota proposals put forward by members of staff.

General feedback from staff relating to the proposals included some constructive points such as improving communications among the team, adding further details to work task sheets, review of times for fishing tickets, possible introduction of benefits to customers such as loyalty cards and review of casual review for staff cover on bank holidays.

A total of four responses were received following stakeholder engagement. General feedback included consideration to income generated from other tickets sold such as combined day/night purchased in advance of the midnight shift. Deal Pier was recognised as a community asset and better promotion of the fishing on the pier was suggested. Two comments stated that vulnerability of lone working staff should not attribute to reasons for ending this service. All four responses were not in support of the proposal to cease overnight fishing on the pier from 00.00hrs – 08.00hrs on Sunday mornings.

In response to the feedback the following changes are proposed:-

Staff working shifts have been altered to accommodate the individuals concerns raised within the consultation; this includes some change in hours and working days where necessary.

It is recommended there will be a midnight shift, 00.00hrs to 08.00hrs, once every four weekends during the summer timetable. This is reflected within the revised rota and has an add-on effect for the change in opening hours. As staff is rotaed to work one midnight shift every eight weeks, there is an expectation that annual leave requests will not be made during the week of working the Midnight shift. The dates of midnight fishing will be promoted on the Pier website and on the Pier itself.

Improving team communications will be undertaken by way of introducing new ICT skills as necessary, adapting electronic communications, reducing use of paper forms and phasing in East Kent People Manager.

It was recognised that to support the above changes, a review of Pier Supervisor hours needs to take place. It is proposed that this is considered by Employment Management Group and subject to approval, an increase in hours can be implemented from 1 January 2018 or as soon as possible.

Better promotion of overnight fishing is required and will be addressed on the DDC website, highlighting when this takes place and providing more background information to this service. Communications with the Sea Angling clubs & others will be undertaken to share and promote the service.

Times of fishing ticket charges will be revised to provide a more effective operational approach for administration and ticket management, taking effect from 1st April 2018.

Next Steps subject to Cabinet approval:-

To circulate a copy of End of Consultation Report to Deal Pier staff.

To write to stakeholders to thank them for their participation and share the final recommendation.

To implement recommendations as set out by Cabinet.